

WEST WRATTING PARISH COUNCIL
Minutes of the Parish Council meeting held on Monday 9th
January 2017 in the Village Hall at 8pm

Those present were: Chairman Ross Bain, Cllrs.Nichols, Holiness, Okkenhaug & Roberts, Dist.Cilr. Turner and the Parish Clerk.

- 1. Apologies:** Cllrs Causton, Dist. Cllrs. Fraser. **2.**

Declaration of interest: None

- 3. Minutes of the Parish Council meeting** held on Monday 14th November 2016 were signed as correct.

- 4. Opportunity for public statement: None**

5. Planning:

I 3068/16	A Simms	31 The Common	Amend. To S/0513/15	; Supported	
1 2759/2761/FL/LB	S Kirk	85 High St.	Amendments	Supported	
1 2422/16	DrC Hodson	4 Hay-ter Close	Two story side ext.	Supported	App.
13559/16	G.Drake	21 High St.	Erection of new dwelling & garage		

The planning application S/3559/16/ received by the Parish Clerk on Saturday 7th January was discussed and a decision made by the Parish Council not to support this but the public will be able to look at these plans and make their comments before any decision is sent back to SCDC. Cllr. Holness had drawn up a letter intended to be sent to the neighbouring residents of a property where a planning application had been made in order that they can make their comments. Some minor adjustments were made before agreeing to the use of it.

6. Finance: Account spread sheet for 2016/17 distributed to councillors.

a) Authorised payments:

£139.00 HM Rev. & Customs 3rd qrt. PAYE (1499)

£370.60 Mrs J Richards Dec/Jan. salary less PAYE (chq.144,1,0,)

£ 7.50 Mrs J. Richards for keys cut for Village Hall (chq. 1012)

£ 75.00 West Wrattling Parochial Church Council re contr. to Challenge (1013)

b) Monies received: None

c) Signatories for cheque signing: Cllr. Holness is now a signatory.

d) Set Budget and amount of Precept for 2017/18: With regard to the Precept the question of the percentage asked for was discussed. SCDC have said their increase will be 1.99% and it was therefore agreed that West Wrattling Parish Council should request 1.99% from SCDC, the same as last year, thus keeping the funds in good order. It was therefore agreed and resolved that the amount requested for the Precept should be an increase of £218.55, being 1.99% above the present Precept.

7. Maintenance:

a) Dog Poo sites: air. Okkenhaug reported that she had sent the site plan for the poo bins to SCDC but so far had heard nothing back and they are not yet in place. If nothing is heard before the next Forum meeting on 25th January it was agreed that the matter should be raised at this meeting..

b) Flood Risk form: The Chairman had decided not to complete this form as any reports of flooding, even if occurring once in 50 years, immediately had the effect of increasing insurance rates, which he had recently experienced himself, living in Weston Colville.

c) Diseased trees from Honey Fungus in Hayter Close. The Parish Clerk had forwarded the letter written by Mr Mike Rowland concerning this problem to Ashley Garrod via GarrodFamilyTree but had heard nothing back. Cllr. Holness said he would speak to Mike Rowland about the matter.

8. Correspondence:

Cllr. Holness had had a request from the Weston Colville PCC regarding the Parish Council's contribution towards the running costs of Challenge. It was agreed that a sum of £75 should be paid.

9. Football Club & Sports Pavilion: Cllr. Holness told Councillors that the Football Club were still trying to lease some land in order to have two football pitches. He has advised them on various aspects this would lead to such as having a legal contract, changes to the lease etc. The Parish Clerk reminded the Parish Council that the Sports Pavilion had not paid their rent for 2016 and therefore owed £250.00. Cllr. Holness will get in touch with the new Treasurer about this. An invoice to the Parish Council is also required if the Football Club wish to have the annual grass cutting contribution. There had been complaints about youth using their cars in the car park, doing wheelies. Cllr. Holness had suggested to the Sports Pavilion that they extend the metal pole fence separating the car park from the Sports Pavilion to include all the car park in order to prevent children misusing this area. The other solution would be to have gates across but that would need keyholders available to open the gates when necessary.

10. Traffic Issues & speed restrictions:

a) Minor Highways Improvement scheme: Following the applications sent in for a grant, a decision will be made on who will get funding on Monday 30th & Tuesday 31st January. A representative from the Parish Council and a resident may attend this meeting and each speak for 3 minutes to promote their application. The Chairman offered to attend and speak and also CHB. Nichols or Holness as a resident.

b) Speed Issues: Cllr. Nichols had asked of Highways if a sign "Not suitable for HGV vehicles" could be placed on the Six Mile Bottom Road near the A1 junction but was told it would not be allowed as it is a B road. She intends to write to Jane Cantwell with reference to a complaint from a resident regarding a particular HGV company whose vehicles are going through the village at more than 20mph. This particular company has not signed up to the informal agreement which Thurlow Estate has agreed, to keep their vehicles speed down to 20mph when driving through villages, but hopefully will be encouraged to do so. The Chairman will discuss a similar agreement with Mr D'Abo.

11. Land Owned by Parish: Cllr. Holness reported that he had completed his investigations into the awarded pieces of land, two of which were verges. The third, now belonging to C.J. Threlfel was considered to be "wash land" and was not farmed being far too swampy and there was no public access. He therefore considered the sensible thing would be to put a note with the information about these awarded lands and archive them as they were certainly not worth registering and to remove them from the "List of Assets". This was agreed and he will set out the facts in a letter to the Parish Clerk as a record.

12. Report of meetings: Cllrs. Nichols and Okkenhaug had attended a Village Hall meeting. There are no major plans in place, possibly some decorating.

13. Report by Dist. Cllr Turner:

- a) The next Forum meeting will be at Castle Cambs on Wednesday 25th January at 7.30pm.
- b) The Local Plan is still under consultation from 17th January to 2' March.
- c) Candidates are being selected for the post of Mayor following devolution and can advertise for the May election.
- d) SCDC will increase their precept by 2%. Any

other business:

a) Cllr Nichols felt the Parish Council needed promoting as parishioners often did not know its function but by showing photos of the village assets and listing what a parish councillor's duties were would make them more aware. She suggested putting these on show in the village hall at a Saturday Coffee morning. Cllr. Roberts said he would be happy to take some photos in the Spring.

b) The Chairman had received a letter of resignation from Cllr. Snow so must now advertise the vacancy on the Noticeboard and also in the Challenge and by word of mouth to anyone who might be interested.

c) Cult Holness wished to put the grass cutting contract out to tender as CGM's contract will shortly expire. It would be good to get a more local company to do the job. He agreed to write an advert which will go into Challenge.

U.V The Parish Clerk requested some storage space in the Village Hall for 3' plastic boxes of archived documents. This was agreed.

The next Parish Council meeting, which will be held on Monday 13th March 2017 at 8.00pm. All are welcome to attend.

Chairman

WEST WRATTING PARISH COUNCIL
Minutes of the Parish Council meeting held on Monday 13th
March 2017 in the Village Hall at 8pm

Those present were: Chairman Ross Bain, Cllrs. Nichols, Holness & Okkenhaug., Dist. Cllr. Fraser and the Parish Clerk.

