

**WEST WRATTING PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 9<sup>th</sup> January 2023  
at 8.00 pm in the Village Hall.**

Those present were: Chairman Nichols, Cllrs., Chandler, Lock, Parsons & Williams-Gray. County & District Cllrs. Batchelor & Harvey, 5 parishioners and the Parish Clerk,

1. **Apologies:** Cllr Roberts

2. **Declaration of interest:** Cllr Chandler – item 7 Finance.  
Cllr Lock - item 6 Planning.

3. **Minutes:** Minutes of the meeting held on Monday 14<sup>th</sup> November 2022 were approved and signed as correct.

4. **Opportunity for Public Statement:**

a) Concern was expressed by 4 parishioners concerning the planning application to build a house in the grounds of The Chestnuts public house by the owners. How much would the use of the pub be affected by losing most of the parking area and also loss of the garden? There would be more parking on the road and there could also be problems with flooding. The Chairman responded by saying that the Parish Council had not yet received the documentation for this application and had only today received the weekly list of planning applications outstanding which included 22/05596. Time would be needed to look at the detail and to have a Planning meeting to discuss this and it was agreed that an extension of time to respond to SCDC Planning would be requested.

b) Martin Davey raised two matters on behalf of the Village Hall Management Committee concerning the proposed development on Boreham’s site:

1) **Footpath provision** – it is essential that a footpath is provided from the new houses to the bus stop but at present there appears to be conflicting proposals and there is no mention of the 3 school buses that pick up and drop off 5 days a week. Cllr Williams-Gray proposed adding further comments concerning this matter to the Comments already sent but not yet published on line and this was agreed. **Cllr Williams-Gray to write to the Planning authorities raising these concerns.**

2) Clarification is required on the boundaries between the Boreham land and the village hall. This has been requested by the VHMC but have not yet had a response. The Parish Council agreed to seek this clarification. **Cllr Williams-Gray will seek clarification.**

5. **Councillors:**

a) *Vacancy on Council:* As yet there has been no response.

6. **Planning:**

						WWPC	SCDC
22/04689/FUL	Boreham	73 The Lamb Yard	Demolition of dwelling	10/11/22	1/12/22	Spt with comments	
22/04886/HFUL	J.Gilley	Old Orchard Cott. Six Mile Bottom	Single storey ext. to side	24/11/22	12/12/22	Support	Granted
22/05189/hful	J Smith	Oxcroft Farm, Honey Hill	Single storey rear ext. & minor int. altns. 22/02253/LBC	6/12/22	20/12/22	Support	
22/05190/LBC	“	“	Listed bldg.. consent	“	“	support	

22/02487 – 81 High St.- Has planning permission been granted. **The Parish Clerk will check this.**

## 7. Finance:

### a) Authorised payments:

£196.40 HMRC PAYE 3<sup>rd</sup> qrt. (cheque 1238)

£523.50 J.Richards Dec/Jan salary less PAYE (cheque 1239)

£ 10.88 J.Richards – purchase of 16 2<sup>nd</sup> class stamps) (cheque 1239)

£ 53.00 Cllr Chandler – purchase of Christmas tree & batteries (cheque 1240)

### b) Monies received: None

**c) Budget & set Precept for 2023/24:** After some discussion it was decided to request a 3% increase in the Precept for 2023/24, proposed by Cllr Williams-Gray and seconded by Cllr Nichols. With regard to the budget for the following year there were no major changes and so remains as it presently stands.

**d) S106 monies:** These are monies which could be contributed in relation to the proposed development at The Lamb Yard towards community activities. It was agreed that this money could be used on the recreation ground either the Play Area or outdoor sports; it could be used to improve facilities at the village hall or possibly any needed maintenance on the Village Pump, Village Sign or the Village Pound. It was not known how much money this would be but the Parish Clerk will enquire when responding to James Fisher of Greater Cambridge Shared Planning. **Cllr Nichols has written to Chris Hodson but has not yet had a response.**

## 8., Maintenance:

a) *Highway problems:* No further progress but were told that Highways would be attending the Joint Parish Meeting on 26<sup>th</sup> January. The pot holes are causing considerable damage to cars. Due to considerable rainfall the drains at the east end of the village have been overflowing.

b) *Grass verges maintenance:* Bill Knowelden has resumed cutting the grass verges and has also done some work in Pocket Park.

c) *Pocket Park:*

1. Replacement of access gate & sign saying “Nature Reserve” - It was agreed to make no decision about replacing the gate until the Spring. **Cllr Chandler will organise a sign saying Pocket Park to be placed at the entrance to the park.**

d) *Parking spaces in Hayter Close:* The parking has improved due to the sign being in place.

e) *Winter gritting volunteers:* No volunteers so far. **The Parish Clerk will check how many salt bins are in the village and if they are filled.**

**9. Correspondence:** A letter received from Keith Day regarding the Parish Nurse Project. At present they are unable to find anyone to take on this post and therefore no funding will be required.

**10. Village Hall:** Nothing further to report.

## 11. Recreation Ground & Pavilion:

a) The Chairman reported that the Sports Pavilion meeting had been cancelled.

b) *Parking on roads:* The WWFC have agreed to put out cones on match days but residents wishing to prevent parking in front of their drives would need to put out their own cones.

c) *Dug-outs:* All in order.

d) *Defibrillator:* Martin Davey, who set up the equipment and has diligently looked after it since it was installed has now passed the responsibility of the Defibrillator to Cllr Parsons who has now taken over the formal position with the Emergency Services as Custodian. Thanks were given to Martin for his work in getting the equipment set up in the first place and his care of it since. Cllr Parsons will check that the defibrillator has been fully registered with the emergency services.

**12. Traffic Issues & Speed Restriction Equipment:**

a) SID purchase & *Speed Indicator sign poles*: These are now in place. Martin Davey and Tim Bonfield were thanked for all their work involved in getting this job done.

b) *LHI initiative*: Martin Davey, who submitted the LHI bid last year has re-submitted this bid with some minor alterations and increased costs. The bid is for road markings such as speed roundels or dragons teeth and village gateways to improve road safety. Many thanks to him for doing this.

**13. Play area:** Quotes are being sought for bark.

**14. Report of meetings attended by Councillors:** None

**15. Reports by District & County Cllrs.:** Distributed and on website.

**Cllr. Harvey:**

**Cllr. Batchelor:** Reminded the Council of the Joint meeting on 26<sup>th</sup> January when Highways will be in attendance.

