

**WEST WRATTING PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Monday 8<sup>th</sup>**  
**January 2018 in the Village Hall at 8pm**

Those present were: Chairman Ross-Bain, Cllrs. Nichols, Cllrs. Bonfield, ,Holness, Lock, Roberts and Dist.Cllr. Fraser & County Cllr. Batchelor, three residents and the Parish Clerk.

1. **Apologies: None**
2. **Declaration of interest: None**
3. **Minutes of the Parish Council meeting** held on Monday 13<sup>th</sup> November 2017 were signed as correct by the Chairman.
4. **Co-option of new councillor to replace Cllr. Okkenhaug:** The necessary documents for signature were signed by Susan Lock having been previously nominated at the last Parish Council meeting, to which she was unable to attend due to ill health. Cllr. Lock was welcomed on to the Council by the Chairman.
5. **Opportunity for public statement:**
  - a) James Baker, a resident of Six Mile Bottom Road wished to appeal against the planning application as it now stands, for 4 houses on Six Mile Bottom Road, 3 being affordable houses and one a commercial project outside the village envelope. He considers that it is absolutely necessary for safety reasons to provide a pavement from this development to join up with the existing pavement which begins at the last house before open countryside, 130m from the proposed development. The road is busy with traffic, particularly at peak times, with cars going at 60mph. There is very little verge on either side of the road and what verges there are have drainage slits cut into them at intervals, making it very hazardous to walk and impossible to push a pushchair/wheelchair along. The Parish Council agreed with what was said and the Chairman said he would look at the application on-line and see what could be done as the Parish Council had already given their support for this application and it would be going to Committee possibly next week. Dist.Cllr. Fraser said if the meeting is next week he could attend and represent West Wrating. James Baker could also attend as a resident representative.
  - b) Colin McCall and his volunteer group are under considerable pressure due to Fox Road having its holes filled up with planings thus allowing tipping to be carried out, 5 in the last couple of months, and travellers to settle on it and youths to meet up with their bikes. Although the travellers were provided with bin bags there was still a considerable amount of rubbish left, they had collected 5 bin bags after they had moved on. Dist.Cllr. Fraser said he had tried to put in an application as Chairman of Balsham Parish Council to have a barrier put across but was told the application was wrongly completed and would never get passed because it is a bridleway. There was a need for two barriers one at each end of the unmade part of Fox Road. The Chairman said he would bring this matter up with the new Head of Highways to see what could be done. Mr McCall is hoping to get further volunteers from Weston Colville. He said he would be going to an Amey Cespa open meeting on 27<sup>th</sup> February to learn what is done with all the rubbish.

**6. Planning:**

**PC**

**SCDC**

<b>S/2497/17/FL</b>	Tim Spicer	12 The Common, CB21 5LR	Proposed replacement of stables with outbldgs.	26/7/17	12/8/17	1/8/17	<b>support</b>	<b>Appd.</b>
<b>S/3996/17/FL</b>	Mr Waygood	9 Honey Hill	Ext. & alt. of existing 3 bedroom bungalow	13/11/17	30/11/17		<b>No recom.</b>	
<b>S/3951/17/FL</b>	Hastoe Hsing	Site adj. 27 Six Mile Bottom Rd.	Proposed housing development of 4 houses.	13/11/17	30/11/17		<b>Support</b>	

**7. Finance: Account spread sheet for 2017/18 distributed to councillors.**

**a) Authorised payments**

£ 80.00 M.Grimwood Gardening – Inv.(chq.1050)  
£138.50 HM Rev.& Customs 3<sup>rd</sup> qrt. PAYE (chq. 1051)  
£377.76 Mrs.J. Richards Dec/Jan salary. (chq. 1052)  
£ 84.08 WWFC – share of cost of security chain (chq. 1053)  
£150.00 Challenge – towards cost of production for 2017/2018 (chq.1054)

**b) Monies received:** None

**c) Precept to be set and discuss budget:** Cllr. Nichols went through the past year's finances, the income and expenditure and was pleased that there were adequate funds to enable the Parish Council to cover the parishes share of the Highways Minor Improvements scheme and also possible work required on the Village Hall, and any unknown eventualities that might occur. She felt that the budget set for 2017/18 had worked out well and therefore felt no change was necessary. Cllr. Holness proposed that the Precept requested should be a 2% increase, in step with inflation, which was seconded by Cllr. Roberts and all were in agreement. This would increase the Precept to £11,134.02 for 2018/19. Regarding the budget, Cllr. Holness proposed that we keep the same budget as for 2017/18, seconded by Cllr. Bonfield and all agreed.

**13. Report by Dist.Cllr. Fraser:** As Cllr. Fraser had to go on to another meeting he gave his report at this point. The full report will be put on the website but here are a few of the main points.

**a) Local Plan** – The main modifications are available for comments during the consultation period between 5<sup>th</sup> January until 16<sup>th</sup> February.

**b) Greater Cambridge Partnership (formerly called City Deal) Cambridge South East Transport Study Consultation (A1307 and A1301).** The consultation begins on 9<sup>th</sup> February and closes 9<sup>th</sup> March.

**c) Dual Carriageway Action Group-** This group, set up at West Wickham Village Hall by West Wickham Parish Council, to oppose a new dual carriageway, north or south of the A1307 as proposed by the A1307 Strategy Board.

**d) Community Awards:** Nominations for this award closes on 19<sup>th</sup> January at midnight.

**e) Community Chest: £80,000 in grants has been awarded this financial year but funds still remain to be applied for.**

**8. Maintenance:**

**a) Dog poo bins:** Still have not been sited and the Parish Clerk will enquire as to their whereabouts.

**b) Dilapidated building action Section 215 Town & Country Planning:** Nothing further heard and the Parish Clerk will make further enquiries.

**c) Road Markings:** Despite pointing out to Highways the danger spots where the road markings need renewing nothing has been done. Nicola Burdon of Highways will be at the next combined parishes meeting on 31<sup>st</sup> January at Castle Camps and Cllr. Holness said he would attend and bring the matter up.

