

WEST WRATTING PARISH COUNCIL

Cameron Biggs, Clerk to West Wrating Parish Council

10th March 2025

DRAFT MINUTES

Held on 10th March 2025 in West Wrating Village Hall at 7.30pm.

In Attendance: Cllr S Chandler (Chairman), Cllr Ryder, Cllr. McKenna, Cllr. L Chandler, Cllr. O'Donovan

Also Present: Cameron Biggs (Clerk), Cllr. Henry Batchelor, Cllr. Geoff Harvey

Members of the Public: 3

Chairman's Welcome

The Chairman welcomed all councillors and the public.

100325/1 Apologies for absence

Apologies were received and noted from Cllr. Harvey.
Cllr. Parsons was not present.

100325/2 To receive declarations of pecuniary and non-pecuniary Interest

No declarations of interest were noted.

100325/3 Open forum for public participation

- (a) A member of the public, on behalf of the village hall, raised a question over how the S106 monies from Dyason Developments will be accessed.
- (b) A member of the public questioned the viability of the proposed Wildlife Pond being managed by the Parish Council.
- (c) A member of the public suggested repainting the barriers around the recreation ground, it will be added to the next agenda for approval.

100325/4 To approve the minutes of the meeting held on Monday 13th January 2025

- (a) It was unanimously resolved by those Councillors present that the Chair should sign the minutes as a correct record.

100325/5 Council business:

- (a) It was resolved to approve an amendment of the title document for the Village Hall to correctly reflect the position of West Wrating Parish Council as 'Custodian Trustees' with the below wording -
 - (i) *West Wrating Parish Council on behalf of West Wrating Village Hall, charity number 273557*

Action for Clerk and Chair

- (b) Possible traffic calming measures, specifically for the protection of wildlife crossing West Wrating High Street were discussed.

It was suggested by Cllr. L Chandler that erection of signage may be costly via the highways department, however they will contact SCDC to investigate.

It was noted that a number of posts for speed monitoring signage had previously been approved, and Cllr. L Chandler will include this in their investigations.

Action for Cllr L. Chandler

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100325/6 Finance

- (a) It was resolved to make payments as per the schedule highlighted in yellow [here](#).
- (b) To note monies received:
 - (i) None
- (c) It was resolved to accept bank reconciliations for 28th February 2025.
- (d) The summary of bank balances as at 28th February 2025 was noted.
 - Current Account: £18,638.89
 - High Interest Account: £26,903.36
 - Total: £45,542.25

It was noted that we will now keep a balance of approximately £10,000 in the current account and the rest in the HI account.

Action for Clerk

100325/7 Planning

- (a) It was noted that Cllr. S Chandler will assume the role of Chair of the Planning Committee.
Action for Clerk to update Terms of Reference
- (b) It was noted that the planning webinars were well received.
- (b) The following planning application decisions and tree works were received.
 - [2/04689/CONDE](#) - Submission of details required by conditions 8 (dormers scale of 1:20) and 33 (surface water management strategy) of planning permission 22/04689/FUL.
- (c) To consider planning applications received below.
NONE

100325/8 Lambs Yard development

- (a) To discuss the following S106 payment and where it may be applicable in the village -

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|-------------------------------------|--|
| Green Infrastructure - Contribution | <p>1. The Owner covenants with the District Council not to allow or permit the Occupation of more than 6 Dwellings until the Owner shall have paid to the Council the Off-Site Sports Contribution.</p> <p>Definition:</p> <p>"Off-Site Sports Contribution" means the provision of ten thousand eight hundred and five pounds and forty five pence (£10,805.45) towards improvements to existing sports facilities serving the development;</p> |
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It was noted that the Chair will contact the S106 officer with regard to what this fund can be used for and how it may be accessed.

Action for Chair

Action for Chair to enquire as to whether the S106 officer is able to attend a future Parish Council meeting.

100325/9 Village Hall

- (a) It was noted that the VH surface water drainage will be rerouted into the development's new soakaway.
- (b) It was noted that the structure remains stable and the photos will continue to be documented.

100325/10 Kingsway Solar Farm

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- (a) It was noted that the chair will be acting as Parish Council liaison officer on behalf of KSCA group.
- (b) It was noted that the chair will continue working on forming a 'parish council alliance' with interested parties locally.

Action for Chair

An update was given by Cllr. Henry Batchelor on briefing meeting invitations which will follow shortly from the County Council.

Action for Clerk to distribute.

Action for chair to create collaborative document for questions regarding the above.

100325/11 West Wrattling Sports Pavilion Club

- (a) It was noted that the additional bin collection will continue for the immediate future.
 - (b) An application for £3530 was submitted to Wadlow Wind Farm Community Fund for repairs to the sports pavilion, and a response is due by the end of May 2025. £500 of club funds were committed as part of the proposal.
 - (c) The resignation of the current WWSPC secretary and the appointment of their replacement was noted.
 - (d) To receive an update from the working group on progress of revising the lease agreement.
- An update from the WWSPC AGM was received and minutes can be found [here](#).

It was noted that Cllr. S Chandler will share the objectives of the proposed lease structure with the working group.

Action for Chair.

Action for clerk to write to the WWSPC club secretary to source the minutes, accounts/bank statements and notes quarterly.

It was resolved to move agenda point 100325/14 to this section of the meeting.

100325/12 Small assets

- (a) It was noted that a question should be asked about whether the S106 allocation for play equipment can be used within the village and if it can be used for maintenance.
- (b) It was noted that the cattle pound is Grade II Listed and may be able to benefit from funding (English Heritage, Wadlow Wind Farm Community Fund)

Action for Cllr. McKenna to investigate.

It was noted that Cllr. McKenna will gather feedback via Challenge Magazine for potential alternative uses for the telephone box.

Action for Cllr. McKenna

100325/13 Road safety, highways and footpaths

- (a) It was noted that the 20mph application will be resubmitted in its current form this year.
- (b) An update was received from Mr McCall, and it was noted that 22 full bags of litter had recently been collected by a number of volunteers and another footpath has also been cleared. It was also noted that any individuals interested in volunteering should contact the paths officer via the village website.

100325/14 District & County Councillors' reports for February and March

- (a) The reports were noted as above.

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100325/15 Date of next meeting & matters for future consideration

- (a) The next meeting will be Monday 12th May at 8pm following the Annual Parish Meeting at 7.30pm.

There being no other business, the meeting closed at 21:19