**16. Trees commemorating the Queen's death.** It was agreed not to go ahead with planting a tree and to think of some other way to mark the Queen's death.

**Any other business:**

Cllr. Lock announced her resignation as a Councillor with regret. The Chairman thanked her for all the work she has done since becoming a parish councillor and that she would be missed.

**The next Parish Council meeting will be held on Monday 13<sup>th</sup> March 2023 at 8.00pm.**

**Chairman.....**

*Draft*  
**WEST WRATTING PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 13<sup>th</sup> March 2023  
at 8.00 pm in the Village Hall.**

Those present were: Chairman Nichols, Cllrs., Chandler, Parsons, Roberts & Williams-Gray. & District Cllr. Harvey, 1 parishioner and the Parish Clerk,

1. **Apologies:** County Cllr Batchelor

2. **Declaration of interest:**

3. **Minutes:** Minutes of the meeting held on Monday 9<sup>th</sup> January 2023 were approved and signed as correct.

4. **Opportunity for Public Statement:** None

5. **Councillors:**

a) *Vacancy on Council:* The Parish Clerk will put the official Vacancy notice in Challenge. This has also been posted on the two noticeboards.

6. **Planning:**

						WWPC	SCDC
22/04689/FU L	Boreham	73 The Lamb Yard	Demolition of dwelling	10/11/22	1/12/22	Spt with comments	
22/04886/HF UL	J.Gilley	Old Orchard Cott. Six Mile Bottom	Single storey ext. to side	24/11/22	12/12/22	Support	Granted
22/05189/hful	J Smith	Oxcroft Farm, Honey Hill	Single storey rear ext. & minor int. altns. 22/02253/LBC	6/12/22	20/12/22	Support	
22/05190/LB C	“	“	Listed bldg.. consent	“	“	support	

a) 22/04689 – Boreham development: No decision has yet been made. There was some concern about work now being carried out on the site possibly in preparation, but need to check with the Dept. of Environment that this work is not causing further pollution of the area. **Cllr Gray-Williams will draft a letter.**

b) Regarding the planning application for development at The Chestnuts, correspondence had been received asking why the Community Asset was not renewed in 2021. This is being responded to and it is hoped to go through the process of renewing the Community Asset once more.

7. **Finance:**

a) **Authorised payments:**

£523.50 J.Richards Feb/Mar salary less PAYE (chq. 1241)

£ 54.00 Challenge advertising invoice 2023/08 (chq 1242)

£ 26.00 T.Bonfield purchase of small step ladder re sign poles (chq.1243)

£ 26.00 M. Davey purchase of second small step ladder re poles. (chq.1244)

£561.00 WWFC – P.C. contribution towards grass cutting of rec. (chq. 1245)

£ 30.00 Re-issue of Sapienit cheque Inv.16830 (12.9.22) as not received (chq. 1246)

£196.20 HMRC PAYEE 4<sup>th</sup> qrt. due 5/4/23. (chq. 1247)

b) **Monies received:**

£346.53 CCC grass cutting contribution.

c) **Signatory update:** Cllr Parsons application has been submitted. Cllr Gray-Williams said he would also become a signatory as with the Chairman's resignation as from May 2023 there would only be two signatories and three were needed.

d) **Allocation of S106 possible monies:** The Chairman said it was still unsure why Planning needed a list of what the S106 money could be spent on because it is not known how much money will be available if planning is granted. However the matter was discussed and Chris Hodson (WWFC) said he would try to get a quote for the redevelopment of the old bowling green into a training pitch for the youth teams. Other possibilities were purchase of solar panels on the Sports Pavilion roof, repairs on the Village Pump and Pound and refurbishment of the Village Sign. The Chairman said she would try again to get information.

#### **8., Maintenance:**

a) *Highway problems:* Regarding the pot holes along the Common road, Highways have informed the Council that work will be carried out in the week of 27<sup>th</sup> March. Again complaints had been received about the condition of Six Mile Bottom Road and Cllr Harvey was asked to check when this work might be done. The Give Way signs and road markings also need attention but were told that there is no money available for this work. It was suggested that the government should be asked for more money to put the roads in good order and Cllr Harvey agreed to write to Lucy Fraser MP.

b) *Winter gritting volunteers:* There are two salt bins in the village both full of salt/grit, to be used on the pavements or road if necessary.

c) *Pump & bus shelter maintenance:* These could be projects for S106 funding as discussed above.

**9. Correspondence:** Email to the Chairman regarding the Community Asset, dealt with above.

**10. Village Hall:** Nothing to report. The issue of the boundary lines is still not sorted.

#### **11. Recreation Ground & Pavilion:**

a) *Recreation gate:* This is now much easier to open.

d) *Defibrillator:* Cllr Parsons has completed the registration of the defibrillator with the emergency services and all is in order. She checks it every week.

c) *Dug-outs:* Work needed to be done has not yet been carried out.

#### **12. Traffic Issues & Speed Restriction Equipment:**

a) *Shared SID equipment:* There are problems with the shared SID equipment which are not working correctly. It was agreed that whatever needs doing should be done and the cost shared.

b) *LHI initiative:* An email has been received from Highways saying that the LHI bid submitted by Martin Davey cannot be found. The Chairman is looking into this.

**13. Play area:** A quote for bark has been received at a cost of £600/800. It was agreed not to do anything about this until after the RoSPA safety inspection. It could be put on the S106 list of projects.

**14. Report of meetings attended by Councillors:** The Chairman had submitted questions to the Planning meeting and the reply was passed to the Council.

**15. Reports by District & County Cllrs.:** Distributed and on website.

**Cllr. Harvey:** Spoke about the proposed 20mph limit becoming compulsory and should be applied for.

**Cllr. Batchelor:** Not present

**16. Any other business:**

The Chairman announced that she would be resigning from the Parish Council as from May 2023 having served as Chairman for 3 years and the Council 10 years.

*Trees in Haytor Close:* Two trees have been planted alongside the Pound which is in a Conservation area. A request had been made to plant two trees but was refused by the Council because of the cost of maintaining them once they are fully grown. These trees should be removed.