**d) Continuing work in Conservation area:** Cllr. Nichols will check and look into the situation.

**9. Correspondence:** A folder of correspondence was given to Cllr. Nichols to read and pass on.

**10. Football Club:**

**a) Football Club accounts:** Cllr. Holness reported that he would be attending a meeting next Wednesday 17<sup>th</sup> January with the Sports Pavilion Committee at the Sports Pavilion when the accounts will be discussed and also lease issues. He will write a report on the outcome of this.

**b) Security issues:** The football club have put a heavy chain and padlock across the entrance to the rec which seems to have stopped any fear of travellers moving onto the ground and also is preventing undesirable behaviour from youths. The Parish Council were asked if they would share the cost of this chain and it was agreed they would and a cheque was made out and signed.

**11. Traffic Issues & Speed Restrictions:**

**a) Local Highways Improvement scheme project:** The start date has been delayed as they are re-costing the work but will be informed by CCC when the start date will be.

**b) Speed Indicator:** Cllr. Nichols had attended the last joint meeting. The equipment has been paid for and all the parishes involved have paid their share. The siting of the posts to hold the equipment has still to be

decided upon although Cllr. Holness had sent out a list of possible locations. It was agreed that several councillors would walk round the village on Saturday 13<sup>th</sup> January, meeting at noon, to make a decision.

c) *Traffic issues:* None at present.

**12. WWPC Information:** Nothing further to report. The photographs will be laminated.

**13. Report of meetings:** Cllr. Nichols had attended the Combined Parishes meeting and was also asked to go to Six Mile Bottom Parish Council with regard to agreeing to a sign being erected saying “Unsuitable for HGV” at the end of Six Mile Bottom Road which is in the Six Mile Bottom parish but they want Balsham P.C. to pay for it. To be discussed further.

**14. Report by County Cllr. Batchelor:** The full report will be put on the website but here are some of the main points:-

a) County Council funding: The budget has not yet been fixed and therefore it is not yet known what the increase will be in the council tax.

b) Park & Ride charge: The Greater Cambridge Partnership has agreed to subsidise the removal of the charge to park from April this year. It is hoped that usage of the Park & Rides will be considerably increased.

c) Support Lodgings: This scheme has been relaunched and is looking for people with a spare room or annex who can support a young person leaving care aged 16-21. There would be an allowance of £250 per week granted to anyone offering this support.

**15. Any other business:**

a) Cllr. Holness requested that Challenge receives a donation, the last time we gave a donation was at the beginning of 2017 and that was for 2016. It was agreed that we should pay £150.00 to Challenge to help them cover their costs.

b) Cllr. Holness requested that the Pocket Park be cut more than 3 times a year in order to keep it in good order and it was agreed that an extra two cuts per season was sensible.

**The next Parish Council meeting will be held on Monday 12<sup>th</sup> March 2018 at 8.00pm. All are welcome to attend.**

**Chairman.....**



S/0687/1 8/FL	Camgrain	Valley Farm House	Proposed new cart lodge	12/3/18	27/3/18			
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With regard to S/0687/18/FL it was agreed they would have a planning meeting on Monday 19<sup>th</sup> March.

## 7. Finance: Account spread sheet for 2017/18 distributed to councillors.

### a) Authorised payments

£ 50.00 John Smith – rec. hedgecutting (chq 1055) paid.

£377.76 J.Richards Feb/March salary (chq. 1056)

£46.84 J.Richards postage, travel & keys costs for 2017/18 (chq.1057)

£141.60 HM Revenue & Customs 4<sup>th</sup> quarter (chq. 1058)

### b) Monies received: None

## 8. Maintenance:

a) *Poo bins*: Dist.Cllr. Fraser had received an email from SCDC which asked if we had received our poo bins and please could we let them know where they are located. It is now two years since we ordered the bins and gave them the locations to site them. Cllr. Fraser said he would look into the matter.

b) *Dilapidated building action*: A S215 Amenity Notice had been sent from South Cambs. District Council to the owners requesting that steps to remedy the current condition of the property should be taken. The timescale is three months.

c) *Road markings & pot holes*: Cllr. Nichols had contacted Nicole Burdon of Highways about the pot holes and she was supposed to visit the week of snow so didn't come out, she will email her again. Cllr. Holness had complained on line about pot holes and gulleys, and the latter have now been cleared out. Nicola Burdon will be at the next combined meeting at Balsham on 28<sup>th</sup> March.

**9. Election:** The Parish Clerk handed out six nomination forms for completion. Electoral Roll numbers will be required for the two nominees required for each nomination and the Parish Clerk will supply these on request.

**10. Correspondence:** A letter had been received from the Parish Nurse Management Committee asking if the Parish Council would be prepared to give a donation towards the cost of the Parish Nurse over the next 3 years. It was agreed that everyone should read this letter and a decision will be made at the next meeting and it was added to the Correspondence folder for distribution.

**11. Football Club:** Cllr. Holness had distributed his two reports and the Accounts for the Sports Pavilion to the Parish Council. One issue was the lack of a Guest Book as required by the lease. However Cllr Holness thought it was an impossible task to keep a Guest Book and requested that this requirement is dropped from the lease and this was agreed.

## 12. Traffic Issues & Speed Restrictions:

a) *Local Highways Improvement scheme*: The Chairman said that Highways were prepared to absorb the extra costs and it is hoped the work will begin soon. The Parish Council has to pay £3000 towards the costs.

b) *Speed Indicator*: It was agreed that there would be two permanent posts and two sockets and two removeable posts which could be moved about t and these have been ordered.

c) *Other traffic issues*: Further complaints about DPD lorries going through the village on a regular basis. Cllr. Nichols had reported the problem twice and although nothing had been heard back Cllr Holness said the lorries were certainly going at a slower pace.

