

WEST WRATTING PARISH COUNCIL

Clerk to West Wrating Parish Council

Monday 10th November 2025

DRAFT MINUTES

Held on Monday 10th November 2025 in West Wrating Village Hall at 7.30pm.

In Attendance: Cllr S Chandler (Chairman), Cllr Ryder, Cllr. Harvey, Cllr. McKenna, Cllr. L Chandler, Cllr. O'Donovan.

Also Present: Cameron Biggs (Clerk), Cllr. Henry Batchelor, Cllr. Geoff Harvey

Members of the Public: 5

101125/1 Chairman's Welcome

101125/2 Apologies for absence

- (a) No apologies were received

101125/3 To receive declarations of pecuniary and non-pecuniary Interest

- (a) Interests were declared by Cllr McKenna and Cllr. Ryder as members of the Village Hall Management Committee, a dispensation was granted in respect of this and the matter to be discussed.

101125/4 Open forum for public participation

- (a) It was noted that the Village Hall AGM will be on the 9th December at 7.30pm, all are welcome to attend and it would be appreciated if this can be published on the website.
- (b) It was noted that speedwatch activities are ongoing.
- (c) It was noted that footpath maintenance is ongoing and it was reiterated that any volunteers interested in assisting with litter picking and/or helping with village maintenance should get in touch with the Paths Officer or the Clerk for more information.
- (d) A resident was frustrated that the outcome of the potential gift of a container to the Sports Pavilion was not able to be completed, however it was noted that adequate documentation evidencing compliance with planning and fire regulations was not forthcoming, and therefore the council were unable to approve it at the previous meeting.

101125/5 Minutes of previous meeting(s)

- (a) It was resolved to approve the minutes of the meeting held on Monday 8th September and the extra ordinary meeting on Monday 3rd November 2025.

101125/6 Council Business

- (a) An update was received and it was noted that the councillor vacancy is still live, and interested parties should contact the clerk.
- (a) It was noted that the budget process carried out for FY25/26 will be executed in the same way for FY26/27.

The clerk will circulate the budget draft for input from all councillors and also schedule the Finance Committee meeting for early December.

- (b) It was resolved to approve the new version of the lease to D'Abo Tennis Club.

Action for clerk to sign and execute the lease with all parties.

- (c) It was noted that the WWPC representatives will discuss the options regarding percentage increase in contributions towards grass cutting with the Sports Pavilion Club.

Action for Cllrs McKenna and O'Donovan.

AGENDA

- (d) It was resolved to approve that the insurance grant (£1200) to West Wrattling Village Hall will be a recurring yearly payment.

Action for the clerk to inform VHMC.

- (e) It was resolved to approve the following event requests at the sports pavilion/recreation ground.

- (i) Scouts/Guides event on Saturday 15th November 9am-10pm.

NB. The village hall has offered use of the toilets in the evening, once the pavilion has closed for the day.

- (ii) Member event on Friday 21st November from 6pm-11pm.

- (f) It was resolved to contact the Chestnut Tree Pub with regard to any support they may need for maintaining the defib.

Action for clerk.

101125/7 Finance

- (a) It was resolved to make payments as per the below

31/8/2025	Service Charge	£6.00
29/9/25	C Biggs Salary September less PAYE	£256.80
29/9/25	William Knowelden Garden Services	£420.00
30/9/25	Service Charge	£6.00
2/10/25	Expense payment to C Biggs - Defib Pads replacement	£64.80
3/10/25	Field Compost Ltd	£496.00
21/10/25	Cheque Representation Fee (Unity Trust Bank)	£6.00
30/10/25	C Biggs Salary October less PAYE	£222.50
31/10/25	Service Charge	£6.00
5/11/25	William Knowelden Garden Services (not yet processed)	£420.00

- (b) Monies received were noted below:

3/9/2025	Grass Cutting Rebate CCC	£354.67
3/9/2025	Refund from Start Safety	£2.45
26/9/25	Clear Insurance Refund	£108.54
-	Anonymous donations to WWSF Legal Fund	£41,400
30/9/25	Account interest	£239.82

- (c) It was noted that the bank balances as at 31st October 2025 are
Current Account: £17,302.06
High Interest Account: £79,910.75
Total: £97,212.81

101125/8 Planning

- (a) To receive an update from the Planning Committee

- (i) The following application at Randswood farm is on hand.

Reference:	25/03728/FUL	Applicant:	Mrs T Harrison Randswood Farm LP
Status	Consultation period closed	Agent:	Mrs Ann Blythe Graham Handley Architects

AGENDA

Date started	25/09/2025		The Mill Free Church Passage St Ives PE27 5AY
Case Officer	Melissa Reynolds		
Type	Full Application		
Site	Randswood Farm The Common West Wratting Cambridgeshire CB21 5LR		
Proposal	Construction of a new fitness/yoga building following the demolition of the existing agricultural building, installation of car and cycle parking, associated works and infrastructure.		
Web Link	https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03728/FUL		

- (ii) It was noted that the clerk should contact the planning officer regarding a tree overhanging a MOPs garden which could be dangerous.

Action for clerk to contact GCSP and obtain a map from the Chair/Paths officer.

- (b) To receive planning application decisions and tree works as per the below.
- (i) No changes since last meeting.
- (c) To consider planning applications received below.
- (i) No new applications have been received.

101125/9 Kingsway Solar Farm

- (a) An update was received from the chair on the KSCA and further details can be viewed [here](#).
- (b) It was resolved to approve the Statutory Consultation submission.

101125/10 West Wratting Sports Pavilion Club

- (a) An update was received on progress from the SPC Committee in suggesting a new structure and legal entity.
- (b) It was resolved to collaborate with the Sports Pavilion Committee on drafting an appropriate process and associated documentation for the purposes of ensuring safety and compliance with applicable legislation prior to additional events being given direct approval by the Council. This does not apply to member functions inside the pavilion however it is hoped that this process will extend to these functions too.

Action for clerk to draft these communications.

It was resolved to move agenda point 101125/13 to this section of the meeting.

101125/11 Small assets

- (a) An update was received as below
- (i) 3000 litres of bark was delivered and spread around the play park in early October.
- (ii) The missing bolt caps have been replaced.
- (iii) The defibrillator was used in late September and the pads were replaced promptly.
- (iv) It was noted that a piece of play equipment which was highlighted as slightly degraded should be budgeted for repair/replacement in the 26/27 budget.

AGENDA

101125/12 Road safety, highways and footpaths

- (a) An updated was received as below
 - (i) We were not included in the 20mph grants for 2025.
 - (ii) The previously approved LHI application is ongoing and is now overdue by almost three years (gates, lining and associated works).

Action for District Cllr. Harvey to escalate.

- (b) An update was received from the Paths Officer during the forum for public participation.

101125/13 District & County Councillors' reports

- (a) The reports were received as above.

101125/14 Date of next meeting & matters for future consideration

- (a) The next meeting will be Monday 12th January at 7.30pm.

There being no other business, the meeting was closed at 21:13pm.