1. **Apologies:** Cllrs. Causton & Roberts & Dist. Cllrs. Turner.
2. **Declaration of interest:** None
3. **Minutes of the Parish Council meeting** held on Monday 9th January 2017 were signed as correct following amendments made to incorrect cheque numbers under Finance. Cheque 1009 should be 1010, and cheque 1010 should be 1011).
4. **Opportunity for public statement:** None
5. **Parish Councillor vacancy:** Cllr. Holness gave a brief introduction to Mr Tim Bonfield who had applied to fill the vacancy left by Rupert Snow's resignation, detailing his interest in the village community and his support of various village activities. He proposed Mr Bonfield to fill the vacancy which was seconded by Cllr. Nichols and agreed by the Parish Council. He was welcomed onto the Council and given the Declaration of Acceptance and Registration forms to complete.

6. Planning:

P.C.

SCDC

S/2202/16/ FL	B Willcocks	87High St.	Amended prop. rear 2 storey ext.	Approved	Approved
S/3068/16	A Simms	31 The Common	Amend. To S/0513/15		
S/2759/276 1/FL/LB	S Kirk	85 High St.	Amendments		
S/3498/16/ LB	Mr & Mrs Wittich	40 High St.	One and half storey rear ext.	Approved	Approved
S/0228/17/ FL	C Parry	7 Mill Road	Install 3 air source heat pumps	Approved	
S/0565/17/ FL	S Robinson	42 High St.	Replacement garage		

An amendment to Plan App. S/3559/16/LB had been received since the above Agenda was agreed, which reduced the elevation of the build. However it was felt that this amendment would not change their original decision and the Parish Clerk was asked to return the Plan. Appl. form reiterating this earlier decision. The letter drawn up by Cllr. Holness for future use, to be sent to the neighbouring residents of a property where a planning application had been made in order that they can make their comments was approved following some minor adjustments. A letter addressed to Julie Baird of Development Management, SCDC, also drawn up by Cllr. Holness, concerning Planning Appl. 0565/S Robinson pointing out that the wall that has been erected at the front of the property presumably to replace the removed hedge is without planning permission instead a new hedge should have been planted as agreed in the approved planning permission. It was agreed this letter should be sent.

7. Finance: Account spread sheet for 2016/17 distributed to councillors.

a) Authorised payments:

- £370.20 J. Richards salary for Feb/March. (chq. 1014)
- £ 27.15 . J. Richards – post costs for 2016/17 (chq. 1015)
- £ 9.00 J. Richards – stationery & travel costs re internal audit (chq. 1015)
- £195.00 Garrod Family Tree – removing dead trees in Hayter Close (chq. 1016)
- £561.00 West Wrattling Football Club – contribution towards grass cutting (chq. 1017)

£138.80 HM Rev. & Customs, 4th qrt. PAYE (chq. 1018)

£ 50.00 John Smith – thank you for his hedge cutting on the recreation ground (chq. 1019)

b) Monies received:

£250.00 2016/2017 rent from West Wrattling Sports Pavilion Committee.

£582.62 HM Rev. & Customs – Vat reclaim.

Cllr. Nichols said there was a slight overspend of the Budget due to adding £500 to the grant money for the purchase of the play equipment. The Parish Clerk has applied for reclaim of VAT which hopefully will be paid before the end of the financial year. It was agreed to look at insurance costs and Cllr. Holness offered to do this and the Parish Clerk will let him have our present schedule.

8. Maintenance:

- a) *Dog Poo sites:* Nothing further to report as yet.
- b) *Diseased trees from Honey Fungus in Hayter Close:* These have now been removed. Cllr. Holness said he would check with Mike Rowland whether the roots were ground out and diseased soil removed. Scilla Harvey has offered a sapling to be planted where the tree was removed and this was agreed.
- c) *Schedule re contract for grass cutting:* Cllr. Holness has drafted a schedule for grass cutting in the village and cutting the Pocket Park. He would like it to go into the next issue of Challenge. It was suggested the Parish Clerk email CGM telling them that we are putting the grass cutting contract out to tender and they were most welcome to apply.

9. Correspondence:

- a) *Publicity for Parish Council:* It was decided to leave the taking of photos be left until the weather was better, early May. Cllr. Nichols will write notes on the working of the Parish Council.
- b) A letter had been received from SCDC pointing out that all local elections will be held at the same time and year. The next one will be 2018.
- d) *Highways contribution to grass cutting costs:* They are changing their system of paying and the Parish Clerk has completed a form.
- e) *City Deal/A1307:* Cllr. Fraser said he would cover this in his report and also the survey of traffic through the village. He had attended the A1307 forum meeting and the data collected from the various points should have been collated but are not done yet. Other data is also to be added.

10. Football Club & Sports Pavilion:

- a) *Grass cutting contribution:* It was agreed that an increase of 5% would be paid this year but from now the increase would be according to the rate of inflation, as agreed in Minutes dated 9th January 2012, item 14d.
- b) *Outstanding rent:* A cheque covering the year's rent of £250.00 has now been received.
- c) *Hooligan problem in recreation ground car park:* This matter was discussed and the situation is being kept under observation. It was agreed to investigate security without inconveniencing the residents who use the rec.
- d) *Recreation ground boundary:* A letter will be sent to SCDC regarding their boundary responsibilities.
- e) *Hedge cutting:* Cllr. Holness asked council to look at the hedge cutting recently done on the rec. and he suggested that John Smith, who had done this job so well, be given a cheque for £50.00. This was agreed and written out and Cllr. Holness will give it to him.

10. Traffic Issues & speed restrictions:

- a) **Minor Highways Improvement scheme:** The Chairman and Cllr. Nichols had attended CCC at the end of January and were given 10 minutes to justify the scheme put in by West Wrattling. The results should be out this week but had been told that our application was high on the list, so hopeful
- b) **Speed Indicator:** Cllrs. Nichols and Holness had been to the combined Parish Council meeting where interest was shown in sharing a Speed Indicator between 3 villages, at a cost of £1000 per

village. The indicator gives the speed a car is doing. Cllr. Holness proposed being involved in this purchase with Balsham and Weston Colville as he thought it would help keep cars from speeding, this proposal was seconded by Cllr. Nichols and the Parish Council agreed. Before actually paying for this Cllr. Hall from West Wickham Parish Council who instigated the idea, is looking into another version of this equipment before making a definite decision.

c) Speed Issues:

- i. A parishioner has requested speed humps are placed in the village and also complained about one of the Jellycat Warehouse lorries travelling well over 20mph through the village. It was suggested a letter to Jellycat Warehouse pointing out that lorries are supposed to drive under 20mph when going through a village, this will be done. Regarding speed humps, this would not be allowed by Highways as the village has no street lighting.
- ii. A "Slimming Club" has asked about parking outside the village hall and they were told there was parking in the recreation ground.
- iii. Parking on paths – this is illegal. A note will be put in Challenge pointing this out.

11. Land Owned by Parish: Regarding unregistered land at West Wratting Recreational Ground, Pellys of Saffron Walden are handling this. With regard to The Pump Shelter, the Pound it was decided some years ago not to get these registered.