**The Parish Meeting will be held on Monday 15<sup>th</sup> May 2023 at 7.30pm followed by the Parish Council meeting at 8.15pm,**

**Chairman.....**

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**WEST WRATTING PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 11<sup>th</sup> May 2023  
at 8.00 pm in the Village Hall.**

Those present were: Chairman Nichols, Cllrs., Chandler, Parsons, & Williams-Gray. County Cllr. Batchelor and the Parish Clerk,

1. **Apologies:** County Cllr Roberts and Dist.Cllr Harvey.

2. **Declaration of interest:** None

3. **Minutes:** Minutes of the meeting held on Monday 13<sup>th</sup> March 2023 were approved and signed as correct.

4. **Opportunity for Public Statement:** None

5. **Election of Chairman, Vice Chairman, 2 representatives on Sports Pavilion Committee:**  
The position of Chairman was left open. Cllr Chandler proposed Cllr Williams-Gray for Vice Chairman, seconded by Cllr Parsons. He agreed and signed the Declaration of Acceptance. Regarding the representatives on the Sports Pavilion Committee, Cllr Parsons was proposed by Cllr Williams-Gray and seconded by Cllr. Chandler and Cllr Parsons accepted. Cllr Roberts who was unable to be attend is at present a representative and he will be asked if he is happy to continue.

**6. Planning:**

						WWPC	SCDC
<b>22/04689/FU L</b>	Boreham	73 The Lamb Yard	Demolition of dwelling	10/11/22	1/12/22	Spt with comments	
<b>22/04886/HF UL</b>	J.Gilley	Old Orchard Cott. Six Mile Bottom	Single storey ext. to side	24/11/22	12/12/22	Support	Granted
<b>22/05189/hful</b>	J Smith	Oxcroft Farm, Honey Hill	Single storey rear ext. & minor int. altns. 22/02253/LBC	6/12/22	20/12/22	Support	
<b>22/05190/LB C</b>	“	“	Listed bldg.. consent	“	“	support	

a)22/04689 – Boreham development: Cllr Williams-Gray said there was a lot of work going on at the site but didn’t know what was being done. Planning Permission has not yet been granted and therefore the Parish Clerk was asked to get in touch with Planning to enquire about this work bearing in mind the heavily polluted ground they are dealing with.

b)22/02487- Regarding this planning application, permission was refused but it is noted that work has been carried out. Is there a retrospective application in the pipeline. The Parish Clerk will ask about this.

**7. Finance:**

**a) Internal audit documents for signature: Minuted agreement for Exemption letter to the External auditors, Statement of Accounts, Bank reconciliation etc.**

Following approval by the Council the Statement of Accounts and Bank reconciliation were signed by the Vice Chairman. The documents required by the Internal Auditor were also signed by the Vice Chairman following approval by the Council and it is Minuted that the Exemption letter sent to the External Auditors was agreed and in order.

**b) Authorised payments:**

£2,480.78 BHIB Insurance renewal Inv. 643674 (chq. 1248)

£ 200.00 Age UK re Village Warden scheme (chq.1249)

- £ 268.83 CAPALC affiliation fee for 2022/23 (chq.1250)
- £ 110.00 RoSPA safety inspection (chq.1251)
- £ 523.50 Mrs J Richards Apr/May salary (chq.1252).
- £ 36.00 CPRE annual subscription. (chq.1253)
- £ 420.00 William Knowelden Garden Services Inv. 2301 Mar/Apr.(chq. 1254 )
- £ 30.00 J.Dockerill (Running Total) payroll services Inv.1840 (chq.1255)

**b) Monies received:**

£6,555.00 1<sup>st</sup> tranche of Precept.

c) **S106 monies:** Cllr Nichols had notified SCDC of the items that would need monies and quotations for the work had been requested from the various groups, which were obtained. The Council does not know how much money will be available but if planning permission is given for the Boreham development, it is likely to be at least two years before receiving it. Cllr Parsons said the Sports Pavilion were looking for grant money for the proposed solar panels on the roof. It was suggested they try Amey Cespa, Lottery or the Wind Farm Fund.

**8. Maintenance**

- a) Risk Management Assessment – This has been carried out and some of the village assets are in need of some refurbishment and quotes have been received. Some of the tidying up could possibly be done by volunteers.
- b) Pot holes – there is very little improvement although some have been filled along Six Mile Bottom Road and also part of the High Street. Comment was made of the 54 mile diversion route whilst work is being carried out on the A11 and A1307 , this will just bring more cars through the village as a quicker route. .
- c) Trees in Hayter Close: Cllr Nichols had been in touch with the owner of the trees and has asked for the trees to be removed and placed on the recreation ground as permission had not been granted by Highways because they don't own this area, it belongs to the Parish.

**9. Correspondence:**

- a) A letter had been received from Lucy Frazer concerning the Coronation but did not require an answer.
- b) A request for a donation from MAGPAS – this was discussed and it was agreed to give them a one-off donation of £100 as they had been called to two incidents in West Wrattling.
- c) The Assets of Community Value application. Confirmation of receipt of the application has been received and their decision will be made known by the 7<sup>th</sup> June 2023.

**10. Village Hall:**

- a) Two representatives to be on the Village Hall Management Committee: Martin Davey is happy to continue and although the Parish Clerk had not received written confirmation it is believed that Tim Bonfield will also continue. Our thanks to them both.
- b) Land Registration re ownership of Village Hall: At present the trustees names on the document are Mark Russell, Mike Hampton and Sisse McCall, none of whom are now on the Parish Council. **The Parish Clerk will contact a solicitor to find out how this needs dealing with.**

**11. Recreation ground & Pavilion:**

- a) Safety inspection report from RoSPA – see under 13. Play area.
- b) The Minutes of the last committee meeting of the Sports Pavilion have been received and the Accounts are on their way.

**12. Traffic Issues & Speed Restriction Equipment:**

- a) SID equipment – there have been some issues with the shared equipment which has not been working correctly. This has now been rectified and is in full working order again.



b) 20mph speed limit application: Cllr Chandler has completed and sent this application to have a 20mph speed limit through the village. She was thanked for doing this task.

