

# WEST WRATTING PARISH COUNCIL

Clerk to West Wrating Parish Council

Wednesday 7th January 2026

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## AGENDA

**Notice of Meeting** to be held on **Monday 12th January 2026** at West Wrating Village Hall at **7.30pm**.

All members of the Council are hereby summoned to attend a meeting of West Wrating Parish Council for the purpose of transacting the business as set out below. If you are not able to attend, please advise the Clerk.

Members 7 (1 vacant position), Quorum 3.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

*Cameron Biggs,*  
Clerk to the Council

### **120126/1 Chairman's Welcome**

### **120126/2 Apologies for absence**

(Local Government Act. 1972 s.85 (1)) To receive and approve apologies for absence.

### **120126/3 To receive declarations of pecuniary and non-pecuniary Interest**

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

### **120126/4 Open forum for public participation**

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

### **120126/5 Minutes of previous meeting(s)**

To approve the minutes of the meeting held on Monday 10th November 2025.

### **120126/6 Council Business**

- (a) To approve by co-option the application for the vacant councillor seat.
- (b) To discuss budget planning for FY26/27 (led by Cllr. O'Donovan).
- (c) To approve an earmarked reserve in FY26/27 of £15,000 from council funds, in addition to donations received.
- (d) To approve the precept request for FY26/27.
- (e) To sign the new version of the lease to D'Abo Tennis Club.
- (f) To receive an update from the clerk re. a donation to The Chestnut Tree pub for the purchase of an additional defibrillator.<sup>1</sup>
- (g) To discuss council communications

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<sup>1</sup> awaiting quote from electrician for the phone box supply and provision of a free session and Defib training going into Challenge.

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### **120126/7 Finance**

(a) To resolve to make payments as per the below

17/11/2025	Atkins Dellow (WWVH Title Transfer final payment)	£228.40
17/11/2025	Royal British Legion Poppy Appeal Donation	£25.00
28/11/2025	Richard Buxton Solicitors	£15,243.80
28/11/2025	ICO (this is a duplicate payment which has since been returned)	£52.00
28/11/2025	C Biggs Salary November less PAYE	£222.10
30/11/2025	Service Charge	£6.00
1/12/25	ICO DD	£47.00
29/12/25	C Biggs Salary December less PAYE	£222.50
29/12/25	Defib Warehouse	£113.94
29/12/25	William Knowelden Garden Services	£210.00
31/12/25	Service Charge	£6.00

(b) To note monies received:

15/12/25	ICO Duplicate payment refund	£52.00
31/12/25	Interest on savings account	£419.32
02/01/2026	D'Abo Tennis Club lease payment	£25.00

(c) Summary of bank balances as at 2nd January 2026

Current Account: £10,801.12

High Interest Account: £71,586.27

Total: £82,387.39

### **120126/8 Planning**

(a) To receive an update from the Planning Committee

(b) To receive planning application decisions and tree works as per the below.

(i) No changes since last meeting.

(c) To consider planning applications received below.

(i) No new applications have been received.

### **120126/9 Kingsway Solar Farm**

(a) To receive an update from the chair on the KSCA

(i) To include an update from the legal steering committee

### **120126/10 West Wratting Sports Pavilion Club**

(a) To receive an update on progress from the SPC Committee in suggesting a new structure and legal entity.

(b) To approve an event request at the recreation ground.

(i) Private member function on Friday 21st February 2026 evening

## AGENDA

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### **120126/11 Small assets**

- (a) To receive an update from the working group.

### **120126/12 Road safety, highways and footpaths**

- (a) To consider whether the PC wishes to continue maintaining and operating the shared Mobile Vehicle Activated Sign (MVAS).<sup>2</sup>
- (b) To receive an update from the working group, incl. LHI application & 20 mph application.
- (c) To receive an update on footpaths from Mr McCall.

### **120126/13 District & County Councillors' reports**

- (a) To receive reports as above.

### **120126/14 Date of next meeting & matters for future consideration**

- (a) The next meeting will be Monday 9th March at 7.30pm.

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<sup>2</sup> We were recently asked by the person who has for some years been coordinating shared ownership of a Moveable (or Mobile) Vehicle Activated Sign (MVAS) whether West Wrating PC wanted to continue to contribute to that ownership and use the sign. The person (non-councilor) who leads our Road Safety and Highways working group and the Speedwatch team recommended that WWPC tells the organiser that we are no longer interested in using or part owning the shared sign. This decision needs to be ratified at the forthcoming PC meeting by a vote from councillors.

Here's the background to that recommendation.

The unit is old and has technical problems. The Bluetooth wireless link is unreliable and frustrating to use, requiring multiple "connect" sessions to complete a configuration. The application only runs on old versions of Windows (pre version 11 I think). Upgrade costs are high - too expensive for most villages. Most villages like ours now have their own signs, so interest in sharing has waned. Our own MVAS signs were chosen in part for their ease of use and excellent customer support. The Speedwatch team uses the village signs together with a portable sign supplied by the Police. The shared sign can only be used in one place - the 30mph at the beginning of the High Street. We could purchase a bracket to use at that location for the village signs.