**13. Village Hall:** A grant has been awarded from Wadlow Wind Farm Fund to redo the flooring.

**14. Report of meetings:** None.

**15: Report by County Councillor Batchelor:** The whole report is shown on the village website.

- a) A1307 improvements: The consultation has been extended beyond the 9<sup>th</sup> April and there are two public exhibition events being held at Babraham Road P&R on 21<sup>st</sup> March, 8am-9am and 22<sup>nd</sup> March at the Haverhill Arts Centre, 5pm-8pm.
- b) Bus changes: Check if your particular bus has changed its time.
- c) Computer charging: There will be a charge after the first 30 minutes of free use of computers held in public libraries. This decision will be reviewed after six months.

**16. Report by Dist.Cllr. Fraser:** The whole report is shown on the website.

a) Local Plan: The inspectors will present their final conclusions in their Reports for each Local Plan. If these are sound the Councils can make arrangements for the Local Plans to be adopted.

b) Community Energy Grant Fund: This is worth £55,000, available annually for funding energy efficiency and power reduction initiatives, e.g. insulation, fixing of lighting and heating controls in community buildings and is open to parish councils, charities, voluntary groups, sports and social clubs.

Cllr. Holness asked Cllr Fraser if the small amount of verge grass cutting in Hayter Close carried out by SCDC could be done using much smaller equipment. He will check on this.

Cllr Nichols asked Cllr Fraser about issues of putting fencing up in the conservation area without permission and Cllr. Roberts mentioned encroachment of a common boundary through planting a laurel hedge. He will check on these queries.

Thanks were given to Dist.Cllr. Fraser for all his help he has given over the past few years and wished him well in his move to Devon.

**17. Any Other Business:**

a) Both Balsham and West Wrating Parish Councils are anxious to get agreement for a barrier to be put at each end of Fox Road to prevent fly tipping and travellers parking which has been occurring since the many holes in Fox Road were filled in with palings. It is hoped that CCC will agree to this and both will go ahead.

b) A request by Cilla Harvey made two years ago to plant new trees, in Hayter Close, was discussed. As Mike Rowland had said he would replace the two trees destroyed by honey fungus by ones not susceptible to the disease it might be a good idea if they could work something out between them, as any new trees would be planted where the destroyed trees had been, where roots and overgrowth would not be an issue.

**The next Parish Council meeting will be held on Monday 14<sup>th</sup> May 2018 at 8.00pm. All are welcome to attend.**

**Chairman.....**

**WEST WRATTING PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Monday 14th**  
**May 2018 in the Village Hall at 8.15pm**

Those present were: Chairman Ross-Bain, Cllrs. Nichols, Cllrs. Bonfield, ,Holness, Lock, Roberts and Dist.Cllr. Harvey & County Cllr. Batchelor, three parishioners and the Parish Clerk.

**1. Apologies: None**

- 2. Election Results:** There was no election as there were only six nominees so the Parish Councillors remain as they were. The Registration forms and Declaration of Acceptance forms were distributed for signatures.

**Election of Chairman & Vice Chairman:** Our present Chairman, Campbell Ross-Bain wished to step down from being Chair and he proposed Cllr. Holness for Chairman, seconded by Cllr. Nichols and he agreed to accept this position. The Chair was then taken by Cllr. Holness. The Chairman then proposed Cllr. Nichols to remain as Vice Chairman, seconded b Cllr. Roberts and she too accepted. The Chairman thanked Cllr. Ross Bain for his extremely effective work carried out whilst Chairman for many years and was glad that he would remain a Parish Councillor.

**3. Declaration of interest: None**

- 4. Minutes of the Parish Council meeting held on Monday 12<sup>th</sup> March 2018** were signed as correct by the Chairman.

**5. Opportunity for public statement:** Mr Colin McCall thought that with the change of local councillors there might be some contention about putting up barriers at each end of Fox Road to prevent travellers from parking and also to stop other disruptive behaviour from groups of youngsters. Cllr. Ross-Bain said it was still being decided which local council was responsible for making decisions, CCC or SCDC. He was asked by the Chairman to keep in the loop on this. There were travellers at the bottom end of Fox Road who had been there for six weeks.

**6. Planning:**

**PC SCDC**

<b>S/4454/17/FL</b>	M Addley	55 High St.	Altns.to garage, demolish exist. Conservatory & construct new garden rm.	11/1/18	29/1/18		<b>support</b>	<b>appd</b>
<b>s/0687/18/fl</b>	Camgrain	Valley Farm House, Valley Farm Road	Proposed new cart lodge	9.3.18	23/3/18	26/3/18	<b>Support</b>	
<b>S/1005/18/FL</b>	D Stanley	17 The Common	One & half storey rear & side exts. Int.altns. to existing dwlg	24/3/18	10/4/18	7/4/18	<b>support</b>	
<b>S/1141/18/PN</b>	Camgrain	Valley Farm, CB21 4HH	Prior notification of agricultural development – proposed new road	5/4/18	20/4/18	7/4/18	<b>support</b>	
<b>S/0248</b>	CCC	Wilbraham Chalk Pit, Mill Rd.	Fuel storage etc. further proposals	29/4/18			<b>support</b>	

**7. Finance: Final Account spread sheet for 2017/18 distributed to councillors.**

- a) Signing the Exemption Form to be sent to External Auditors following agreement, signing of final Accounts for 2017/18 and signing the Annual Return forms prior to the internal audit.**

The Council were in agreement that the Exemption form should be signed and returned to the External Auditors. They had also received copies of the 2017/2018 accounts and these were agreed and signed by the Chairman and the Parish Clerk. The Statement of Accounts and Annual Return were also agreed upon and signed and these would be kept by the Parish Clerk for the Internal Auditor to make her report.