**13. Play area:**

Cllr Chandler said the report was satisfactory and all the play surfaces were reported as good. However there is a need for bark to replenish some of the surface areas. Quotes of approx.. £800 had been received and distributed and if the Council were in agreement she would like to purchase the bark. **This was agreed.**

**14. Report of meetings:** None.

**15. Report by County Cllr Batchelor & Dist.Cllr Harvey** – distributed on website and to Cllrs. Cllr Batchelor asked for any comments on their Reports for April/May and the question was asked about the 54 mile diversion. County Cllr Batchelor explained that this diversion route was just for HGV’s and would be over a short time. A temporary road is being built where the new roundabout is going to be which involves National Highways and Cambridge Highways who are involved in this joint venture. They are liaising to try and get the best decisions possible to get the job done quickly. The response to this information was that the HGVs would find the quickest route, namely going through the villages, making pot-hole damage even worse. Cllr. Batchelor said he would look into how to prevent this, possibly signs saying “Not suitable for HGV’s”.

The Vice Chairman spoke about a parishioners emails to the Parish Council full of complaints. County Cllr Batchelor suggested getting in touch with the Democratic Services and would send details of how to get in touch with them.

Finally Cllr Batchelor thanked the Chairman for her support and help during the past 9 years and hoped she would enjoy her retirement from the Parish Council.

**16. Any other business:** None.

**The next Parish Council meeting will be held on Monday 10<sup>th</sup> July 2023 at 8pm. Followed by further dates on Monday 11<sup>th</sup> September, Monday 13<sup>th</sup> November, Monday 8<sup>th</sup> January 2024. Please let me know if any of these dates are not suitable.**

**Vice Chairman.....**

## Draft

### WEST WRATTING PARISH COUNCIL

### MINUTES OF THE ANNUAL PARISH MEETING

Held on Monday 15<sup>th</sup> May 2023 at 7.30pm

1. **Apologies fur absence:** Cllrs Roberts. & Williams-Gray
- 2.
3. **Chairman's opening remarks and signing of the 2022 Minutes:**

The Chairman welcomed those attending the meeting and signed the Minutes of the last Parish Meeting.

4. **Chairman's Report:** see separate document.  
Following the Chairman's report a presentation was made to the Chairman, who after 9 years as a Councillor and 4 years as Chairman is retiring. She was thanked for her time on the Council and as Chairman, which was not always an easy task but which she managed in a most capable and understanding way.
5. **Financial Reports:** Copies of the accounts distributed to those attending and to the councillors had been resolved and signed at the Parish Council meeting held on Thursday 11<sup>th</sup> May 2023..
6. **Parish Lands & Properties:** As listed on the Agenda. A Risk Assessment has been carried out and signed for audit. Quotes have been sought and received for maintenance work on the Pump House, the bus shelters and the village sign. It is hoped that some of the maintenance will be done by volunteers.
7. **Reports:** Reports had been received from the Chairman of the VHMC, West Wrattling Café, d'Abo Tennis Club, the Lunch Club, the WWFC and the District & County Cllrs. Geof Harvey and Henry Batchelor. These will be printed in Challenge, placed on the website and on the noticeboards.
8. **Matters arising:** None
9. **Any Questions:** New residents to the village asked if the Parish Council had communication with Highways regarding speeding and how were Planning Applications dealt with, were the Parish Council involved in this. The Chairman explained that there were close links with Highways and at present an application for a 20mph speed limit within the village had been submitted. The 40mph buffer zone had been instigated by the Council several years ago and monitoring the traffic with speed watch equipment was continuous. She then explained how the Parish Council dealt with Planning applications, which the Council was expected to comment on either for or against and Planning meetings were held when necessary.
10. The meeting closed at 8.30pm.

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**WEST WRATTING PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 10<sup>th</sup> July 2023  
at 8.00 pm in the Village Hall.**

Those present were: Vice Chairman.Williams-Gray, Cllrs., Chandler, Parsons, & Roberts, County Cllr.Batchelor, 7 parishioners and the Parish Clerk,

1. **Apologies:** Dist.Cllr Harvey.
2. **Declaration of interest:** None
3. **Minutes:** Minutes of the meeting held on Monday 11<sup>h</sup> May 2023 were approved and signed as correct.
4. **Opportunity for Public Statement:** None

**5. Councillors:**

a) Vacancies on Council update: The Vice Chairman said there were three much needed vacancies to be filled but was pleased to say that three parishioners had put their names forward to be co-opted onto the Council. Prof. John Harvey, Mr Simon Chandler and Mr Phil O'Donovan. Prof. Harvey was proposed by Cllr Williams-Gray, seconded by Cllr Parsons; Simon Chandler was proposed by Cllr Roberts, seconded by Cllr Parsons; Phil O'Donovan was proposed by Cllr Chandler and seconded by Cllr Roberts. The documentation will be completed by them to be signed and witnessed at the next meeting.

**6. Planning:**

						WWPC	SCDC
22/04689/FUL	Boreham	73 The Lamb Yard	Demolition of dwelling	1/12/22	Spt with comments		
22/04886/HFUL	J.Gilley	Old Orcfhard Cott. Six Mile Bottom	Single storey ext. to side	12/12/22	Support	granted	
22/05189/hful	J Smith	Oxcroft Farm, Honey Hill	Single storey rear ext. & minor int. altns. 22/02253/LBC	20/12/22	Support	Refused	
22/05190/LBC	“	“	Listed bldg.. consent	“	support	Refused	
23/00138/S73	L.Linehan	29 The Common	Change of use	8/2/23	Object with comments		
23/0139/TCA		Dibley Hse. The Causeway	Tree reduction work				
23/05596/FUL	R Causton	1 Mill Road	Erection of dwelling to rt.hand side of The Chestnuts pub	7/2/23	Support with comments	Refused	
22/01331	A Hamilton	Valley Farm Rd, land to SW of gran.	Change of use into self storage facility	15/3/23			
23/0602/TTCA		The Old Hall, 61 High St.	Tree work	Inf.only			

a) 22/04689 – Boreham development: Cllr Williams-Gray said a decision had still not been made and asked County Cllr Batchelor if he had any news on that, who replied that it was a big development and so it took time to reach a decision.

b) 23/05596 – 1 Mill Road: The Asset of Community Value has been re-applied for and accepted, meaning we can activate the ACV for six months. During this time it would give the village the option to put an offer in for the purchase of the pub. It is hoped that Mr & Mrs Causton will inform the Parish Council about any potential purchasers. This would be helpful to reduce the risk of a potential purchaser who may have plans to develop the site rather than support our pub. **It was agreed that the Parish Council will seek legal advice from SCDC about what action can be taken and what legal rights does the village/community have in regard to this matter.**

## **7. Finance:**

### **a) Authorised payments:**

£196.20 HMRC PAYEE 1st qrt. due 5/7/23. (chq. 1257))**Paid**  
£523.50 J.Richards June/July salary less PAYE (chq. 1258)  
£ 59.60 J.Richards expenses re audit, stationery and postage (chq. 1259).  
£ 45.00 J.Dockerill (Running Total) for audit accounts (chq. 1260)  
£ 40.00 ICO Data Protection (chq.1261)  
£570.00 William Knowelden Garden Services Inv. 2302 (cheq.1262)

### **b) Monies received:**

£250.00 WWSports Pavion rent  
£220.00 WWFC contribution towards maintenance of recreation ground.  
£ 70.00 D'Abo Tennis Club contribution towards maintenance.  
£346.53 CCC grass cutting contribution.