12. Derelict Building action: This will be discussed at next meeting.

13. Report of meetings: Cllrs. Nichols had attended the Parish Council Forum meeting in February and felt these joint meetings were very beneficial as it gave one an opportunity to raise issues with the representatives from SCDC and CC, normally only communicated with through email.

14. Report by Dist. Cllr Fraser:

- a) The Local Plan is still on hold.
- b) Devolution has been agreed and candidates are being selected for the post of Mayor at the May election.
- c) At the last full Council meeting an increase of £5 per year on band d property was agreed.
- d) City Deal – some information will be available in June with regard to the A1307 as they are allowing additional time to check where possible development might be planned in villages along the route and also where the out of town Park & Ride will be sited.
- f) 13 affordable houses are to be built in Balsham opposite the school.

15. Any other business:

- a) Colin McCall (Footpath officer) requested the purchase of some Round Up. This was agreed.
- b) Cllr. Holness suggested that the Pocket Park needs some attention, cutting back the undergrowth and overhanging branches, one full day's work would do it. He was asked if he could find someone prepared to do it and the cost and let the Council know.

The next Parish Council meeting (AGM), which will be held on Monday 8th May 2017 at 7.30pm followed by the Parish Meeting. All are welcome to attend.

Chairman.....

WEST WRATTING PARISH COUNCIL
MINUTES OF THE
ANNUAL PARISH MEETING
Held on Monday 8th May 2017 at 7.30pm

- 1. Apologies for absence:** None
- 2. Chairman's Opening Remarks and signing of last year's Minutes:**
The Chairman welcomed everyone and thanked the Council for their work during the previous year. The Minutes dated 9th May 2016 were signed as correct.
- 3. Chairman's Report:** Please see attached.
- 4. Financial Report:** Copies of the accounts for the year which will be resolved at the Parish Council meeting this evening at 8.15pm were available for anyone wishing to study them.
- 5. Parish Lands & Properties:** As listed on the Agenda.
- 6. Reports:** Reports had been received from:

Tennis Club	Village Hall Management (read by M Rowland)
Bridge Club	Footpaths (P3 co-ordinator)
Over 60's Club.	Football Club reports on both junior & senior teams.
Saturday Morning Café	
- 7. Matters arising from Minutes of 9th May 2016:** Cllr. Holness reported on the Les Moulton Trophy awarded for the first time last year to Philip Tempest and his family. Cllr Holness will put something in Challenge about the award again this year for "vegetable grower of the year" and judging will be in July.
- 8. Any questions:**
Regarding Parish Land and Properties the Chairman said that Grid ref 6070,5120-5140 will be removed from the list as it is not worth registering. Ref.55855345 will also be removed as this land has been in the possession of Dungate Farm for many years.

Meeting closed at 8.00pm

Chairman.....

Chairman's report

Good evening and welcome everyone to the 2017 West Wrattling annual Parish Meeting.

Since the last meeting there have been several changes in the membership of the council. Rupert Snow stepped down from the council and we have a new councillor this year, Tim Bonfield.

As you can see from the Agenda the Parish Council holds a large number of properties and lands in the village, some of them small, two noticeboards, benches etc. and some of them very, large, including the Sports Pavilion and village hall.

Over the last year the parish council has taken the step again of increasing the precept by the cost of inflation. It is important to note that it is recommended that the council hold at least a year to a year and a half's full precept in reserve. As can be seen from the accounts we are close to 80% of this higher reserve figure. Over the past year there have been a number of emergency tree works that have been required which as many of you who have had to have this type of work done in their properties can prove costly. Works have also been required on the children's playpark and it is therefore essential that the amount available for such emergency or crucial work is available.

To continue our works on improving the safety of pedestrians and other residents in the village the parish council has again been successful with a bid to the Highways local improvement fund. Together with the promise of generous contributions from local residents and the parish council we are working up a plan to introduce 40mph limits further out from the existing 30mph village speed limits to improve road safety.

Cllr. Holness is providing valuable liaison with the Sports Pavilion committee just as Cllrs Okenhaug and Nichols provide on the Village Hall committee. Cllr Causton has also secured funding for improvements to the children's play park which ensure we did not have to dig too deeply in the parish reserves.

I would also like to thank Simon Anderson for continuing to cut the grass and Colin McCall for his tireless efforts as footpath officer and litter picking crew warden.

It is the view of myself as Chairman and also the membership of the parish council that by engaging positively on a one-to-one basis with all groups active in village life we can greatly improve the lives of everyone living in West Wrattling.

The Parish is known in wider district circles as "one that gets things done". I hope that we can as a group continue to make this so over the next 12 months.

Campbell Ross-Bain – Chairman.

REPORTS SUBMITTED BY VARIOUS CLUBS & ACTIVITIES IN WEST WRATTING

Village Hall Report to the West Wrattling Annual Parish Meeting - May 2017

Overall we have had another good year, and a less exciting one than the last!

Our village hall continues to be well used. Our regular activities, including Keep Fit, T'ai Chi, FitSteps, and the Saturday Café, are thriving. In addition, Friday Bridge and Over 60s have continued to support us in their use of the hall. Elections and Cycle Club events make welcome and important contributions to our income. Our finances remain healthy, helped by a private donation of £1000 from Mrs Barbara Moulton. We are very grateful to her for this very generous and totally unexpected leaving present!

Last year saw the completion of the major refurbishment of the toilet block. Next on our list is redecoration and refurbishment in the Committee Room and Kitchen. The lighting in the CR has been upgraded. Painting the walls, ceiling and woodwork, initially by committee members, was completed by a contractor. We are seeking quotes to replace the floor covering in both rooms, and also to replace the three remaining single glaze windows on the north facing aspect with double glazed units.

We are fortunate in having an active and diligent committee. It is because of their efforts that much of the general maintenance, external as well as internal, is being achieved at minimum cost. My thanks to all concerned.

Mike Rowland, Chairman, West Wrattling Village Hall Management Committee

Over Sixties Club

The Club currently have 9 members of whom five reside outside the village.

Five meetings were held in the Village hall, there were two garden meetings and two lunches held at The Chestnuts one of which being Christmas lunch.

It was decided due to our reduced membership and increasing infirmity among members to safely negotiate access to the hall, future meetings of the club, apart from our garden meetings, would be held at The Chestnuts incorporating lunch.

Wendy Hall

West Wrattling d'Abo Tennis Club

The Club continues to thrive with the court being used on a regular basis by a strong family membership. There is also a popular summer kids tennis coaching week in July/August. The Club's finances are strong with a reserve being built up to pay for a new court in the future. The court surface is in good condition but will be cleaned again this year to ensure that it continues to play well. New members are always welcome.

Further information for prospective members is available on our website –

<http://www.westwrattlingtennis.co.uk/>

Saturday morning cafe West Wrattling

This takes place in the village hall on the first Saturday of every month, 10.30-12 noon. The cafe is set up for the benefit of our local community and we are pleased to have received so much support throughout the past year.

The cafe works by different volunteers helping to serve / donate cake each month. There is usually a play corner, a charity bookstall and table tennis available. Sometimes we have additional crafts or stalls. Payment is by donation for coffee and cake.