- b) Authorised payments**

£ 377.76 Mrs J Richards April/May salary (chq. 1059)  
£ 200.00 Age UK Cambs. (Village Warden Scheme)(chq. 1060)  
£ .00 Mark Grimwood re Pocket Park tidy-up (chq. 1061) This invoice was not received.  
£ 92.40 RoSPA inspection fee (chq. 1062)  
£ 39.57 STP for Printer inks. (chq. 1063)  
£ 36.00 CPRE annual subscription (chq. 1064)  
£ 20.00 Running Total (Jackie Dockerill) for monitoring PAYE (chq. 1065)  
£ 48.00 Challenge renewal of Advert (Inv. 2018/05) (chq. 1066)  
£2039.93 BHIB Insurance Ltd (Chq. 1068)  
£ 209.34 CPALC affiliation fee. (chq. 1067)

**Monies received:** £5687.01 – First tranche of the Precept.

**8. Parish Nurse Scheme:** Suan Rowland gave a presentation to obtain support, backed up by a financial contribution for the Parish Nurse project to continue for a further two year. **Attached as a separate document is her presentation.** This will be discussed and a decision made at the next meeting.

#### **9. Maintenance:**

a) *Trees in Hayter Close:* Mike Rowland had said he would replace the two trees which had to be destroyed due to Honey Fungus with two Alders which are not susceptible to this disease. The Parish Council were happy to agree to this. Highways had already said they did not want any more trees to be planted on the opposite side of the road near the Pound as it made cutting the grass with machinery impossible.

b) *Fox Road Barriers:* Although mentioned earlier the two local Councillors Harvey & Batchelor were asked to try and push the “Gating Order” through as soon as possible to which they agreed.

c) *Road markings & pot holes:* There has been some action with holes in need of repairs being sprayed yellow so the work should be carried out fairly shortly.

d) *Poo bins:* The non-arrival of the poo bins has gone on far too long and therefore the Parish Clerk will enquire from SCDC what is happening as Dist.Cllr. Fraser has now retired from the local Council.

e) *Dilapidated building action:* A S215 Amenity Notice had been sent in March from South Cambs. District Council to the owners requesting that steps to remedy the current condition of the property should be taken. The timescale is three months. This item will be put on the next Agenda.

**10. Correspondence:** None

#### **11. Sports Pavilion Club:**

a) The Chairman had received a letter from Alexia Passmore complaining of noise late at night from the Sports Pavilion and he will bring this matter up at the next meeting of the Sports Pavilion Club.

b) Cllr. Nichols had received a complaint about the chain from a parent, how inconvenient it was to have to keep undoing it in order to get to the play area. The Chairman said that the Sports Pavilion Club would like to put a gate across with a keypad as it is imperative that the entrance is locked. They are looking at quotes for such a gate. Also complaints about cars stopping in front of the entrance to let children out which seems to be rather hazardous. Cllr. Ross-Bain said he would do a laminated notice saying “no stopping in front of entrance”.

c) Cllr. Nichols asked if the location code for the defibrillator is shown at the Sports Pavilion. The Chairman will check.





**12. Traffic Issues & Speed Restrictions:**

a) *Local Highways Improvement scheme:* The changes to the Speed Limit sign locations have been carried out. The location code for The Common sign is needed since it has moved with regard to Speed Watch/Speed indicator equipment

b) *Speed Indicator:* The positioning of the posts has now been agreed by Nicola Burdon (Highways Dept) so they can be put in place. The post situated opposite The Chestnuts will be able to view 3 different ways. Cllr. Bonfield asked what happened to the information collected and suggested it goes into Challenge or possibly send it to Jason Ablewhite. Speedwatch will continue and dates will be issued and requests for further volunteers.

**13. Report of meetings:** Cllr. Nichols had had a meeting with the Manager at the Jelly Warehouse regarding their drivers keeping to the 20mph speed which seems to be working

**14: Report by District Councillor Harvey:** As a recently elected District Councillor he introduced himself to the Parish Council and asked for their patience whilst he got to know his new area.

**15. Report by Dist.Cllr. Batchelor:** His Annual Report will be in Challenge & on the website.

a) The shift of power from Conservative to Lib.Democrats was a surprise and there will no doubt be changes in policy due to this.

b) Children Centres: The Linton Childrens centre cannot be redesignated yet as there is a problem with the lease which is held by Cathodean Crystals, the previous owners.

c) Park & Ride charges have now been discontinued and the Greater County Partnership are funding the cost of this.

d) The A1307 – decisions are being made shortly about how the £M’s will be spent to improve the safety of this road. There is a Local Forum meeting on 22<sup>nd</sup> May.

e) Cllr. Batchelor asked the Council if they thought that the Combined Parishes meetings were beneficial and it was agreed that they were felt to be useful as it kept one in touch with officers from SCDC, e.g. Planning or CCC Highways and complaints could be discussed.

**16. Any Other Business: None**

**The next Parish Council meeting will be held on Monday 9<sup>th</sup> July 2018 at 8.00pm. All are welcome to attend.**

**Chairman.....**

## Chairmans report

Good evening everyone and welcome to the 2018 west wratting annual parish council meeting.

Since the last meeting there have been several changes in the membership of the council. Rachel Causton stepped down from the council and we have a new councillor this year Sue Lock.

As you can see from the Agenda sheet the Parish Council holds a large number of properties and lands in the village, some of them small, two noticeboards, benches etc and some of them very large, including the Sports pavilion and village hall.

Today the plan to introduce 40 mph limits further out from the existing 30 mph village speed limits to improve road safety in the village, has been completed. This has been a long process involving a number of discussions with Highways, but we have now got pretty much what we originally desired.

The Parish also entered into an agreement with other local parishes to invest in speed indicator devices. These have been purchased and will be shared between a number of councils. I would like to thank Cllr Holness and Cllr Bonfield and Cllr Nicholls for their work with the speed watch campaign in the village.

Over the last year the parish council has taken the step again of increasing the precept by the cost of inflation. It is important to note that it is recommended that the council hold at least a year to a year and a half's full precept in reserve. As can be seen from the accounts we are close to this higher reserve figure. However, we still have to pay our contribution to the speed limit works (£3000) and to provide two extra posts for the speed indicator devices to fit on. Works will also be required on the children's playpark and it is therefore essential that the amount available for such emergency or crucial work is available.

Cllrs Holness and Cllr Roberts are providing valuable liaison with the Sports pavilion committee just as myself and Cllr Nicholls provide on the Village Hall committee.