**c) Audit update:** The internal audit has been carried out satisfactorily and the internal audit report distributed to all councillors. The accounts were exempt from an external audit.

**d) Signatory update:** It was thought that both Cllrs Parsons and Williams-Gray had applied but Lloyds have no details of this and therefore Cllr Parsons is setting this up again.

The Vice Chairman said he had received an email enquiring about the grass cutting in Hayter Close and which part did CCC carry out (which the Parish Council cuts) and which do SCDC cut. He will reply to this query with a map giving this information.

## **8. Maintenance.**

a) Trees in Hayter Close: Mrs Scilla Harvey gave an account of how and why the two trees were planted and that they were registered under the Queen's Canopy Project, set up before the Queen died. Although the Parish Council turned down their request they went ahead and planted them and are taking full responsibility for their well-being. They checked with those living in Hayter Close and none (apart from one) objected. It is still uncertain whether the area where they are planted belongs to Highways, CCC or to the Parish Council. The Vice Chairman asked Council if they were in agreement to let them remain and they said yes. The trees could not have been moved until the autumn anyway. In future permission must be sought by anyone wishing to plant trees on Parish land before doing so.

## **9. Correspondence:**

- a) Letter from Rt.Hon Lucy Frazer regarding Community Funding of 150m which could be 80% of total capital request. This had been distributed to the councillors but it was agreed it should also go on the website as it has a contact link for those requiring further information.
- b) Letter of thanks from MAGPAS for donation sent by Parish Council.
- c) Letter of confirmation of receipt of the ACV application.

## **10. Village Hall:**

b) Update on Land Registration re ownership of Village Hall: The Parish Clerk contacted CAPAC about this, who emailed a considerable amount of information which was passed on to the councillors. Due to the possible Boreham development up to the borders of the Village Hall land it will be necessary to get the trustee names changed and the Parish Clerk was asked to contact CAPALC again to see if they were able to assist with this.

## **11. Recreation ground & Pavilion:**

a) Cllr Parsons reported that the WWFC are still looking for funding for the proposed junior football pitch using the old bowls green area. At present the Junior teams have folded and therefore fund raising is necessary to help with the costs.

## **12. Traffic Issues & Speed Restriction Equipment:**

a) SID equipment – have received no data recently due to holidays.

b) 20mph speed limit application: Cllr Chandler has heard nothing yet but Cllr Batchelor told Council that the scoring on the application has been carried out and so the result should be sent soon.

**13. Play area:**

Cllr Chandler reported on the proposed purchase of bark and had decided to only order half the amount to see how far this would go. She pointed out that this had been one of the items noted for S106 money. Cllr Batchelor said that the amount of S106 money will not be known until a Planning decision has been made.

**14. Report of meetings:** None.

**15. Report by County Cllr Batchelor**– distributed on website and to Cllrs.

a) Due to the closure of the A1307 over the weekend be aware that there will be increased traffic likely to be coming through the village.

b) *Community Capital Fund:* This is designed to help with the community assets, e.g. village halls, sports pavilions etc. An application for a grant for solar panels would be the sort of proposal looked kindly upon.

**16. Any other business:**

a) The website: Mike Rowland who has run this from the start wishes to retire from this task and Simon Chandler has kindly agreed to take this on. He said he may make changes and asked the Parish Clerk to give him details of the support companies (re data protection etc.) for which we pay an annual subscription.

**The next meeting will be held on Monday 11<sup>th</sup> September at 8.00pm.**

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**Vice Chairman.....**

draft  
**WEST WRATTING PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Monday 4<sup>th</sup> September 2023**  
**at 8.00 pm in the Village Hall.**

Those present were: Vice Chairman.Williams-Gray, Cllrs., Chandler, Parsons, County Cllr.Batchelor, Dist.Cllr Harvey, 8 parishioners and the Parish Clerk,

**1. Apologies:** Cllr Roberts.

**2. Declaration of interest:** None

**3. Minutes:** Minutes of the meeting held on Monday 10<sup>th</sup> July 2023 were approved and signed as correct.

**4. Opportunity for Public Statement:**

a) Colin McCall (Footpath officer) reported that the footpaths had recently been cut and were in good order. He hoped the cross-field access paths would be reinstated once the harvested fields had been ploughed and he would be checking that this has been carried out. The verges have been cut. He is looking for more volunteers to help with the work. He would like anyone who sees fly tipping or any other problems concerning the footpaths and verges to get in touch with him on Tel.No.01223 290083.

**5. Election of new Councillors:**

a) The three new councillors each signed their Register of Parish Members ‘Financial and other Interests’ documents witnessed by the Parish Council and they then signed the Declaration of Acceptance of Office, witnessed and also signed by a Parish Councillor.

b) *Councillors Workload Management:* Cllr S Chandler will setup new email addresses for any councillor who would like one to use exclusively for Parish Council work. Gmail will be used because it is free. He will also set up an email address(specifically [westwrattingparishcouncil@gmail.com](mailto:westwrattingparishcouncil@gmail.com)) that will forward to all councillors and to the Clerk. This can be used to assist communication between councillors and will enable parishioners to contact all councillors using just one address.

The current web hosting for [westwratting.org.uk](http://westwratting.org.uk) will end in March 2024. Before then an alternative hosting provider will be identified who has more friendly and comprehensive support. The cost of website and domain hosting with a new provider will be circa £72.00 per year.

c) *Co-option policy:* Cllr S Chandler has drafted a document setting out the policy for co-opting new councillors which he had distributed to the Council for their comments. The purpose of this document is to clearly and transparently describe to our parishioners how councillors usually join West Wrattling Parish Council and to explain that this follows guidance from the electoral commission. Once the wording is agreed upon it will be put in the Parish Council section of the website. He also plans to put any other policies in existence or made in the future on the website.

