

Minutes of the meeting held on Monday 10th January
WEST WRATTING PARISH COUNCIL
2011 in the Village Hall at 8pm.

Those present were: Chairman Job, Cllrs. Anderson, McCall, Russell & Wallace. Dist.County Cllr. Barrett, County Cllr. Batchelor, Mr Kevin Ager (WWFC), Colin McCall (Footpath officer), one parishioner and the Parish Clerk.

1. **Apologies:** Cllr. Hampton & Heath.
2. **Declaration of Interest:** None
2. **Minutes** of the meeting held on Monday 8th November were signed as correct, following an amendment to item 12. which should read “on the Noticeboard inside the Village Hall” deleting “and also posted inside”.
3. **Opportunity for Public Statement:** Colin McCall (Footpath Officer) reported on the footpaths. Litter is reasonably clear and with the help of others litter picking is continuing and seems to be under control. The state of the paths is good and Path 2 through Scarletts Wood on to Balsham has had sleepers on the bridge replaced as they were rotten. Some tree cutting along the footpaths has been carried out. There have been complaints about a bird scarer, the noise of which is very loud and continues for about 40 mins. He will investigate. The Chairman thanked him.
5. **Matters arising:** None
6. **Planning:**
 - a) *Wind Farm*- The Chairman and Cllrs. Russell, Hampton and Anderson had attended the first Wind Farm Community Fund Committee meeting and attached are the notes of this meeting.
 - b) *S/1976/10* – 3 temp. guyed wind monitoring masts applied for by RES UK. This application was discussed at the meeting and Council agreed to the application. However committee members of the WFCFC should have been informed of this application through the Liaison Group set up for this very purpose.
7. **Correspondence:**
 - a) The Parish Clerk read out a letter sent by Cllr. Hampton with regard to his feelings concerning the amount of Precept that should be set. This will be referred to under Item 9 – Finance.
 - b) The Parish Clerk had received a reply to her request to MC Maintenance for his quote for verge grass cutting for 2011/12, which would be the same amount of money as this year.
 - c) *Youth Service Provision* – It was not possible to discuss this as Kerrie Tonks had not yet provided the requested information with regard to costs and to the numbers from West Wrattling attending the Balsham Youth Club.
 - d) *The Localism Bill:* An emailed copy had been sent to all councillors. Cllr. Russell had put forward a Community Consultation proposal for the Parish Council to discuss as he felt Council needed to be better prepared should this Bill go through Parliament. The needs and aspirations of those who lived in the village needed to be sought concerning Community right to buy, Local referendums, Community right to build as well as consulting on other issues. The cost of this consultation could be between £1000 and £3750 and it had to be decided if this was a worthwhile action. It was agreed that this should be discussed at the next Planning Meeting on Wednesday 26th January, being short of time now and that Cllr. Russell would send out further details for the Council to consider.

8. Maintenance: Cllr. Wallace gave a brief report on general maintenance in the village.

- a) *Recreation Ground & Car Park:* A “User Risk” notice had been erected as agreed at the last meeting and the entrances to the Children’s Play Area and football field have been reinforced and turfed.
- b) *Drains:* He had been in touch with Keith Fauch of Highways Dept. about flooding.
- c) *The Pound:* The grass inside the Pound is being replaced with a hard shale grit.

9. Finance:

a) *Budget:* Cllr. Anderson went through the figures put forward by himself and Cllr. Hampton for next year’s budget. These were discussed at length but no decision was made as to the amount of Precept. This was partly due to the fact that the letter from SCDC requesting our Precept amount had not yet been received and they have not yet set their own budget. Much depends on this as it is possible that certain things paid for by SCDC or CCC, e.g. grass verge cutting costs may be done away with due to their economic straits. Until we have these facts it is difficult to make a decision on how much Precept we need to ask for. It was agreed that this also should be discussed on Wednesday 26th January when we would hopefully have the budget figures from the District and County Councils.

b) *Authorised payments:*

£413.57 Parish Clerk’s salary 2 months @ 4hrs/week @ £11.93/hr. Dec./Jan.
(Chq. 747).