It is the shared view of the membership of the parish council that by engaging on a one to one basis with all groups active in village life we can greatly improve the lives of everyone living in West wratting. To this end a liaison group is now meeting with village members and members of the football club looking at ways to improve communication to provide mutually beneficial outcomes.

I would like to thank Simon for continuing to cut the grass and Cobby for his tireless efforts as footpath officer and litter picking crew warden.

Lastly I would like to thank Jenny Richards our Parish clerk for her valiant work over the last year and her seemingly endless supply of patience with us in what has been a very difficult year for her personally. Please accept a small token of our gratitude.

**WEST WRATTING PARISH COUNCIL**  
**MINUTES OF THE**  
**ANNUAL PARISH MEETING**  
Held on Monday 14<sup>th</sup> May 2018 at 7.30pm.

1. **Apologies for absence:** None
2. **Chairman's Opening Remarks and signing of last year's Minutes:**  
The Chairman welcomed everyone and thanked the Council for their work during the previous year. The Minutes dated 8<sup>th</sup> May 2017 were signed as correct.
3. **Chairman's Report:** Please see attached.
4. **Financial Report:** Copies of the accounts for the year which will be resolved at the Parish Council meeting this evening at 8.15pm were available for anyone wishing to study them.
5. **Parish Lands & Properties:** As listed on the Agenda.
6. **Reports:** Reports had been received from:

Tennis Club	Village Hall Management
Bridge Club	Footpaths (P3 co-ordinator)
Over 60's Club.	Football Club reports.
Saturday Morning Café	Monthly Lunch Club

These reports will go on the website and into Challenge.
7. **Matters arising from Minutes of 8<sup>th</sup> May 2017:**  
Cllr Holness will again put something in Challenge about the award this year for "vegetable grower of the year" and judging will be in July.
8. **Any questions:**  
The Chairman of the Village Hall Management Committee said that £3000 had been awarded from the Wind Farm Fund to replace flooring in the kitchen and toilets of the village hall. He would be glad of any comments from the Parish Council as to the benefits of these improvements as feedback is required for the Wind Farm Fund Committee.

Meeting closed at 7.45pm

Chairman.....

**WEST WRATTING PARISH COUNCIL**  
**Minutes of the Parish Council meeting held on Monday 9th**  
**July 2018 in the Village Hall at 8pm**

Those present were: Chairman Holness, Cllrs. Nichols, Cllrs. Bonfield, Lock, Roberts and Dist.Cllr. Harvey, & one parishioner and the Parish Clerk.

1. **Apologies:** County Cllr. Batchelor and Cllr. Ross-Bain.
2. **Co-option of new Councillor:** Louise Chandler had offered her services as a councillor. Cllr. Lock proposed acceptance, seconded by Cllr. Roberts and agreed by the Parish Council. Mrs Chandler was therefore welcomed and co-opted onto the council and signed the Register of Interest form and Declaration of Acceptance.
3. **Declaration of interest:** None
4. **Minutes of the Parish Council meeting** held on Monday 14<sup>th</sup> May 2018 were signed as correct by the Chairman.
5. **Opportunity for public statement:** None
8. **Parish Nurse Scheme:** Following the presentation made by Suan Rowland at the last meeting the matter was discussed by the Parish Council. Cllr. Nichols had held a straw poll in the village and the general opinion was against giving money to charities or the NHS as it sets a precedent. Cllr. Lock said we already gave to charities by contributing towards Age UK mobile warden scheme so this would not set a precedent. Cllr. Roberts felt money should not be given to this scheme. A vote was taken after the Chairman gave the three following options: 1. Give support but no contribution; 2. Give a contribution of £100/year for two years; 3. Give contribution of £250/year as given to Age UK. The Parish Council voted and the majority voted for the second option and this was agreed.

**6. Planning:**

**PC SCDC**

<b>s/0687/18/fl</b>	Cam-grain	Valley Farm House, Valley Farm Road	Proposed new cart lodge	9.3.18	23/3/18	26/3/18	<b>Support</b>
<b>S/1005/18/FL</b>	D Stanley	17 The Common	One & half storey rear & side exts. Int.altns. to existing dweg	24/3/18	10/4/18	7/4/18	<b>support</b>
<b>S/1141/18/PN</b>	Camgrain	Valley Farm, CB21 4HH	Prior notification of agricultural development – proposed new road	5/4/18	20/4/18	7/4/18	<b>support</b>
<b>S/0248</b>	CCC	Wilbraham Chalk Pit, Mill Rd.	Fuel storage etc. further proposals	29/4/18			<b>support</b>
<b>S/2537/18/LB</b>	L Elmes	Concordia, 21 The Common	Underpinning, excavation of contaminated soils etc.	3/7/18	17/7/18		<b>support</b>
<b>S/2360/18/PN</b>	A Crossley	Weston Woods Farm	Prior notification of agrig. or forestry dev. For a general purpose agricultural building.	4/7/18	No other papers	21 days	<b>support</b>

The last two applications had been discussed prior to the meeting and agreed to give support.

**7. Finance:**

**a) Authorised payments.**

- £ 80.00 Mark Grimwood re Pocket Park tidy-up (cheque 1081) paid
- £141.60 HMRC PAYE 1<sup>st</sup> qrt. (cheque 1082) paid
- £377.76 J.Richards June/July salary. (cheque 1069)
- £105.00 SCDC – charge for uncontested election (cheque 1070)
- £561.00 WWFC for cost of grasscutting the recreation ground (cheque 1071)
- £ 45.00 J.Dockerill – internal audit fee (cheque 1072)

b) **Monies received:**

£250.00 West Wrating Sports Pavilion rental from Jan.2018 to Jan.2019.

£200.00 West Wrating Football Club contribution to grass cutting.

£ 60.00 Henry d'Abo Tennis Club contribution to grass cutting.

c) **Parish Clerk's salary increase:** It was agreed that an increase of 2.3%, being the rate of inflation, should be made.

d) **Internal audit:** This has been carried out satisfactorily by Running Total.