**6. Planning:**

**WWPC    SCDC**

<b>22/04689/F UL</b>	Boreham	73 The Lamb Yard	Demolition of dwelling	1/12/22	<b>Spt with comments</b>	<b>granted</b>
<b>23/05596/F UL</b>	R Causton	1 Mill Road	Erection of dwelling to rt.hand side of The Chestnuts pub	7/2/23	<b>Support with comments</b>	<b>Refused</b>
<b>23/0602/TT CA</b>		The Old Hall, 61 High St.	Tree work	Inf.only		
<b>23/0932/TT CA</b>		Yew Tree Cottage Six Mile Bottom Rd	Felling an Ash tree	24/8/23		

a) 22/04689 – Boreham development: Cllr Williams-Gray reported that this application had been granted permission but construction work is unlikely to begin for a year as the site has to be cleared first.

- b) 22/002487 – 81 High St. Work appears to be being carried out on the roof of the extension and although permission was granted there were reservations made about some of the work. **The Parish Clerk was asked to contact Nick Jaeger about this.**
- c) 23/05596 – The Chestnuts – this planning application was not granted and the owners, Rachel & Peter Causton decided they would sell the pub. An ACV, which had lapsed, but was now re-instated meant that a sale could be prevented if it was not sold as a going concern. The Vice Chairman had been given an email update from the current Vendors that indicated that both sets of solicitors had agreed that this was a sale that qualified as a Transfer of Going Concern (TOGC), therefore the disposal is exempt from any restrictions in terms of ACV listing. Whilst not obliged to do so, the Caustons have been in touch with the relevant department at South Cambs who have requested a letter confirming TOGC at completion. It is believed the moratorium is in place until an exchange of contract takes place but this may be incorrect based on the above and as it being sold as a going concern the moratorium has no effect. Colin McCall spoke about the delay in the initial planning decision being made, the lack of a site inspection despite one of the Planning Committee being Cllr G Harvey. Cllr G Harvey stated that he had made a site inspection, although not in a formal capacity as a member of the Planning Committee, although conceded that the Planning Officers had not attended. Cllr G Harvey reiterated that he was prepared to have take this application refusal to planning (having recused himself from the Committee decision itself) but that the Causton's did not wish to appeal. It is hoped that if a sale to a publican goes through as planned, the pub will continue as before. However, Cllr Williams-Gray restated that the AVC will still be in place for the next 5 years and if there are serious changes it would be enacted. Mr P McKenna said that the pub could still be re-sold in a year's time and why had the village done nothing about buying it. Cllr O'Donovan has convened a group of interested villagers but stating that this had been looked at but there was not sufficient interest. Cllr Williams-Gray said an offer could be made now and any time up to completion by a village consortium but of course it would have to be a private and commercially viable proposition that would be at the discretion of the current Vendors as to whether they accepted it or not. He stressed that the Parish Council could play no part in this as it had Charity status and could not be involved in a commercial acquisition. He reiterated several times that the Parish Council could and would only get involved if the Pub were not to be sold as a going concern, which would trigger the ACV and the restrictions to disposal therein.

## 7. Finance:

a) **Authorised payments:** The accounts had been distributed to all councillors.

£523.50 J.Richards Aug/Sept salary less PAYE (chq. 1263)

£ 34.50 Sapiant Inv. 18076 Aug.2023 (chq.1264)

£120.00 Challenge – contribution towards costs (chq. 1265)

£420.00 William Knowlden Garden Services Inv.2303 (chq. 1266)

£ 65.40 HMRC re PAYE 2<sup>nd</sup> qrt. re P.Clerks salary (chq. 1267)

b) **Monies received:** None

c) **Signatory update:** Cllr Parsons said this was in hand and hoped to be told shortly that Dr Williams-Gray and herself would be signatories.

## 8. Maintenance.

*Serious pot holes on Common Road:* There are 2 serious pot holes, one of them already causing an accident and ruined tyres. Both of these have been report many times. When Colin McCall enquired from Highways what could be done about recompense they told him there could be none and suggested he see a solicitor or visit CAB for advice. Cllr Williams-Gray requested that Cllr Batchelor go and look at these pot holes. Martin Davey said he would photo these pot holes again and Cllr Batchelor said he would give his support to getting them repaired.

## 9. Correspondence:

- a) Peter Job, whose son has recently died, had asked if he and his wife could plant a willow tree. Cllr L. Chandler suggested that Pocket Park might be suitable and they went and chose a place to plant it. It was agreed that a plaque could be put up.
- b) Letter received from BHIB Insurance to announce they would now be known as Clear Group.

## 10. Village Hall:

- a) Update on Land Registration re ownership of Village Hall: The Parish Clerk contacted CAPAC about this, who emailed a considerable amount of information which was passed on to the councillors. Due to the possible Boreham development up to the borders of the Village Hall land it will be necessary to get the trustee names changed. **Parish Clerk was asked to contact CAPALC again to see if one could put the West Wrating Parish Council as being the Trustees rather than individual names of councillors, which are changing quite frequently.**
- b) Martin Davey, who represents the Parish Council on the Village Hall Committee, requested that the Parish Council write to the developers of Borehams to enquire about any proposals in their plans which might involve boundary lines etc.
- c) Martin Davey also reported that it is hoped there will be an improvement in the acoustics at present being looked at. The newly installed internet is proving successful.

## 11. Recreation ground & Pavilion:

- a) *Problem with water:* The Parish Council requested information about this problem from the WWFC.
  - b) *Conifers:* These need cutting back and the Parish Clerk will investigate who in the past has carried out this job, Tennis Club or Football Club.
  - c) *Bowling Green:* This is no longer used but it is hoped with the use of S106 money from the Boreham's development to create a junior football pitch. It was agreed to be a good idea but it has to be viable and there is a need for a business plan. Windfarm Fund could possibly also help with funding.
  - d) *Skate Park:* Again there is need for a business plan. Cllr L. Chandler did not think it was a good place to put a skate park as not very "green" creating a concrete bowl from a grassed area.. It would also add further maintenance costs.
- Finally, Colin McCall wished to thank Colin Miller for all his hard work as he thought the recreation ground was looking really good.

