

WEST WRATTING PARISH COUNCIL

Cameron Biggs, Clerk to West Wrattling Parish Council

13th January 2025

DRAFT MINUTES

Held on 13th January 2025 in West Wrattling Village Hall at 7.30pm.

In Attendance: Cllr S Chandler (Chairman), Cllr Ryder, Cllr. McKenna, Cllr. Harvey, Cllr. L Chandler, Cllr. O'Donovan

Also Present: Cameron Biggs (Clerk), Cllr. Henry Batchelor, Cllr. Geoff Harvey

Members of the Public: 4

Chairman's Welcome

The Chairman welcomed all councillors and the public.

130125/1 Apologies for Absence

- (a) Cllr. Parsons sent their apologies.

130125/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest

- (a) Cllr McKenna and Cllr Ryder declared a non pecuniary interest in the village hall as trustees. It was agreed by all present to grant a dispensation in this matter.

130125/3 Open Forum for Public Participation

- (a) A member of the public gave an update on the local footpaths.

130125/4 To approve the minutes of the meeting held on Monday 11th November 2024 and the extraordinary meeting Tuesday 10th December 2024

- (a) It was unanimously resolved by those Councillors present that the Chair should sign the minutes as a correct record.

130125/5 Council business

- (a) An update from the clerk was received on the planning training webinars..

Action for Clerk to send out a poll to find dates for 2 x 2 hour sessions.

- (b) It was approved to grant a yearly payment of £150 towards the production of Challenge Magazine.

- (c) A grant of £1548 towards the costs of [operating the village hall](#) for 2025 was not approved.

Action for clerk to investigate revised premium for removing VH from the Parish Council insurance policy.

Action for clerk to consider writing a grants policy

Action for PC to consult with members of the Village Hall Management Committee on the matter of insurance.

- (d) An update was received from a representative of AgeUK on the community warden scheme.

- (i) It was approved to increase the contribution to £275 for the forthcoming financial year.

130125/6 Finance

- (a) It was resolved to make the following payments:

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Ref	Payee/Item	Amount
a	HMRC - PAYE for C Biggs (Q3) £205.86	£205.86
b	Donation to Challenge Magazine	£150.00
c	Grant for VH Repairs - Gatward	£2,048.00
d	Invoice from Challenge for Magazine Inserts	£8.00
e	Clerk November salary less PAYE	£273.85
f	Clerk December salary less PAYE	£354.15
g	Bank Service Charge	£6.00

- (b) It was noted that no payments had been received.
- (c) The bank reconciliation was noted and it was resolved that the chair would sign the document to accept.
- (d) The following bank balances were noted.
- (i) Current Account: £29,004.09
 - (ii) High Interest Account: £16,903.36
 - (iii) Total: £45,907.45
- (e) It was resolved to approve the budget for FY25/26 and sign the precept demand for a total of £14,300

Action for Clerk to submit

130125/7 Planning

- (a) An update was noted and no new planning applications have been received, there are two applications on hand.
- (b) It was noted that 24/03836/TTR Hedge works at Ranswood Farm has been approved.
- (c) New planning applications received
- (i) None

Action for clerk to add a table of applications on hand to the agenda (Cllr Harvey to supply these.)

Action for clerk to send to non council members of the planning working group. (SM)

Action for planning working group to investigate the drafting of a parish plan.

130125/8 Lambs Yard

- (a) An update from Cllr McKenna was noted.

Action for clerk to update documents as there is not an official working group.

- (b) It was approved that the Parish Council will take on ownership of the Wildlife Area that will be constructed as part of the Lamb's Yard Development

Action for Clerk to write to Dyason and let them know of the Parish Council's decision.

Action for Clerk to investigate insurance liability for the 10 year support period.

130125/9 Village Hall

- (a) An update was received on the meetings between the Village Hall Working Group and Dyason Developments.
- (b) It was noted that information and images of the VH structure/condition is being recorded by Cllr. Ryder.

