

WEST WRATTING PARISH COUNCIL

Cameron Biggs, Clerk to West Wrattling Parish Council

9th / September / 2024

DRAFT MINUTES

Held on 9th September in West Wrattling Village Hall at 7.30pm.

In Attendance: Cllr S Chandler (Chairman), Cllr Ryder, Cllr. McKenna, Cllr. Parsons, Cllr. Harvey, Cllr. L Chandler, Cllr. O'Donovan

Also Present: Cameron Biggs (Clerk), Cllr. Henry Batchelor

Members of the Public: 3

Chairman's Welcome

The Chairman welcomed all councillors and the public.

090924/1 Apologies for Absence

No apologies or absences were noted. Cllr O'Donovan arrived at 19:36.

090924/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest

It was noted that Cllr. S. Chandler, Cllr. O'Donovan and Cllr. Parsons have an interest in the WWSPC business to be discussed. It was resolved by the Council to grant a dispensation in this matter and allow all councillors to vote.

090924/3 Open Forum for Public Participation

The Paths Officer suggested that we should purchase a new strimmer. It was noted that the Paths Officer should propose a replacement strimmer that the council would consider purchasing.

A parishioner requested that the council consider discussing the future use of the bowls green. It was noted by the Chairman that the WWSPC committee should consider putting together a proposal for the change of use to a Padel tennis court as suggested.

The Paths Officer noted that ploughing and drilling in the surrounding farmland will continue into the late autumn and encourages the public to be patient with any concerns regarding access to footpaths.

090924/4 To Approve the Minutes of the Meeting held on 15th July 2024

It was unanimously resolved by those Councillors present that the Chair should sign the minutes as a correct record.

It was noted that the Chairman would run a session on the use of Google Docs for any councillors who wish to improve their knowledge on using cloud systems for the Council's documents.

090924/5 Council business:

- (a) It was resolved by the council to further investigate the offer of owning the Lambs Yard Wildlife Area.

Action for Chairman and Clerk

WEST WRATTING PARISH COUNCIL

DRAFT MINUTES

- (b) It was noted that Cllr S. Chandler will attend the Cambridgeshire bus franchising consultation meeting on the 10th October.

Action for Chairman

- (c) It was noted that the Clerk's training course was well received and feedback will be forwarded to CAPALC in due course.

Action for Clerk

090924/6 Finance

- (a) It was resolved to make the following payments:

Ref	Payee/Item	Amount
a	Morelock - Speed sign repair parts (Paid, CHQ1301)	£266.40
b	Cameron Biggs - PAYE July (Paid, CHQ1302)	£273.85
c	Arnold Baker - book (Paid, CHQ1308)	£76
d	CAPALC Clerks Training (Paid, CHQ1304)	£250
e	Payment ex gratia - J Richards (Paid, CHQ1305)	£2911.47
f	Crystal HR and Payroll (Paid, CHQ1306)	£36
g	Heroes Maintenance (Paid, CHQ1307)	£2697.60
h	Cameron Biggs - PAYE August (Paid, CHQ1303)	£273.85

- (b) It was noted that the following monies were received:

- (i) Cambridgeshire County Council - Verge cutting rebate £346.53

- (c) It was noted that there were no changes to the bank mandate.

- (d) The bank reconciliation was noted and it was resolved that the chair would sign the document to accept.

- (e) The following bank balances were noted.

Lloyds A/C: £40,492.41

High Interest Account: £16,825.49

Total less accruals: £50,799.13

- (f) It was noted that the Finance Working Group is due to meet in November and that the precept submission is due in January.

Action for Clerk

- (g) It was resolved to adopt the revised 2024 financial regulations.

Action for Clerk

- (h) It was noted that the transfer of accounts to Unity Trust Bank is progressing and that further information has been requested for linked individuals.

Action for Clerk

- (i) It was noted by Cllr O'Donovan that the Finance working group should gather information regarding the needs and expectations of the Council's committees in advance of the budget

WEST WRATTING PARISH COUNCIL

DRAFT MINUTES

planning meeting for FY25/26, and that the Clerk will distribute a template to Cllrs. to complete in advance of the 4th November meeting.

Action for Clerk and Cllr. O'Donovan

- (j) It was noted that the Finance working group will meet on the 4th November.

Action for Clerk

090924/7 Planning

Updates were noted on the below -

- (a) Planning permission for the bio-digester has been approved.
- (b) Representatives of the Kingsway Solar Park development will not yet set a date for a public presentation, as there has been a pause on community engagement for the moment. The Chairman will contact Ms. Heylings MP for further information.
Action for Chairman
- (c) The questionnaire regarding the Kingsway Solar Park will be distributed to all parishioners in due course.
Action for Chairman
- (d) It was resolved to renew the Council's membership with CPRE.
Action for Clerk
- (e) No planning applications had been submitted.
- (f) No planning applications required further consideration.

090924/8 Village Hall

- (a)
- (i) It was noted that the meeting between a number of parish councillors and Dyason Developments had gone well, introductions had been made and Cllr. Ryder/Cllr. McKenna would look after the relationship going forwards. The works are now able to continue.
- (ii) It was noted that the boundary dispute has now been resolved.
- (iii) It was noted that photographic evidence of the current state of the VH structure be fully documented in case of any further disputes.
Action for Cllr. Ryder
- (b) It was resolved to sign the agreement between Dyason Developments and West Wrattling Village Hall Management Committee.
Action for Clerk
- (c) It was noted that a party wall surveyor had been consulted and as per the above, there was no longer a requirement to pursue this action.
- (d) It was resolved by the Parish Council to approve a fund of £2048 to proceed with remedial works to strengthen the roof structure. "Gatward"
Action for Clerk

090924/9 West Wrattling Sports Pavilion Club

- (a) It was noted that the terms of the club premises licence had been sought from the county council and action had been taken to align the operation with the terms.
- (b) It was noted that a new and more rigorous membership structure has been implemented and an online membership facility will be created in due course.
- (c) Following discussion, it was resolved to pre approve the proposed changes to the WWSPC rules pending ratification at the planned general meeting of the club.
- (i) It was also noted that the WWSPC working group will clarify the maximum capacity of the club.

WEST WRATTING PARISH COUNCIL

DRAFT MINUTES

Updates were noted on the below -

- (d) The trustees will be clarified and updated at the forthcoming WWSPC general meeting.
- (e) The dog waste signage has been deployed.
- (f) The additional bin collection had been arranged and was now being collected regularly. An invoice for the bin had not yet been received by the Clerk.

Action for Clerk

- (g) The Parish Council will take on the responsibility for sourcing the quotes for the exterior maintenance.

Action for Cllr. McKenna

090924/10 Small Assets

Updates were noted on the below -

- (a) The playground equipment has been checked and is in working order. All outstanding works have been completed.
- (b) We will receive an invoice imminently for the purchase of the trolley finger guards.
- (c) The maintenance works around the village had now been completed. With thanks to Heroes Maintenance.

090924/11 Road Safety, Highways and Footpaths

Updates were noted on the below -

- (a)
 - (i) The LHI application & 20 mph application decision had been further delayed to October.
 - (ii) The active travel hierarchy questionnaire will be distributed to all councillors and parishioners for individuals to respond. The closing date is the 30th September.

Action for Cllr. L Chandler.

- (b) The Paths Officer gave an update on the footpaths and thanked the parishioners for maintaining the brambles.

09024/12 District & County Councillors' Reports

- (a) The July, August and September reports were noted.

090924/13 Date of Next Meeting & Matters for Future Consideration

- (a) The next meeting will be Monday 11th November at 7.30pm.

There being no other business, the meeting closed at 21:22 pm.