## 12. Traffic Issues & Speed Restriction Equipment:

- a) *SID equipment* – Martin Davey & Tim Bonfield reported that these signs were doing a good job but they would like to purchase two more brackets to enable them to move the signs to different sites where they remain for 2 weeks. It was agreed and a quote will be obtained. Council were told that Cambridgeshire Police no longer received their data as they say they do not have the time to look at it, despite a dedicated team being set up to do this, why is this. **The Parish Clerk was asked to write to the Police & Crime Commissioner to ask about this.** It was reported that the traffic through the village had increased by one third with 200 cars per day going through the Common.
- b) *20mph speed limit application:* Cllr L. Chandler has heard nothing yet although Council were told that the scoring has been carried out. **Cllr Batchelor was asked to look into this.**
- c) *LHI application:* Martin Davey told Council that he would be happy to re-submit the LHI application which was too late last year but would like some input from the Council as there would be probably be some slight changes. **The Parish Clerk gave the LHI application to Cllr O'Donovan to look at.**

## 13. Play area:

Cllr L Chandler reported that Ben was going to order the bark. Otherwise all was in order.

## 14. Website: Already discussed above.15.



**15. Report of meetings:** None.

**16. Report by County Cllr Batchelor**– distributed on website and to Cllrs.

- a) County Cllr Batchelor reminded the Council that the A1307 will be closed again at a weekend at the of this month to carry out further work. We will be notified.
- b) The dates for collecting bins is changing but we will all be notified. It will be a Wednesday.

**17. Any other business:**

- a) Cllr Williams-Gray asked the District & County Cllrs about the congestion charge – will there now be reasonable bus services in rural areas and when can they be expected. District Cllr G. Harvey said that because the congestion charge will only be made at peak times there will be insufficient money to provide bus services. However there are discussions being held so there may be further changes.

Colin McCall gave a vote of thanks to the Parish Council for all their hard work.

**The next meeting will be held on Monday 13<sup>th</sup> November at 8.00pm.**

**Vice Chairman.....**

**WEST WRATTING PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Monday 13th November, 2023**  
**at 8.00 pm in the Village Hall.**

Those present were: Cllrs., S. Chandler, L.Chandler, J.Harvey, P.O'Donovan , County Cllr.Batchelor, Dist.Cllr Harvey, 6 parishioners and the Parish Clerk,

**1. Apologies:** Cllr Parsons, Williams-Gray & Roberts.

**2. Declaration of interest:** None

**3. Minutes:** Minutes of the meeting held on Monday 4<sup>th</sup> September 2023 were approved and signed as correct by Cllr. Simon Chandler, who chaired the meeting in place of Cllr Williams-Gray who was unable to attend...

**4. Opportunity for Public Statement:**

a) Colin McCall discussed the grass cutting of the recreation ground by Colin Miller. This has not yet been paid for by the Parish Council and he understood that several years ago it was agreed that the cost to the Council for doing this should go up by 5% each year and this has not happened over the last few years. He therefore had calculated that the cost this year should be £1045.00 plus £46 back payment of the 5%. Colin Miller has also cut the conifers down and he was asked to send the Council an invoice for this work. Cllr S Chandler said he would look into the matter regarding the cost of cutting the rec. by the next meeting.

**5. Electoral Matters:**

a) *Election of Chairman and two representatives for the VHMC for 2023/24:* Tim Bonfield and Martin Davey agreed to continue as representatives of the Council on the Village Hall Management Committee. They were thanked for doing this.

The Clerk asked for any proposals for the position of Chairman but it was agreed that as three of the four Cllrs present were new they would like to attend a Training Course organised by CAPALC before committing themselves to putting up for Chairman or Vice Chairman. This was agreed and Cllrs S & L Chandler and Cllr. O'Donovan wished to take part in this training. The cost would be £75 per person.

b) *Councillors Workload Management:* Cllr S Chandler has set up email addresses for each councillor with a general one for contacting all the councillors and clerk. This seemed to be working well. Cllr O'Donovan asked about Planning Applications and how were these dealt with. The Clerk explained that most applications were straightforward and needed no comments but any contentious ones usually required having a Planning Meeting to discuss and agree or not. Cllr S Chandler thought it would be better to have 2 or 3 cllrs. dealing with Planning. This will be discussed further.

c) *Co-option policy:* Cllr S Chandler has distributed a document setting out the policy for co-opting new councillors which he had distributed but so far had received no comments. It was agreed to discuss this at the next meeting. Mr McKenna from the floor said he was still not happy that elections were not held. He felt more effort should be made to get candidates when there is a vacancy in order to have a more diverse council. In reply to his comments Council agreed that at the appropriate time before the next district/council elections (May 2026) we would canvas all our parishioners via Challenge, website, posters etc. to encourage them to stand as a candidate for parish councillor. It was suggested that starting PC meetings earlier would encourage more participation by our parishioners. It was agreed that the next meeting would start at 7.30pm

d) *CAPALC training:* This is discussed above.

**6. Planning:**

**SCDC**

23/03499	J Middleton	59 The Common	2 storey side exts single storey to each side.	14/9/23	05/10/23	Granted
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<b>23/03492/H FUL</b>	Ms A Hensen	83 High Street	Demo.existing single storey ext.store rom & replacement	22/9/23	13/10/23	
<b>23/03493/L BC</b>	Ms A Hansen	83 High Street	“ “ “	22/9/23	13/10/23	
<b>CCC/22/05 7/FUL</b>	Wilbraham	Mill Rd., Gt Wilbraham CB21 4HH	Contd. Mineral extraction & progressive land filling with inert waste etc.	11/10/23	25 <sup>th</sup> Oct.2023	
<b>2/01331/CO NDA</b>	Greenlock Self storage	Land to SW Grain Stores, Valley Farm Road.	Submission of details required by conditions 4.	18/10/23	Inform. only	

- 23/05596 – The Chestnuts – It is understood that exchange of contracts will be 14<sup>th</sup> November.
- 22/04689 – Boreham development: There is still concern about the polluted ground. It appears that work is being carried out on the site but have been informed that the development of the land will not take place for approx.. a year. How can the Council be sure that the necessary clearance of pollution is being carried out? County Cllr. Batchelor said contact the Planning Dept. and they will give details of whom to contact. Cllr O'Donovan will communicate with the identified contact to find out their plans for monitoring the Borehams yard during the development project.
- Streetly Hall Farm proposed Anaerobic Biodigester – Cllr S Chandler said there was a Public Meeting being held in West Wickham Village Hall on Saturday 18<sup>th</sup> November which he intended to attend and will give a report at the next PC meeting. Posters have been put up on the notice boards.