We have used the funds raised in the community: sponsoring children's tennis week, the Street Party to celebrate the Queen's 90th birthday, Buttercups Pre- School in Balsham, the Granta school in Linton, the Brownies, Oliver de Ferrars Green's charity trip and Izzy Wilson's charity trip and a contribution to the village hall for re-flooring in the committee room.

On average the cafe has 40-50 people per session. Please join us on the First Saturday of any month!

Catherine and Sherry

West Wrattling Bridge Club

First Friday Bridge in West Wrattling continues to be held from 7.30pm until 10 or 11pm. Ours is a very informal Bridge club. We play Chicago and change partners throughout the evening. It is not necessary to come with a partner as we accommodate any number of players. We break for refreshments at 9pm. A small prize is awarded at the end of each evening. A very relaxed evening of play. We welcome new players. Many come from other villages. £1.50 covers our hall hire cost.

Non regular players should check that the session is running - we sometimes cancel during the summer months.

Phone or email Sherry (290070) sherry.odonovan@gmail.com

West Wrattling Football Club reports

Seniors report - 1st Team has disappointing league results. Though in a semi-final which was postponed on 8th February and will be played on Saturday 18th March 2017.

Reserves Manager stood down after Christmas after not succeeding and the reserves may be relegated unless positive results are made.

Youth report – Under 12s are sitting 3rd in the league.

Under 10s are non-competitive with 50/50 results.

Under 9s are doing very well winning 90% of their games they were beaten by a team 2 divisions above them on penalties, a very good achievement.

Under 6s training at the moment and will start in the under 7s in September.

The bowls green has had a lot of work on it by Richard Cole and Mike Shinn and is now used for the juniors to train on this has been renamed the Junior Training Ground.

The ground just needs to be sprayed on for weeds and seeded so the Juniors will in that time use the main recreation ground.

WWFC Season 2016-2017

The First team

The first team are now being managed by ex-Cambridge United player Michael Shinn, they have had a steady season ending with a top 6 finish. But the highlight is definitely winning the prestigious Cliff Bullen challenge cup, 3-2 against Fulbourn. Michael hopes with one or two new faces we can push on next season and contest the league.

The Reserves

It's not been a great year for the reserve team, the previous seasons experienced management team decided to retire and the new managers that came in struggled to come to terms with the competitiveness of the division. Ex manager Gary Ward came in hoping to steady the ship, but unfortunately didn't fair any better.

We strangely finished the season in a far stronger position after appointing James Shinn and Rob Butler as the new management team, although the reserves had already been relegated, the final few weeks performances were very good, and as we look to 2017/2018 we hope to put in a strong challenge to win the 1A division.

Redundant Bowls Green

We saw the waste ground as a potential training area, U6's 'little kickers' team who are too young to join the league but allows us to build a team for when they turn 6 years old.

Also we see the potential in including the area when hiring the pavilion as a safe area for kids parties or football parties.

So far we have only had funds to cut down the overgrown area, and by regular cutting and rolling, it is being used by an U6's team for training, an area for children to practice their football and play whilst the adult games are being played. This keeps the children safe from being hit by stray balls coming off the pitch and their balls rolling onto the pitch whilst a game is being played.

We see great potential for this area for the whole community and are aiming to tidy and erect a safe fenced off area and provide a slabbed patio with tables and chairs for the parents and supporters.

Team update

Currently the youth have an U12's, U10's, U9's.

U9's and U10's play non-competitive football where results are not recorded and a table is not kept. The U9's had a successful cup run beating 3 teams in the A League; 5-0, 5-0 & 5-1, and only using in the 1/4 final by another A League side on a penalty shoot out.

The U12's finished 4th in their League which is the 2nd Division 2 points behind 3rd place and 2 behind 2 place.

We are aiming to have our presentation on the 3rd June which we are proposing will include a 'family fun day'.

We would like to have an event to encourage a new group of boys to start a new U6's team - date TBC.

Parish Paths Partnership

We had our usual two cuts of the paths during the year, and all paths were reasonably passable throughout (apart from the mud).

Many thanks to Lee Tubby for keeping the cross field paths navigable, and particular thanks to Simon Anderson for cutting the paths near the Grove and also the paths to the South of West Wrating including the brambles near Scarletts Farm - a fantastic job. Many thanks to Raymond Maskell for keeping the entrances to Scarletts Wood and beyond towards Balsham passable.

Hopefully we will get two cuts by the County Council again this year, and if there are any problems please contact me on 290036. Meanwhile I hope everyone has great walking within our Parish boundaries.

Colin McCall

WEST WRATTING PARISH COUNCIL
Minutes of the Parish Council meeting held on Monday 8th
May 2017 in the Village Hall at 8.15pm

Those present were: Chairman Ross Bain, Cllrs. Bonfield, Causton, Holness, Nichols, Okkenhaug.& Roberts, County Cllr. Batchelor, District Cllrs. Fraser & Turner and the Parish Clerk.

1. Apologies: None

2. Election of Chairman & Vice Chairman for 2017/18: Cllr. Holness proposed Cllr. Ross-Bain for Chairman, seconded by Cllr. Causton. Cllr. Ross-Bain was happy to continue as Chairman and accepted following agreement by the full council. Cllr. Roberts proposed Cllr. Nichols for Vice Chairman, seconded by Cllr. Holness and was accepted by Cllr. Nichols following agreement by the full council. They both then signed the necessary Declaration of Acceptance forms.

3. Declaration of interest: Cllrs. Ross-Bain and Holness declared an interest under item 7b (Finance).

4. Minutes of the Parish Council meeting held on Monday 13th March 2017 were signed as correct.

5. Opportunity for public statement: None

6. Affordable Housing: Ulricka Machiarelo was unable to attend this meeting and will be present at the next to discuss developments regarding affordable housing.

7. Planning:

P.C.

S/0103/17/FL	Dr L Kemp	69 High St.	Single storey side ext. prior appl. S/1711/16/FL	21/01/17	08/2/17	30/1/17	Approved	
S/0228/17/FL	C Parry	7 Mill Road	Install 3 air source heat pumps	6/2/17		13/2/17	Approved	
S/0565/17/FL	S Robinson	42 High St.	Replacement garage	24/2/17	13/3/17	9/3/17	Approved	
S/3599/16/FL	G Drake	21 High St.	Amendment to elevation	14/3/17		16/3/17	Refused	
S/1231/17/FL	Mrs J Greer	1 Hayter Close	Two storey side ext. to two storey prop.	11/4/17	25/4/17	25/4/17	Approved	

Cllr. Causton raised the issue of 42 High St. regarding the boundary between 42 and 40. The owner of 42 would like to make his new garage wall as the boundary between his property and her listed property and she is against this idea. A letter written to Julie Baird of Housing on 13th March had received no acknowledgement and it was agreed to chase this up as there were various issues, one being that the hedge in the original plan has been replaced with a wall. Dist.Cllr. Fraser said he would look into this.

