

WEST WRATTING PARISH COUNCIL

Clerk to West Wrating Parish Council

Wednesday 4th March 2026

AGENDA

Notice of Meeting to be held on **Monday 9th March 2026** in West Wrating Village Hall at **7.30pm**.

All members of the Council are hereby summoned to attend a meeting of West Wrating Parish Council for the purpose of transacting the business as set out below. If you are not able to attend, please advise the Clerk.

Members 7 (1 vacant position), Quorum 3.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Cameron Biggs,
Clerk to the Council

090326/1 Chairman's Welcome

090326/2 Apologies for absence

(Local Government Act. 1972 s.85 (1)) To receive and approve apologies for absence.

090326/3 To receive declarations of pecuniary and non-pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

090326/4 Open forum for public participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

090326/5 Minutes of previous meeting(s)

To approve the minutes of the meeting held on Monday 12th January 2026.

090326/6 Council Business

- (a) To note the precept request has been received by SCDC
- (b) To note that monthly fees for our bank accounts will be increasing from £6 to £7 from 1st March.

090326/7 Finance

- (a) To resolve to make payments as per the below

23/1/26	Payment to HMRC PAYE	£444.40
28/1/26	C Biggs Salary January less PAYE	£222.10
31/1/26	Service Charge	£6.00
27/02/26	Crystal HR and Payroll	£36.00

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27/02/26	Crystal HR and Payroll	£45.60
27/02/26	Donation to Challenge Magazine	£150.00
27/02/26	C Biggs salary February less PAYE	£222.50
27/02/26	SLCC for CILCA Training	£540.00
27/02/26	SLCC for CILC Qualification	£495.00
28/02/26	Service Charge	£6.00

(b) To note monies received:

- (i) £250 donation from Brinkley PC towards Solar Farm funds.
- (ii) £5100 additional anonymous donations towards Solar Farm funds.

(c) Summary of bank balances as at 1st March 2026

Current Account: £8908.52

High Interest Account: £76,686.27

Total: £85,594.79

090326/8 Planning

- (a) To receive an update from the Planning Committee
- (b) To nominate a new Planning Committee Chair.
- (c) To receive planning application decisions and tree works as per the below.
 - (i) No changes since last meeting.
- (d) To consider planning applications received below.

Reference	25/04865/FUL
Application Received	Tue 16 Dec 2025
Application Validated	Fri 09 Jan 2026
Address	29 The Common West Wrating Cambridgeshire CB21 5LR
Proposal	Change of use of residential annexe to holiday let accommodation, including minor external alterations and revised access arrangements.
Status	Awaiting decision

Reference	26/0078/TTCA
Application Received	Mon 26 Jan 2026
Application Validated	Fri 06 Feb 2026
Address	4 The Causeway West Wrating Cambridgeshire CB21 5NA
Proposal	Oak - Remove
Status	Awaiting decision

090326/9 Kingsway Solar Farm

- (a) To receive an update from the chair on the KSCA and Kingsway Area Parish Council Alliance (KAPCA).
 - (i) To include an update from the legal steering committee
- (b) To clarify that minute [140725/9b](#) was formal approval from the council to proceed with engaging Richard Buxton Solicitors to produce the reports as per the RFQ sent out earlier in 2025 and the resulting [client engagement letter](#).
- (c) Further to the above, to resolve that the Council wishes to appoint Richard Buxton Solicitors as long term legal representatives in this matter, and for all future scoped works (within the allocated budget raised from anonymous donations). Any further works beyond this budget will be scoped separately and put to council for approval.
- (d) To authorise the Clerk to sign the further agreement document from Richard Buxton Solicitors.
- (e) To resolve delegation of operational responsibility for the Kingsway Solar Farm legal engagement to the KSCA legal steering committee as in the [KAPCA Terms of Reference](#).

090326/10 West Wrattling Sports Pavilion Club

- (a) To receive an update on progress from the SPC Committee in suggesting a new structure and legal entity.
- (b) To approve any event requests at the recreation ground.

090326/11 Small assets and village matters

- (a) To receive an update from the working group.
- (b) To receive an update from Cllr. Ryder on plans for the Village Hall to place signage regarding hall hire on the boundary of the village hall.
- (c) To note the ROSPA inspection will take place during April.

090326/12 Road safety, highways and footpaths

- (a) To receive an update from the working group, incl. LHI application & 20 mph application.
- (b) To discuss improvements to the recreation ground gates.
- (c) To receive an update on footpaths from Mr McCall.

090326/13 District & County Councillors' reports

- (a) To receive reports as above.

090326/14 Date of next meeting & matters for future consideration

- (a) The next meeting will be Monday 11th May at 7.30pm.