## 7. Finance:

a) **Authorised payments:** The accounts had been distributed to all councillors.

a) **Authorised payments:**

£535.10 J.Richards Oct/Nov. salary less PAYE incl.£12 for 16 2<sup>nd</sup> class stamps (chq. 1268)

£780.00 William Knowlden Garden Services Inv.2303(chq.lost in post) & 2304 (chq. 1269)

£25.00 Royal British Legion for Remembrance Day wreath (chq. 1270).

b) **Monies received:** £6,555.00 2<sup>nd</sup> tranche of Precept from SCDC.

## 8. Maintenance.

a) *Grass cutting & overhanging hedges:* Billy Knowelden, who cuts the grass verges has asked to do one more cut in November and this was agreed. He also mentioned overhanging hedging on the right of the entrance to Hayters Close and one on Common Road opposite d'Abo's driveway. Cobby McCall said he would have a word with the owners, for which he was thanked.

b) *Potholes & poor condition of Common Road:* Martin Davey said all the pot holes had now been mended on Common Road following his complaints to Highways. The condition of Six Mile Bottom road is uncertain and Cllr S Chandler said he would photograph and report on SCDC website all potholes on Six Mile Bottom Road up to the parish boundary.

c) *The Kissing Gate out of the Church graveyard:* The Council has been asked if something can be done about removing this gate as it is very inaccessible for prams, push chairs or bikes. Cobby McCall said that at present this gate was redundant as electric fencing has been erected to keep the horses in. However the rent has been increased and if not accepted the sheds now used for the horses would be used for keeping stock cattle and the gate would be needed. What was needed was an automatic slam gate and he would ask the Footpath Officer at SCDC whether this was a possibility.

## 9. Correspondence:

A request has been made by a resident for adult fitness equipment on the Play area. This was discussed and it was agreed it would be very costly and on observing other recreation areas where such equipment was available, it did not seem to get much use. Mr McKenna said there is adult fitness equipment at Balsham by the football field. Cllr S Chandler when contacting the

interested resident will tell them about this so that a) they could try it out and b) could find out how often it is used.

### **10. Village Hall:**

a) *Update on Land Registration re ownership of Village Hall:*

Cllr S Chandler has been looking into this and has had direct contact with the Land Registration office and has been told that it is allowed to put just “the Parish Council” as the owners rather than giving Councillor names, which are soon out of date. He will proceed with this.

b) *Update regarding boundaries between Village Hall and proposed Boreham development:*

The Land Registry document outlines the boundary in red but there is a query over whether or not this is correct and will have to be checked. Cllr J Harvey will check the architect’s plans for Boreham’s yard development to identify the boundary. A letter has been written but not yet posted to I & S Groundworks Ltd. asking if they have any plans for work to be done by the boundaries.

**11. Recreation ground & Pavilion:** Cllr Parsons was unable to attend the Meeting and had nothing new to report. However item b) Conifers behind the Pavilion have now been cut down by Colin Miller who will send an invoice for the work.

### **12. Traffic Issues & Speed Restriction Equipment:**

a) *Speed Indicator Signs re data collecting:* Martin Davey and Tim Bonfield, who look after the SIDs had been told that their data was no longer being monitored by the Police. The Parish Clerk wrote to the Police Commission Office asking why this should be so and received a reply saying that it was due to lack of time. The West Wrattling Speedwatch team have been asked by Cambridgeshire Police to participate in a trial using our mobile vehicle activated sign data (MVAS – the static white speed signs) – not Speedwatch data – to see how the Police can make best use of it. The West Wrattling team is one of only four teams asked to participate in the trial across Cambridgeshire.

b) *Update of 20mph speed limit application:* This was turned down but can be re-applied for next year. As the score was very close to the villages chosen it is hoped it will go through.

c) *Re-submission of LHI application for gates by Martin Davey:* He has gone through the documents which have changed since last year and has opted for the “non complex under £10,000” option. This could either be for gates or another MVAS sign, the former costing an estimated £8000 for 3 sets of gates (based on £7000 for 2 sets or £9000 for 4 sets) and the extra MVAS sign £5700. The closing date for 2024/2025 is 14<sup>th</sup> January and he has requested help from the Parish Council to make this application. Martin’s report on the 2023/24 bid (dated 09/11/23) and his recommendations will be reviewed by all councillors, who will respond to Martin by the end of the week. We were told by Cllr Batchelor that the online reporting form (not **email**) is the best way now to report matters such as this and potholes. The regular meeting with Highways that used to be held was stopped due to poor attendance.

d) *Footpath along Six Mile Bottom Road:* A letter had been received from Justin Pilmer requesting a footpath along the Six Mile Bottom Road continuing from the short length of path built when the affordable houses were put up. There are several children having to catch the school bus at the junction meaning they have to walk along a very busy and dangerous road. He was keen to help in way re fundraising etc. This has been discussed before but the cost was prohibitive. The Highways Officer should be contacted as he would know the requirements and who to contact. Paul McKenna suggested getting in touch with the Education Dept. pointing out the fact that children have to walk along this busy dangerous road in order to catch the school bus. Cllr Batchelor will give the Cllr L Chandler and Parish Clerk the contact email address. Sisse McCall said she could provide a list of the children involved.

e) *30mph rondels:* These need repainting and was told by Cllr Batchelor to email Bradley Southwell of Highways. He also said it is probably best to make individual complaints about this.

### **13. Play area:**

Cllr L Chandler had nothing new to report.

**14. Website:** The Parish Clerk asked how they would like their names displayed on the noticeboards as members of the Parish Council. They opted for their names and email addresses.

**16. Report by County Cllr Batchelor**– distributed on website and to Cllrs.

a) Cllr Batchelor reported that the Acorn Biodigester (Haverhill) application is now live so comments can still be made. He also spoke of the Streetly End Farm Anaerobic Biodigester proposed planning application to Cambridge County Council, saying there was a public meeting being held in West Wickham Village Hall to take questions and answers on Sat.18<sup>th</sup> November 3-5pm.

b) Cllr Batchelor reported that land between Balsham and Fulbourn is being considered for a possible solar park.

**17. Any other business:** None

**The next meeting will be held on Monday 8<sup>th</sup> January at 7.30pm.**

**Cllr S Chandler.....**