8. Finance: Account spread sheet for 2016/17 distributed to councillors.

a) Signing, following agreement of final Accounts for 2016/17 ready for audit and signing the Annual Statement for external auditors. These documents had been distributed to the councillors and were signed following agreement by council.

b) Authorised payments:

£ 370.50 Mrs J Richards April/May salary (chq. 1021)

£ 200.00 Age UK Cambs. (Village Warden Scheme)(1022)

£ 202.68 CPALC Affiliation fee (chq. 1023)

- £ 132.00 Pellys re Land Registration (chq. 1024)
- £ 127.92 CGM Inv.204731 (chq. 1025)
- £ 120.00 Mark Grimwood re Pocket Park tidy-up (chq. 1026)
- £ 40.51 STP for Printer inks & staplers (chq. 1027)
- £ 36.00 CPRE annual subscription (chq. 1028)
- £ 20.00 Running Total (Jackie Dockerill) for monitoring PAYE (chq. 1029)
- £ 15.73 B&Q for security lock for Pocket Park (chq. 1030)
- £ 92.40 RoSPA |(Playsafety Ltd) playground inspection fee (chq. 1031)
- £2260.42 (3 yr contract) AON UK Insurance (CHQ. 1032)
- £ 57.00 C. Ross-Bain (Weedkiller for Footpaths) (chq. 1033)

Before signing the cheque for insurance there was discussion regarding taking up their offer of a 3 year contract at a lower price but still paying annually. This was agreed.

c) **Monies received:** £5575.00 being 1st tranche of Precept.

d) **Revised pay scales for Parish Clerk:** It was agreed to discuss this at the next meeting.

9. Maintenance:

a) *Trees in Hayter Close:* Mike Rowland is going to replace the two diseased trees which had been removed, the stumps taken out and soil replaced. He will choose trees which will not be effected by Honey Fungus. Scilla Harvey has also requested to plant two trees by the Pound, having written to the residents of Hayter Close for their comment and the Parish Council will wait to hear the result of this before approving or not and will also check with the Tree Officer whether it is suitable.

b) **Grass cutting tenders:** Two tenders had been received, one from CGM at a cost of £135.68 + VAT for verge cutting and £23.00 + VAT for the occasional cutting of the Pocket Park. Mark Grimwood of Weston Colville had quoted £55.00 per cut and £25 for the Pocket Park, with no VAT. Cllr. Holness proposed that the quote from Mark Grimwood should be accepted and this was agreed. He does considerable grass work in the village so will cut the verges when necessary. Cllr. Holness said he would ask the owners of Pear Tree Cottage if they could cut the grass round the village sign, and if so Mark Grimwood would cut the playground on a regular basis.

10. Correspondence: None

11. Football Club & Sports Pavilion: Cllr. Holness reported that they are still trying to rent more land to increase their number of pitches. Security was again raised at the last joint meeting re a floodlight at the end of the car park and one on the end of the pavilion. They thought this a good idea provided the Parish Council paid for it. Cllr. Holness will look into the cost of floodlights or solar lighting. The fact that the Football Club had put up a notice one weekend when there was a lot going on in the village saying that the rec. car park was for Football Club members only is possible cause for concern. However it was felt that this was a one-off thing and unlikely to happen again.

12. Traffic Issues & speed restrictions:

a) **Minor Highways Improvement Scheme:** The Chairman was pleased that an award had been granted and they are working on the project.

b) **Speed indicator:** Cllr. [Nichols said that comparative prices were discussed at the last meeting and the “smiley” one was likely to be the choice. The three parishes will share its use so each parish would have it for a month at a time, in total 4 months in the year. Discussions to be held to work out share of cost and maintenance. Insurance costs need to be shared to cover the 6 parishes involved in this project. It was agreed that the Parish Council should continue to be involved in this project.

c) Parking issues: There have been complaints about parking outside the Village Hall hampering buses stopping at the bus stop. It was pointed out that Highways should mark it up as it is a bus stop. The Chairman said he would have a word with David Lines about a sign.

13. Transparency Compliancy: This has now been put in place with information e.g. Agendas, Minutes, Accounts, list of Parish Councillors, dates of meetings being put on the website. The Parish Clerk will send this to Mike Rowland or a councillor could take on this job.

14. Land Registration: This has now been completed having investigated the two small pieces of land as shown on the Parish Meeting Agenda, which are of no worth, one being a piece of verge and the other found to now be owned by Dungate Farm.

15. Report by Camb. County Cllr Henry Batchelor: Recently elected.

- a) City Deal of 39M for improving the A1307.
- b) Devolution – A Mayor has now been elected.
- c) Police website is available for problems like car parking.
- e) Library catalogue available now on line giving titles of books available.

16. Report by Dist. Council Cllr. Fraser:

- a) Local Plan still not in place but meetings are being held to resolve this problem. Probably next year when it will be agreed.
- b) Housing – 5500 houses are now owned by SCDC and income is being generated by purchasing houses and doing them up giving an extra income of £60,000 this year.
- c) Community Chest available from 1st April of £1000 per bid and 3 bids can be made in one year.
- d) The Forum meetings seem to be a success with officers from SCDC attending and explaining issues with parish councillors.
- e) Cllr. Fraser was asked if he could look into the lack of poo bins being delivered as they were ordered six months ago and sites were given.

17. Any other business:

- a) RoSPA report shows that there is some repair work needed on the play equipment, most of it minor. The Chairman said he would let Cllr. Causton have his copy of the Report as she is happy to look at it and draw up a list of requirements.
- b) Section 215 Town & Country Planning re derelict buildings – put it on the next Agenda.

The next Parish Council meeting will be held on Monday 10th July 2017 at 8.00pm. All are welcome to attend.

Chairman.....

WEST WRATTING PARISH COUNCIL
Minutes of the Parish Council meeting held on Monday 10th
July 2017 in the Village Hall at 8pm

Those present were: Vice Chairman Nichols, Clirs. Bonfield, Causton, Holness, Okkenhaug.& Roberts, Dist.C1 Ir. Fraser, County Cllr. Batchelor, one parishioner, Ulrike Maccariello (Hastoe) and the Parish Clerk.

1. **Apologies:** alt. Ross-Bain & Dist. Cllrs.Tumer.
2. **Declaration of interest:** None
3. **Minutes of the Parish Council meeting** held on Monday 8th May 2017 were signed as correct following amendments made to Item 7, Planning. A paragraph was removed after the Planning List, and under item13, Transparency Compliancy. The word "mostly" was added.
4. *Opportunity for public statement:* **None**

5. Planning:

- a) **Affordable Housing:** Ulrika Maccariello from Hastoe explained to the Parish Council what progress had been made since Six Mile Bottom Estate had offered a piece of land along Six Mile Bottom Road for affordable housing. Having now gone through the procedure of writing to other local landowners to see if there was any other land available for this housing with a negative result it has now been agreed that the land offered should be developed as an exemption site as it is out of the village envelope. The houses, possibly 4, will be offered first to village or ex-village residents and the housing will be protected in perpetuity against being purchased. Once Hastoe has completed a formal agreement with Six Mile Bottom Estate there will be a public meeting held to explain the position **and check** that everyone is happy **with the plan. The Council** said they were happy with the outcome and were in favour of it.

b) **P.C.** **SCDC**

5/3599/16/ FL	G Drake	21 High St.	Amendment to elevation	14/3/17		- 16/3/17	Refused
5/1231/17/ FL	Mrs I Greer	1 Hayter Close	Two storey side ext. to two storey prop.	11/4/17	25/4/17	25/4/17	Approved
S/1397/17/ FL	Rik Baker	Field adj.W.Wratting Sports Pavilion.	Comnversion of agric.land to Sports Field facility for football.	24/5/17	10/6/17	28/6/17	Refused

With regard to S/1397/17 planning application the parishioner, Mr Passmore, thanked the Parish Council for organising the Public Meeting to discuss the implications of this application.