**9. Maintenance:**

a) *Fox Road barriers:* Cllr. Harvey told the Council that nothing has yet been agreed between the District and County Council regarding the placement of barriers at each end of Fox Road to prevent the parking of caravans, general disruptive behaviour and pollution and as Nicola Burdon was not present at the last Parish Councils meeting questions could not be asked. A Traffic Restriction Order is required from Highways. Cllr. Harvey will try and get more information and he suggested that we contact Balsham Parish Council and possibly put in an application for a Minor Highways Improvement award. Sharron Piper, Policy & Regulations Dept. is the person to contact and Cllr. Ross-Bain will be asked if he could do this.

b) *Road markings & pot holes:* A number of pot holes have been repaired as a new piece of equipment has been purchased which does the job very quickly and well. There are still road markings in need of re-painting as they are almost obliterated.

c) *Poo Bins:* Cllr. Harvey told Council that Michael Parsons is in charge and he would chase this matter up with him. The Chairman had sent again to CCC the plan showing the sites for the bins.

d) *Dilapidated building action:* Cllr. Nichols had tried to find out what would now happen regarding the order put on this building since the fire in the roof has caused the house unfit to repair but has had no reply to her query. She will try again. The question was also asked whether it was in the Conservation area and the Chairman said he would check.

**10. Correspondence:** A letter from West Wrating Sports Pavilion Committee notifying the Parish Council that a Music Charity event would be held on 28<sup>th</sup> July on the recreation ground.

**11. Football Club:** Cllr. Holness had distributed his report to the Parish Council and this will be put on the website.

a) The 'non-parking' notice has been put up at the entrance.

b) The Sports Pavilion Committee wish to replace the entrance gate which will have a number lock so the public can also enter with their cars and will also protect the car park, building and recreation ground from joyriders etc. entering. The Parish Council will support the cost of this, approx. £300 being their share.

c) *Upkeep on Grounds & Buildings:* A fallen tree had been cut up and removed. The cost of water and electricity is considerable and they are getting quotes for a solar panel for the roof and for a borehole to be dug.

d) *Play area:* The Chairman has checked a bolt on one of the swings and has asked John Horsefield to mend it and let us have his bill. The safety covering round the play equipment needs replacing and the Chairman has organised a quote to be done. Rachel Causton said she would be happy to apply for funding to cover the cost. The Parish Council would be most grateful for her input as she has successfully applied for funding in the past.

e) *Code for defibrillator:* It was agreed to put this on the cabinet along with the address and postcode for identification by the police etc. in an emergency.

**12. Traffic Issues & Speed Restrictions:**

a) Speed Indicators (SPIDS) are working well and providing very useful information regarding quantity of traffic and the speeds being done, with 41% of cars breaking the speed limit. An extra SPID was used this week coming from another parish who were unable to use it. The Chairman suggested we purchase another SPID because although nothing can be done about the volume of traffic we could do something about the speeding. Cllr. Bonfield said that it is possible to get money towards its cost. The Chairman gave a vote of thanks on behalf of the Parish Council to Cllr. Bonfield for all his input in getting this scheme off the ground so successfully, which is also providing such useful information.

**13. Report of meetings:** Cllr. Nichols reported on the Joint Parish Councils Meeting.

- a) Need to check insurance now that our speeding boundaries have been changed.
- b) On asking about white lines on the road, she was told that it was not possible as the road had to be a certain width.
- c) Any drain problem need to check markings on the drains as could be owned by a company and not Highways.

**15: Report by County Councillor Batchelor:** The whole report is shown on the village website.

**16. Report by Dist.Cllr. Harvey:** The whole report is shown on the website.

- a) *A1307:* The A1307 Local Forum received the results of the recent public consultation of 3 different schemes put forward by the ~Greater Cambridge Partnership. They favoured scheme 1.
- b) *Local Highways Improvement Scheme:* Closing date for applications is Tuesday 31<sup>st</sup> July.
- c) *Shire Hall:* It had been agreed to relocate the County Council from Shire Hall to a new location, possibly Alconbury.
- d) *Planning Update:* The SCDC have met its 5 year land supply threshold and once the final report from the Local Plan Inspector is received it will mean that the planning policies will be back in place.

**17. Any Other Business:**

- a) The Chairman would like to see the junction at Honey Hill/Six Mile Bottom Road made safer by enlarging the grass verge to prevent cars driving straight across the road from Six Mile Bottom Road. A Minor Highways Improvement scheme award would need to be applied for.

**The next Parish Council meeting will be held on Monday 10<sup>th</sup> September 2018 at 8.00pm. All are welcome to attend.**

**Chairman.....**

## WEST WRATTING PARISH COUNCIL

### Minutes of the Parish Council meeting held on Monday 10th

September 2018 in the Village Hall at 8pm

Those present were: Chairman Holness, Cllrs. Nichols, Cllrs. Bonfield, Chandler, Lock, Roberts and County Cllr. Batchelor, Dist.Cllr. Harvey, & two parishioners and the Parish Clerk.

1. **Apologies:** Cllr. Ross-Bain.

2. **Declaration of interest:** None

3. **Minutes of the Parish Council meeting** held on Monday 9<sup>th</sup> July 2018 were amended under item 8 – Parish Nurse Scheme: should read “voted 5 to 2” and was then signed as correct by the Chairman.

4. **Opportunity for public statement:**

- a) Sisse McCall was concerned by the pot holes still remaining on the Common. The Chairman took details and said he would report them but also the matter will be raised at the next Combined Parish Councils meeting.
- b) She also thought that the play area was in need of refurbishment and spoke of the Dullingham play area which is very good. The Chairman agreed with her but said the costs are high, having just received a quote of £4000 for replacing the surfaces round the equipment.
- c) Sisse McCall spoke about the Mobile Warden Scheme (ref. Item 6c). Two letters had been sent to the Parish Clerk but not received asking if the donation made by the Parish Council could be increased as it has remained the same for many years. It was agreed that this would be considered in the January budget meeting. Sarah Jaffe from Age UK is the Mobile Warden Scheme contact.
- d) Colin McCall reported that 10 bags of litter had been collected at Six Mile Bottom Road by Guy Edwards and himself. There is a need for more volunteers. He added that if additional Speed Signs were needed, a grant may be possible from the Wadlow Fund.
- e) Colin McCall said that the Crossfield footpaths will be reinstated when the drilling has been completed, which has been late this year. Also that Vesty has set up bird pens off Fox Road with the possibility of having a shoot in that area but he would check this out.