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130125/10 Kingsway Solar Farm

- (a) An update was received from the Chair regarding recent meetings of Kingsway Solar Farm (KSF) Working Group and it was noted that summaries are available [on the village website](#).
- (b) It was resolved to approve the response to the EIA scoping report due for submission on the 14th January.

Action for Clerk to return to PINS via email immediately.

It was approved that agenda point 130125/5d will be moved to this section of the meeting.

130125/11 West Wrattling Sports Pavilion Club

- (a) It was noted that the council will continue with the additional bin collection.
- (b) It was resolved to approve grass cutting payment for 2025 of £823, calculated using the agreed method and CPIH figure of 3%.
- (c) It was noted that the information had not yet been provided for the grant application to Wadlow Wind Farm Community Fund. Deadline is 1st February.

Action for Chairman and Cllr. Ryder to work with the Chair of WWSPC in completing the application.

- (d) An update from the WWSPC January General Meeting was received on the following -
 - (i) Membership matters were discussed and outstanding actions noted.
 - (ii) [WWSPC accounts](#) were noted and outstanding questions were discussed.
 - (iii) The [legal maximum capacities within the venue](#) were discussed and outstanding questions were noted.
 - (iv) An update on the trustees from the WWSPC general meeting was received and outstanding questions were discussed.
 - (v) Other matters arising from the January committee meeting were resolved as per the below -
 - (1) It was resolved to approve an event at the pavilion on Friday 7th February 2025, 7-11pm for practice by Paul Santry's ZZ Top GB tribute band.
 - (2) It was noted that the Sports Pavilion working group will propose a solution for fast-tracking approval of events at the pavilion.
 - (3) It was resolved to approve admission of the two darts teams as affiliated clubs of the SPC, as per schedule IV rule 2.
 - (4) The SPC AGM will be on Wednesday 12th February 2025.
 - (5) It was resolved to approve the following rule changes requested by the committee (as allowed by rule 31):
 - a) Rule 6b - the quorum for a committee meeting is changed from 6 to at least one-third of the committee members and no less than three.
 - b) Rule 19 - the quorum at a General Meeting is changed from 20 to 12.
 - c) Rule 24 - the number of guests that each member may sign in is changed from 2 to 25.

Action for Clerk to engage solicitors for the lease updates and reply to the WWSPC club secretary with regard to the rule changes (Blanche Miller).

- (e) It was resolved to approve that the SPC working group, Cllr McKenna, Cllr. O'Donovan, Cllrs. Chandler and the SPC committee will form a group to begin the process of revising the lease and agreement between the SPC and Parish Council.

Action for Clerk to contact the solicitors with regards to removing trustees.

It was approved that agenda point 130125/14 will be moved to this section of the meeting.

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130125/12 Small assets

(a) Updates were noted on the following -

- (i) It was noted that Cllr. McKenna will investigate costs for repair works to the Pound and the repurposing of the telephone box.
- (ii) It was noted that the defib battery will need replacing in October 2025. ~ £300
- (iii) It was noted that the defibrillator pads will need replacing in April 2026 ~ £260

Action for clerk to add to budget for FY26/27

130125/13 Road safety, highways and footpaths

(a) It was noted that the 20mph will be submitted again this year, application window 27 January - 28 March.

Action for Cllr. L Chandler.

It was noted that a scheme regarding a footpath on Six Mile Bottom Road may still be in progress however need investigating further.

On 9/1/25, there was an on-site meeting between Nicki Mason (S. Cambs highways department), Martin Davey and L Chandler to discuss the delivery of our approved 24024/25 LHL, for gates and white lining.

(b) An update was received on footpaths and it was noted that any individual wishing to express a comment regarding local footpaths should contact Mr McCall via the village website.

130125/14 District & County Councillors' reports

(a) The reports were received and noted.

130125/15 Date of next meeting & matters for future consideration

(a) The next meeting will be Monday 10th March at 7.30pm.

There being no other business, the meeting closed at 21:48pm.