6. Finance: Account spread sheet for 2016/17 distributed to councillors.

a) Authorised payments:

£ 20.00 Jackie Dockerill (reissue of cheque wrongly designated) (chq. 1034) £138.80
 IflvIRev.& Customs 1st qrt. PAYE (chq. 1035)
 £370.10 Mrs J Richards June/July salary (chq. 1036) £
 35.00 ICO renewal fee (chq.1037)
 £ 46.50 Jackie Dockerill (Running Total) fee for internal audit (chq. 1038) £ 80.00
 M.Grimwood Gardening — Inv. 079 and 080 (chq. 1039)

b) Monies received:

£250.00 WWSports Pavilion rent for 2016/17.
 £346.53 CCC Grasscutting payment. £200.00
 WWFC for maintenance of rec.

- c) **Internal Audit:** This was satisfactory with no issues.
- d) **Revised Pay scales:** **Defer** to next meeting.

- e) **Community Chest application:** Cllr. Causton had received a quote for adding posts to the existing fencing to make it more secure. 40 posts were needed. It was agreed that another quote should be sought and then an application made for Community Chest funding of hopefully £1000. The fence needs repainting and it was agreed that green would be the most suitable colour. To replace the existing fencing with similar would be extremely expensive.

7. Maintenance:

- a) *Dog Poo sites:* Nothing further to report as yet but Cllr. Okkenhaug will chase this up.
b) *Dilapidated Building action Section 215 Town & Country Planning:* A CUT.. had spoken to Dist.Cllr. Fraser about this. It was agreed to write a letter to the owners pointing out the need for something to be done to improve the appearance of the building and site.

8. Correspondence:

- a) *Publicity for Parish Council:* Cllr. Roberts has taken photographs of all the assets belonging to the village and maintained by the Parish Council. These will be displayed on boards, with a brief description, at one of the Saturday Coffee Mornings.

9. Football Club & Sports Pavilion: Cllr. Holness had written a report with suggestions for resolving the issues over the proposed additional football pitches, at present being applied for, following the public meeting held regarding S/1397/17/FL application. It was agreed that two sets of groups would not work but one group of 9 people with a rotating Chairman, meeting possibly every six weeks, could work. Cllr. Causton said it was important to have open discussions in order to find solutions to the concerns of parishioners. The Football Club had been in existence in West Wrating for many years and it was good that they needed to expand due to the increased membership, especially youngsters and so a degree of mutual respect was essential. CUL Nichols said she would draw up a draft of the Terms of Reference for the first meeting. Cllr. Holness will contact Football Club and volunteer residents. Cllrs. Holness, Roberts and Okkenhaug will represent the Parish Council.

10. Traffic Issues & speed restrictions:

- a) Local Highways Improvement project: Maps were issued to the Councillors but needed to be looked at before discussion. Highways are objecting to moving the 30mph limits out further but would allow 40mph limits to be placed where the 30mph sign sitings had been proposed. County Cult Batchelor thought it a good idea if CCC came and looked at what is being asked for. The name of the person to contact was Joshua Rutherford.

b) **Speed Indicator:** Cllr. Holness reported that at the last joint meeting it was agreed to purchase the larger of the two indicators. This would cost slightly less as it will be part of a bulk order through CCC, saving 5%. The positioning of the indicators needs to be decided and what type of posts to use. Cllr. Causton suggested temporary posts to be inserted into metal sockets positioned in the ground. It was agreed that the Parish Council should look at the sites suggested by Cllr. Holness before approaching the residents who might be effected.

c) Speed Issues:

1. An "exit" mirror has been requested opposite Spicers Close. Discuss at next meeting.
2. "Give Way" sign is finally going to be painted.

3. Road signs — these all require cleaning and ar. Causton said the pub was prepared to donate £50 which they receive every so often because of their prescription collection point service, towards paying somebody to wash the signs. Cllr. Fraser suggested asking Balsham Scouts if they would do this.

11. Transparency Compliance: It was decided that the list of present Parish Councillors should include their addresses and email addresses only and these will be put on the website along with a list of dates Parish Council meetings for 2017/18 as required by the Transparency compliance order.

12. Action Plan in case of an emergency: This will be discussed at next meeting.

13. Report of meetings: Ohs. Nichols and Okkenhaug had been to the last Village Hall meeting. Cllr. Holness had attended the Forum meeting held at Castle Camps and had written a report.

14. Report by Dist. Cllr Fraser: .

- a) The Local Plan is coming to a conclusion with four further items to be agreed next month ready for the plan to go through. Consultation period starts in September until November. Final plan discussed in January and adopted hopefully in February.
- b) City Deal has been renamed "Greater Cambridge Partnership" covering transport, housing, innovation and skills.
- c) Rural transport hubs are being suggested and also increasing parking at railway stations. Express highways are being discussed.
- d) Community Chest still has money available.

15. Report by County Cllr. Batchelor:

- a) Local Highways Improvement Grants- closes in September for 2018.
- b) A new committee has been formed "Communities & Hardship".
- c) Cllr. Batchelor is on the Highways Committee.
- d) Devolution — 20M available for infrastructure projects.

The question of the missing poo bins was raised and Cllr. Batchelor said there had been a problem with their supplier but will check it out and let us know the position.

15. Any Other Business: none

The next Parish Council meeting will be held on Monday 11th September 2017 at 8.00pm. All are welcome to attend.

Vice Chairman

West Wratting Public Meeting June 20th – Update

The West Wratting Parish Council thanks all who attended the public meeting on June 20th regarding a planning application by the West Wratting Football Club to develop new pitches on agricultural land adjacent to the Recreation Ground on Bull Lane.

Following a presentation by Riki Baker of WWFC there was a lively discussion, with parishioners raising points of concern about the application, particularly with regards to parking, traffic volume and noise. A proposal was made by the meeting to create a Liaison Group from the WWPC, WWFC and parishioners, to find a way of working together to improve relations between the village and the Football Club. The Parish Council is awaiting a response to this proposal from the Football Club, which has indicated it will make a decision on how it wants to proceed in the next few days.

In the meantime, the Parish Council has voted to refuse the current application.

Clarification: Councillor Holness is pleased to make clear his understanding that the WW Sports Pavilion Club lease of the Recreation Ground permits all parishioners and members of the public to use the Recreation Ground car park.

WEST WRATTING PARISH COUNCIL
Minutes of the Parish Council meeting held on Monday 11th
September 2017 in the Village Hall at 8pm

Those present were: Chairman Ross-Bain, Cllrs. Nichols, Cllrs. Bonfield, Causton, Holness, & Roberts, Dist.Cllrs . Fraser & Turner, County Cllr. Batchelor, the Parish Clerk and two parishioners.

1. **Apologies:** None.

2. **Declaration of interest** None

3. **Minutes of the Parish Council meeting** held on Monday 11th July 2017 were signed as correct by Vice Chairman Nichols.