5. **Planning:**

PC SCDC

<b>S/2537/18/L B</b>	L Elmes	Concordia, 21 TheCommon	Underpinning, excavation of contaminated soils etc.	3/7/18	17/7/18		<b>support</b>	
<b>S/2360/18/P N</b>	A Crossley	Weston Woods Farm	Prior notification of agrig. Or forestry dev. For a general purpose agricultural building.	4/7/18	No other papers	21 days	<b>support</b>	
<b>S/3047/18/T C</b>	J Pilmer	Yew Tree Cottage	Pruning 3 ash trees in rear garden	9/8/18			<b>support</b>	

Support was given to the three applications without the need for a meeting.

6. **Finance:**

a) **Authorised payments.**

£403.74 Mrs J Richards Aug/.Sept salary plus back-pay from April, less PAYE. (cheque 1074)



£ 30.00 Sapient IT Services Ltd. (cheque 1075)

£100.00 Hildersham P.C.C. donation for Parish Nurse Project (cheque 1076)**Monies received:**

£346.53 Cambridge County Council payment for grass cutting verges.

b) Mobile Warden Scheme – see Opportunity for Public Statement.

c) State of Accounts: Cllr. Nichols requested that the incomes received from d’Abo Tennis Club and the WWFC be looked at in January when the budget was discussed as these have not increased for several years.

## **7. Maintenance:**

a) *Fox Road barriers:* Cllr. Harvey told the Council that nothing had changed as the District and County Council cannot agree whose responsibility it is to deal with this. A letter from David Holah detailing the problems associated with living next to the byway is attached to these Minutes. He lives opposite Fox Road, on Six Mile Bottom Road. Cllr Nichols had been in touch with Sharron Piper, Policy & Regulations Dept. and received the same response as above. Cllr. Batchelor suggested a “round table” meeting to discuss the problems and try and get something started. The Chairman thought it best if those involved were invited to the October Combined Parish Councils meeting and asked Cllrs. Batchelor & Harvey to ensure that the relevant officers from Cambridge County and South Cambs District Councils are requested to attend.

b) *Poo Bins:* Cllr. Harvey told Council that the delay has not been helped by the fact that they are considering changing the type of bin, making it a multi-use bin. Since the council meeting Cllr Chandler has undertaken to arrange with Arnie Leader of SCambs for a joint Poo Bin site visit at West Wrating).

d) *Dilapidated building action:* Cllr. Nichols had sent many emails to Julie Ayres who has been dealing with this but has had no reply. The building is unsafe and the fencing now round it would not prevent someone getting seriously hurt if there was a significant collapse of the walls. Cllr. Lock had been told that a new S215 notice was being issued.

**8. Correspondence:** The Chairman said he would complete the Emergency Plan sent to West Wrating Parish Council and return it before the end of September. Copies will be kept.

**9. Recreation Ground & Pavilion:** Cllr. Holness said he would be away for the next Sports Pavilion meeting but Cllr. Roberts would take his place as Chairman. The new gate should be in place soon. He had informed the Ambulance Service of the code no. for the defibrillator and an information notice has been placed on the cabinet telling the public to contact the Ambulance Service by calling 999, giving the location and requesting the unlock code. Cllr. Lock was concerned about the parking of cars on the bend at the junction and said this was very dangerous. The Chairman said if this happened again report it to the Police by dialling 101.

**10. Traffic Issues & Speed Restrictions:** Cllr. Bonfield said the SIDS were very effective in slowing traffic and he would very much like to have another set. The cost would be £2000 but possibly money could be obtained through the Wadlow Fund. He would also like another pair of brackets (cost £15.00 pr.) and the Chairman agreed these could be purchased by the Parish Council, although it would be best to wait until the new posts are installed. Regarding the use of Speed Watch equipment, unfortunately it could not be used because it needed a new battery, but a new battery is being purchased. Two new volunteers have offered their services which is good. Cllr. Batchelor said that the Community Chest Fund will soon be open again for awards.

**11. Play Area:** With regard to quotes being sought for the replacement of the surfacing round the play equipment, one quote has been received for £4000 and Sovereign are coming out to the site in order to give a quote. Cllr. Chandler wondered if it would be best to wait if there was going to be some replacement of equipment, however the Chairman said that the equipment did not need to be replaced but hoped at some

time to add new, fresh equipment. RoSPA who inspect the equipment every year will want to see that the resurfacing has been done or is in hand when they come again next March/April.

**12. Report of meetings:** Cllr. Lock had distributed her report following attendance of the Combined Parish Councils meeting in July.

**13. Report by District County Councillor Harvey:** The whole report is shown on the village website.

- a) The Local Plan has now been adopted.
- b) A1307 – The next Liaison meeting will be at Sawston Village College on 12<sup>th</sup> September. There is also road works being carried out at night on the A1307 between Linton and Horseheath.

**14. Report by County Cllr. Batchelor:** The whole report is shown on the website.

- a) Combined Parish Councils meeting – 26<sup>th</sup> September at 7pm..
- b) Fox Road: Discussed above.

**15. Any Other Business:** None

**The next Parish Council meeting will be held on Monday 12<sup>th</sup> November 2018 at 8.00pm. All are welcome to attend.**

**Chairman.....**

## WEST WRATTING PARISH COUNCIL

### Minutes of the Parish Council meeting held on Monday 12th

November 2018 in the Village Hall at 8pm

Those present were: Chairman Holness, Cllrs. Nichols, Bonfield, Lock, Roberts and County Cllr. Batchelor, Dist.Cllr. Harvey, one parishioner and the Parish Clerk.

