

WEST WRATTING PARISH COUNCIL

Clerk to West Wrating Parish Council

Monday 7th July 2025

AGENDA

Notice of Meeting to be held on Monday 14th July 2025 at West Wrating Village Hall at 8pm.

All members of the Council are hereby summoned to attend a meeting of West Wrating Parish Council for the purpose of transacting the business as set out below. If you are not able to attend, please advise the Clerk.

Members 7 Quorum 3.

THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Cameron Biggs,
Clerk to the Council

120525/1 Chairman's Welcome

120525/2 Apologies for absence

(Local Government Act. 1972 s.85 (1)) To receive and approve apologies for absence.

120525/3 To receive declarations of pecuniary and non-pecuniary Interest

Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

120525/4 Open forum for public participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

120525/5 To approve the minutes of the meeting held on Monday 12th May 2025.

120525/6 Council Business

- (a) To approve Disciplinary and Grievance procedure.
- (b) To approve the Health and Safety Policy
- (c) To receive an update from the VHMC on progress with regard to title deed corrections.
- (d) To receive internal audit report for FY24/25
- (e) To discuss outstanding actions from CAPALC audit.

120525/7 Finance

- (a) To resolve to make payments as per the below

30/4/25	Service Charge	£6.00
1/5/2025	C Biggs Salary April less PAYE	£215.40

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1/5/2025	Start Safety (Wild fowl signage)	£86.41
31/5/2025	Service Charge	£6.00
2/6/2025	C Biggs Salary May less PAYE	£215.40
2/6/2025	Play Safety (Annual ROSPA inspection)	£120.00
2/6/2025	Challenge Magazine (WW Website advert)	£54.00
2/6/2025	William Knowelden Garden Services	£420.00
2/6/2025	AgeUK Support 25/26	£275.00
2/6/2025	Clear Councils Insurance 25/26	£1,333.51
2/6/2025	Crystal HR and Payroll (INV17654)	£45.60
5/6/2025	Defib Store	£324.00
28/6/2025	Payment to HMRC PAYE	£430.80
28/6/2025	C Biggs Salary June less PAYE	£215.40

(b) To note monies received:

(i) None

NB. Invoice has been raised for SCDC verge rebate and D'abo tennis club upkeep

(c) Summary of bank balances as at 30th June 2025

Current Account: £18,738.83

High Interest Account: £37,270.93

Total: £56,009.76

120525/8 Planning

(a) To receive an update from the Planning Committee

(b) To receive planning application decisions and tree works as per the below.

25/01260/FUL - Erection of solar panels with associated infrastructure at Camgrain

Reference:	25/01260/FUL	Applicant:	Cam Grain Ltd
Status	Consultation period expires: 09/05/2025 On 15/6 shows Consultation period expires: 03/07/2025	Agent:	Mr Jack Wilkinson Wilkinson Planning Ltd Bury Lodge Bury Road Stowmarket Suffolk IP14 1JA
Date started	02/04/2025		
Case Officer	Melissa Reynolds		
Type	Full Application		
Site	Grain Stores Valley Farm Road West Wratting Cambridgeshire CB21 4HH		
Proposal	Erection of solar panels with associated infrastructure		
Web Link	https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/01260/FUL		

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25/02101/HFUL Daisy Cottage two storey rear extension

Reference:	25/02101/HFUL	Applicant:	Mr & Mrs Vallins C/o Rees Pryer Architects
Status	Consultation period expires: 11/07/2025	Agent:	Mr Richard Ingram Rees Pryer Architects The Studio Drinkstone Office Park Kempson Way Bury St Edmunds Suffolk IP32 7AR
Date started	02/06/2025		
Case Officer	Charlotte Cooper		
Type	Householder Works/Extension		
Site	Daisy Cottage 15 High Street West Wrating Cambridgeshire CB21 5LU		
Proposal	Two storey rear extension following demolition of existing extension, replacement front porch and addition of 1no rooflight to rear elevation.		
Web Link	https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/02101/HFUL		

(c) To consider planning applications received below.

NONE

120525/9 Kingsway Solar Farm

- (a) To receive an update from the chair on the KSCA followed by a discussion session led by Cllr. O'Donovan on the below -
 - (i) Likely timeline and key milestones
 - (ii) How we see WWPC contributing to local efforts
 - (iii) How we should start to raise funds to support the cause
- (b) To approve the budget for the production of three reports relating to Kingsway Solar Farm, drafted by Richard Buxton Solicitors.
- (c) To discuss updates to the proposed KSCA exhibit (solar farm mock up).

120525/10 West Wrating Sports Pavilion Club

- (a) To approve any event requests at WWSPC
- (b) To receive an update on the application to Wadlow Wind Farm Community Fund for money towards upkeep of pavilion (external decoration).
- (c) To receive an update from the working group formed at the previous meeting (Cllrs. McKenna, O'Donovan, Chandler, Chandler and the SPC committee) on progress of revising the lease agreement.

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120525/11 Small assets

- (a) To receive an update from the working group.
- (b) To approve any remedial actions from the playground inspection report.

120525/12 Road safety, highways and footpaths

- (a) To receive an update from the working group, incl. LHI application & 20 mph application.
- (b) To receive an update on footpaths from Mr McCall.

120525/13 District & County Councillors' reports

- (a) To receive reports as above.

120525/14 Date of next meeting & matters for future consideration

- (a) The next meeting will be Monday 8th September at 7.30pm