4. **Opportunity for public statement:** Cobby McCall (Footpath officer) gave a report on the activities of his team regarding litter and footpaths. Anti-litter campaign is just beginning, starting with Fox Road which since the repairs were made has had increasing problems with motor bikes, travellers and tipping. Cllr. Bonfield has offered to keep an eye of this and it is hoped that a locked bar will be put across either end of the problem area. The Parish Path Partnership is under new management and is still learning about this area. The work is behind at present but it will be done and he hopes to get the hedges cut once all the berries have gone. The drains in the village are blocked due to the heavy rain. The Chairman said he had notified CCC. Cllr. Holness had been told at the last Forum meeting that Highways are only cleaning out the drains once every 2 years, which of course is not enough.

5. **Planning:**

PC SCDC

S/12311 17/FL	Mrs J Greer	1 Hay-ter Close	Two storey side ext <u>to two storey prop.</u>	11/4/17	25/4/17	25/4/17	Approved	Appd.
S/2484/ 17/FL	Mr & Mrs Brereton	6 High St.	New two storey & single storey exts. Altns to front facade.	21/7/17	8/8/17	1/8/17	support	Appd.
S/2497/ 17/FL	Tim Spicer	12 The Common, CB21 5LR	Proposed replacement of stables with outbldgs.	26/7/17	12/8/17	1/8/17	support	Appd.

b) **Jelly Warehouse extension:** There was concern amongst parishioners of increased traffic and following an incident with a DPD vehicle Cllr. Nichols had spoken to the Manager who said she would speak to the drivers who they use to carry their goods and it does seem to have made a difference.

c) **Update of affordable housing:** Hastoe has organised an open meeting to be held in West Wrattling Village Hall on Tuesday 17th October at 7pm to look at plans, elevations and layout drawings and ask questions.

6. **Finance: Account spread sheet for 2016/17 distributed to councillors.**

a) **Authorised payments:** All councillors had received an updated spreadsheet.

£ 80.00 Reissue of cheque misnamed for Mark Grimwood (chq. 1041) £370.10
Mrs J Richards Aug/Sept. salary (chq. 1042) £ 30.00 Sapient IT Services Ltd.
renewal fee (chq.1043) £110.00 M.Grimwood Gardening — Inv. 079 and 080
(chq. 1044)

b) **Monies received:**

£ 60.00 d'Abo Tennis Club contribution.

c) **Discuss revised pay scales for salary of the Parish Clerk:** Ur. Holness proposed a 2% increase which was seconded by Cllr. Roberts and agreed by the Council.

d) **Community Chest application:** CUT. Causton's application for Community Chest funding was turned down because it was for repairs rather than improvement. However Andrew Hodge has offered to do the work at cost, approx. £200 to £300.

c) **Valuation of assets:** It was agreed to set this aside for the time being as it would be a costly exercise for no good reason as the insurance cover is very adequate for any replacement if damaged.

7. Maintenance:

- a) *Dog Poo sites:* Nothing further to report except Dlr. Fraser said the bins have been ordered .
- b) *Dilapidated Building action Section 215 Town & Country Planning:* The procedure would be to write to SCDC giving details of the property in question and request they write to the owners.

c) *Road markings:* The road marking from Chapel Road to the Common have still not been done, also the Honey Hill junction markings are almost non-existent and are waiting to be remarked. Nicola Burdon (Highways) will be at the 27th September Forum meeting.

- d) *Village Hall Insurance:* A query had been received about whether or not the contents of the Village Hall should be covered by the Parish Council but Cllr. Holness had pointed out that the Parish Council insured the building and the VHMC paid the contents insurance. As Cllr. Ockenhaug has resigned from the VHMC another representative is required to take her place and the Chairman said he would do it.

8. **Correspondence: Due to Cuh. Ockenhaug's resignation** from the Parish Council another councillor is needed. The Parish Clerk will put a notice up advertising this vacancy and a letter of thanks will be sent to Cllr. Ockenhaug.

9. Football Club & Sports Pavilion:

a) *Football Club accounts:* No accounts have been received for the last two years and under the terms of the lease these should be shown every year. There are several other breaches of the lease of a fairly simple nature which need to be resolved and it was suggested a list of these issues be sent to the Sports Pavilion Committee for them to resolve. Ca Nichols agreed to give a list to the committee to bring up at the next Sports Pavilion meeting. CHI-. Fraser said that the Parish Council could make a resolution agreeing to disregard certain lease requirements, where it was felt to be out of date.

b) *Update on security issues:* It has been suggested that more people should be allowed to have the security code to the padlock on the recreation ground gate. This was discussed and it was agreed that The Chestnuts should have the code so anyone requiring it could obtain it from the landlord.

10. Traffic Issues & speed restrictions:

a) *Local Highways Improvement project:* The Chairman had met with David Lines from Highways as there were problems with regard to placement of the 30mph and 40mph signs but the consultation is ongoing. Cllr. Fraser suggested having graduated "slow down" signs when coming to a 30mph limit.

b) **Speed Indicator: Cllr. Hotness had drawn** up a plan for where the 4 posts could be placed and the Chairman will ask Highways if these sites are acceptable.

c) Other traffic Issues:

An "exit" mirror has been requested opposite Spicers Close but this would not be allowed by Highways. The Bus Stop sign needs painting in order to stop cars parking underneath it

11. **Action Plan in case of an emergency: This was felt to be unnecessary.**

12. **WWPC information: Cllr. Nichols requested that a notice giving information about the Parish Council** should be put on the notice board which contains the photographs in the Village Hall.

13. **Report of meetings:** CHrs. Nichols and Okkenhaug had been to the last Village Hall meeting. Cllr. Holness had attended the Forum meeting held at Castle Camps and had written a report. In August Cllr. Nichols attended a conference arranged by the police and crime commissioner, Jason Ablewhite. The speeding issues in the village were discussed with the Chief Constable for S Cambs who said he would liaise with the relevant road traffic departments. In August Cllr. Nichols attended a Six Mile Bottom Parish Council meeting. It was agreed to liaise regarding HGV traffic and supported an 'unsuitable for HGV' sign, the cost being shared with both parish councils.

14. Report by Dist. Cllr Turner: The full report is available on West Wrating website.

a) Combined Parish Councils meeting at 7.30pm Castle Camps Village Hall on 27th Sept.

b) Local Plan is still under consultation.

c) Review of recycling: The caddies for paper in the blue bins may be done away with as the cost of supplying new bins due to damage or theft costs SCDC £20,000 a year.

d) Community-Chest money has been increased by a further £30,000 bringing it to £85,000..

15. Report by County Cllr. Batchelor: The full report is available on West Wrating website.

a) LLF Workshop held on 6th Sept. at Linton which discussed the A1307 corridor and the 3 proposed schemes for improving it. There will be a public meeting at the end of Sept. to look at these proposals.

b) HOOPS — Housing Options for Older People — a 6 month pilot project aimed at offering specialised advice and support for older people with a questionnaire being sent out to people over 65. Watch out for press releases.

c) Children's Centre consultation: Regarding the 're-designation' of Children's Centres including Linton. This closes on 22nd September.

d) Cambridge Ice Rink will be built on land leased from Marshalls, next to the Park & Ride and is due to open summer 2018.

e) Library Services: A further consultation is being carried out, looking to economise these services.