1. **Apologies:** Cllr. Ross-Bain, Cllr. Chandler. A letter of resignation has been received from Cllr. Ross-Bain. The Chairman expressed the Council's thanks for all the work that he has done over the past many years as a councillor, with many projects coming to fruition because of his input and expertise. The Parish Clerk will write a letter of thanks. A vacancy notice will be posted on the notice board and in Challenge.
2. **Declaration of interest:** None
3. **Minutes of the Parish Council meeting** held on Monday 10<sup>th</sup> September 2018 were signed as correct by the Chairman.
4. **Opportunity for public statement:**
  - a) Colin McCall reported that his team continued to pick up litter particularly in Fox Road but is still short of volunteers. The travellers remain in Fox Road and although given black bags litter is still found in the ditches. Once they have left these can be cleared.
  - b) There are still fields to be reinstated. The gamekeeper looking after the Vesty's new shoot area has complained to dog walkers about going on his shoot area and there needs to be some communication in Challenge and the Balsham Review about where his shoot is.
  - c) He will inform Chris Bradley from SCDC about the abandoned car in Mill Road which has been there for a couple of months and it will be removed. Anyone seeing fly tipping being carried out should contact Colin.

#### 5. Planning:

PC SCDC

<b>S/2537/18/L B</b>	L Elmes	Concordia, 21 TheCommon	Underpinning, excavation of contaminated soils etc.	3/7/18	17/7/18		<b>support</b>	
<b>S/2360/18/P N</b>	A Crossley	Weston Woods Farm	Prior notification of agrig. Or forestry dev. For a general purpose agricultural building.	4/7/18	No other papers	21 days	<b>support</b>	
<b>S/3047/18/T C</b>	J Pilmer	Yew Tree Cottage	Pruning 3 ash trees in rear garden	9/8/18			<b>support</b>	

Support was given to the three applications without the need for a meeting.

#### 6. Finance:

##### a) Authorised payments

£148.20 HM Rev.& Customs 2<sup>nd</sup> qrt. Cheque 1077 paid.

£386.42 J.Richards Oct/Nov.salary + £8.99 for printer ink (cheque 1078).

£40.00 ICO annual fee (cheque 1079)

£25.00 Royal British Legion – Poppy Wreaths (cheque 1083)

**b) Monies received:**

£5687.01 SCDC 2<sup>nd</sup> tranche of Precept.

**c) State of Accounts:** Various items will be discussed at the budget meeting in January. It was agreed to have a pre-budget meeting on Monday 7<sup>th</sup> January at 7.30.

**7. Maintenance:**

a) *Fox Road barriers:* Cllr. Harvey told the Council that he and Cllr. Batchelor had been putting pressure on Rob Lewis of South Cambs.Council to proceed more quickly with the full consultation regarding gating of Fox Road.

b) *Poo Bins:* Thanks to Cllr Chandler for getting the poo bins in place around the village following a meeting with Arnie Leader of S.Cambs Council for a joint Poo Bin site visit at West Wratting. She also organised receipt of the stickers, which had been forgotten, and these have now been put on the bins.

d) *Dilapidated building action:* There is nothing further the Council can do, having written complaining about the fragility of the building. Chapel Cottage owners have been asked to put in a retrospective planning application for work they have carried out.

**8. Additional Policies:** The Chairman said he would review the existing Standing Orders and other policies which we should possibly adopt as part of the Playground strategy.

**9. West Wratting Village Hall:**

a) Subsidence re insurance. The Parish Council's insurance cover of the village hall will be checked to see if it covers subsidence.

b) Replacement of the folding doors: The Parish Council have been asked if they would contribute towards the cost of these doors and have agreed to discuss this once the quotes have been received and decided upon. The Village Hall can apply for funding through the SCDC Community Chest.

c) With the resignation of Cllr. Ross-Bain there is a need for a second representative of the council on the VHMC. Cllr. Bonfield agreed to take his place.

**10. Recreation Ground and Pavilion:** Cllr. Roberts attended the last meeting but because he had not yet arrived at this meeting (he had told the Chairman he would be late) his report will be emailed to everyone.

**11. Traffic Issues and Speed Restriction Equipment:** Cllr. Bonfield told Council that the SIDS were very effective and the six other parishes using them are keen to buy a further one. At a cost of approx.. £2300 Cllr. Bonfield thought the Council should purchase its own SID as it would be really beneficial to the safety of the village. He intends to write something in Challenge about this. With regard to follow ups by the Police with regular speeding offenders he had written to Mike Bliss from the police but has so far had no response.

**12. Play Area:** The Chairman said he was setting up a committee of three; himself, Cllr. Chandler and Ben Willcocks and the first meeting will be on 26<sup>th</sup> November. Information will be put on Facebook to let people know what is being proposed to refurbish the play equipment.

**13. Report of meetings:** The Chairman had attended the Combined Parish Meeting and had circulated his report by email.

**14. Report by County Councillor Batchelor:** The whole report is shown on the village website.

**15. Report by District Cllr. Harvey:** The whole report is shown on the website.

a) West Wickham group are monitoring the proposed dualing of the A1307 and attended a meeting last Saturday. He is going to try to get a seat on the Strategy Board (Haverhill Chamber of Commerce) in

order to be able to report back to the community as they don't produce Minutes or a report.

- b) Fox Road: Discussed above under Item 7.
- c) Cllr. Harvey spoke of an Active & Healthy 4 Life exercise referral scheme for residents with medical conditions. Details of whom to contact will be in Challenge.

**16. Any Other Business:**

- a) Cllr. Lock spoke about parking on the pavement which causes an obstruction to pavement users, particularly those with children in push chairs or handicapped people in wheelchairs or buggies. Cllr. Lock will contact ECops to find out whether or not it is illegal and what can be done about this problem.

**The next Parish Council meeting will be held on Monday 14<sup>th</sup> January 2019 at 8.00pm. All are welcome to attend.**

**Chairman.....**