Cllr. Holness raised the question of Fox Road now that it has been made more accessible up to West Wrating. There has been trouble with travellers, fly tipping and youths on motor bikes. Cllr. Fraser said it was hoped that there would be some form of barrier allowed at the West Wrating end.

15. Any Other Business: none

The next Parish Council meeting will be held on Monday 11th September 2017 at 8.00pm. All are welcome to attend.

Nice-Chairman

West Wratting Parish Council

Public meeting with West Wratting Football Club Wednesday 6th September 2017

It was agreed to form a working group from interested parishioners and the West Wratting Football Club, to discuss and resolve any concerns or issues arising from the use of the Recreation Ground and Pavilion.

It was proposed at the public meeting that the two components of the group will have an equal number of members, with a co-chair taking turns in leading the meetings. The preference was for a group size of six or eight, with Parish Councillor Tim Bonfield acting as a neutral observer.

The Parish Council will ask the Football Club and Parishioners to put their names forward for membership of the group. This will be by email and notices on the village noticeboards.

The first meeting of the group will be at the beginning of October, with the group then deciding on the intervals for future meetings and advising the resultant dates to Challenge.

The group will meet in the Pavilion, members of the public will be allowed to attend and address it.

The 4th meeting of the group will be held jointly with the Sports Pavilion Club committee and it was suggested at the public meeting that the group would also have its 8th meeting or an annual meeting with the Parish Council.

The group will continue to meet without any end date being set.

WEST WRATTING PARISH COUNCIL
Minutes of the Parish Council meeting held on Monday 13th
November 2017 in the Village Hall at 8pm

Those present were: Chairman Ross-Bain, Cllrs. Nichols, Cllrs. Bonfield, and the Parish Clerk..

1. **Apologies:** Cllrs. Holness & Roberts. Dist. Cllrs Fraser & Turner & County Cllr. Bachelor were at earlier meeting.
2. **Declaration of interest:** None
3. **Minutes of the Parish Council meeting** held on Monday 11th September 2017 were signed as correct by the Chairman.

Co-option of new councillor to replace Cllr. Okkenhaug: Although Sue Lock was unable to attend due to illness her name was proposed by Cllr. Nichols and seconded by Cllr. Bonfield knowing that she was happy to be nominated. The necessary documents for signature will be given to her before the next meeting by Cllr. Nichols.

The replacement for Cllr. Causton was discussed and there is a possibility of someone in the village, who has expressed an interest to be nominated at the next Parish Council meeting. Cllr. Causton was thanked for her time as a Councillor and particularly for the work she did concerning the Children's play area.

4. **Opportunity for public statement:** None

5. **Planning:**

PC

SCDC

S/1231/17/FL	Mrs J Greer	1 Hayter Close	Two storey side ext. to two storey prop.	11/4/17	25/4/17	25/4/17	Approved	Appd.
S/2484/17/FL	Mr & Mrs Brereton	6 High St.	New two storey & single storey exts. Altns to front façade.	21/7/17	8/8/17	1/8/17	support	Appd.
S/2497/17/FL	Tim Spicer	12 The Common, CB21 5LR	Proposed replacement of stables with outbldgs.	26/7/17	12/8/17	1/8/17	support	Appd.

b) **Update of affordable housing:** The Parish Clerk had received notification that the Planning Application for the affordable housing would be sent in the next few days. Also received notification of Planning Application for extension and alterations to 9 Honey Hill, Mr & Mrs Waygood.

6. **Finance: Account spread sheet for 2017/18 distributed to councillors.**

a) **Authorised payments**

£138.80 HM Rev.& Customs 2nd qtr. PAYE (chq.1045) paid.

£1179.02 West Wickham P.C. (Speed indicator contribution) (chq. 1046)

£394.34 Mrs J Richards (incl. £27.78 back pay) (chq.1047)

£120.00 PKF Littlejohn audit fee for 2016/17 (chq.1048)

£ 25.00 Royal British Legion Poppy Wreaths (chq. 1049)

£ 80.00 M. Grimwood Gardening – Inv.(chq.1050)

b) **Monies received:**

£5575.46 2nd tranche of Precept.

£ 250.00 Sports Pav. rent for 2017

7. **Maintenance:**

a) *Dog Poo sites:* Nothing further to report except Cllr. Fraser said the bins have been ordered.

b) *Dilapidated Building action Section 215 Town & Country Planning:* The Parish Clerk had spoken to the department dealing with the above who said they would send someone out to have a look, but have heard nothing back as yet.

c) *Road markings:* Cllr. Nichols had spoken to Nicola Burdon of Highways and this job is in hand. The pot holes along the Common Road have now been marked in yellow and will shortly be filled in.

8. Correspondence: The question of Cllr. Causton's resignation and the need to find a replacement has been dealt with above.

9. Football Club & Sports Pavilion:

a) *Football Club accounts:* Accounts have been received up to 2016 but note that nothing had been put into the Sinking Fund which needs to be discussed with Cllr. Holness when he returns.

b) *Update on security issues:* Again needs to be discussed with Cllr. Holness on his return but the system of giving out the code when necessary seems to be working. However it is hoped that this will not always be necessary.

10. Traffic Issues & speed restrictions:

a) **Local Highways Improvement project:** A TRO has been advertised leading to an 8 week consultation period so hopefully work may start this December.

b) **Speed Indicator:** West Wrattling has paid £1179.02 towards the cost of this piece of equipment as their share. No further news on where the four posts will be sited.

c) **Other traffic Issues:** Cllr. Nichols had attended a meeting at Little Wilbraham regarding a sign "not suitable for HGV". They already have a speed check.

1. **Jellycat lorries:** Cllr. Nichols had again spoken to the Manager following further complaints about the size of the vehicles coming through the village and has written twice about this but had heard nothing back.

2. **Drains:** These have been cleared following the Chairman's request to Highways.

11. WWPC Village Hall:

a) At the village hall meeting new safety flooring was discussed for the kitchen and back areas and costings were being sought.

b) Cllr. Nichols requested the possibility of laminating the photos that Cllr. Roberts had taken and were displayed on the noticeboard in the village hall, due to the interest shown in them they were looked quite frayed. The Chairman said he had a laminator and would be happy to do them.

c) Cllr. Bonfield should have a key to the village hall as he lives nearest to it, in case there is an emergency. Mike Rowland would be able to give him one.

d) Cllr. Nichols had enquired about having a sign on the road at the bus stop and was told we could certainly do this but would have to pay for it ourselves. This was felt to be an unnecessary expense.

12. Report of meetings:

a) Cllr. Nichols had been speaking to a man involved with Speed Watch who told her that the Police (Paul Jenkins) were hoping to trial a new piece of speeding equipment and they may well be wanting to use the Speed Indicator posts to carry this out. It was felt this would not be an issue.

13. Reports by Dist. Cllr Turner, Fraser & Batchelor could not be given as they had arrived after the meeting was concluded. They agreed to send them to the Parish Clerk.

14. Any Other Business: none

The next Parish Council meeting will be held on Monday 8th January 2018 at 8.00pm. All are welcome to attend.

Chairman.....