£ 47.00 Algar Signcraft Services Cambridge Ltd. (paid by Cllr.Wallace) (cheque 748).

£ 50.00 West Wrattling PCC, donation to “Challenge” magazine (cheque 749).

c) *Monies received:*

£ 440.03 Cambs.County Cncl. Payment for grass verge cutting in village.

d) *Internal Auditor:* The parish clerk had heard from M. Gutteridge that he would be unable to carry out our internal audit this year due to his extra workload. The Parish Clerk is seeking a new auditor.

10. Report of Meetings:

a) *Sports Pavilion:* The Chairman, in order to try and get the lease problems resolved, had contacted the Football Federation, as agreed at the last parish council meeting, and had spoken to a Mr. Jim Hill (the County Development Manager from Cambridge FA) and had a very useful meeting. Mr. Hill has since been in touch with the Football club about the Pavilion problems. It has been agreed that Mr Hill would speak to the WWFC and that there would be a proper committee in order to get the finances sorted out with the help of the Football Federation, which must be done on a formal basis. They would also attempt to attend 3 or more meetings during the year. Kevin Ager, who runs the Youth FC and was present at this council meeting, was in total agreement and would be doing his best to get something achieved, both on the image of the club through public relations and the legal side with regard to the lease. Cllr. Anderson said he was pleased to see that this has happened and that the Football Federation is becoming involved which is within their remit as a major funding contributor and is following through the laid down procedures of the FF. The Chairman thanked Kevin Ager for attending.

b) Cllr. Heath had written a short report regarding the Pocket Park and the possibility of it being a Community Orchard. He is hoping to have a meeting with Andrew Grimmer and Roz Richardson to visit the Pocket Park with Mel Cottage, who regularly cuts the grass and maintains the park generally.

11. Land Registration of Pocket Park: Nothing new to report.

12. Website for West Wrattling: Cllr. Russell would like to know if the Parish Council can use this website for keeping the parish informed. The Parish Clerk will check this.

13. Reports by Dist.Cllrs. Barret:

- a) SCDC have a difficult year in front of them with another £1M further savings to be made. Community funding will be affected the most.
- b) There are to be changes made within the Planning Dept.
- c) SCDC are aware that the “turn-round” time for Planning Applications is not always long enough for small parishes where Planning meetings are not held. However the Chairman told Cllr. Barrett that West Wratting Parish Council is now holding Planning meetings.
- d) South Cambs. is listed 5th in the country for the best place to live.

14. Report by County Cllr. Batchelor:

- a) £160M to be cut out of the CCC budget, which is £900M over the next 4 years.
- b) CCC is doing a review of its services.
- c) Bus subsidies will possibly cease which means that most of the local services could be lost.
- d) Police authority are losing 14% of their budget over the next 4 years.
- e) Information can be viewed on the CCC website.

The meeting closed at 10.30p. The next meeting will be on Monday 14th March followed by: 9th May, 11th July, 12th Sept., 14th Nov. for 2011. Planning meetings (if required) will be held on Wednesdays 26th Jan., 9th Feb., 23rd Feb., 9th March, 23rd March.

Chairman:

WEST WRATTING PARISH COUNCIL
Extraordinary meeting held on Tuesday
1st February 2011 at 7pm.

Those present were: Chairman Job, Cllrs. Hampton, Heath, McCall,
Russell & Wallace.

1. **Apologies & Absence:** Cllr. Anderson was absent.
2. **Declaration of interest:** None.
3. **Precept & Budget:** The purpose of this meeting was to decide on the Precept requirement for 2011/2012 and agree the budget for 2011/12, the decision being delayed because SCDC and CCC had not set their budgets and it was thought in the present financial climate that the parish might be effected by cutbacks. It is likely that the contribution made by CCC for grass verge cutting will be cut by 25% and the SCDC will only be cutting their pieces 3 times rather than 4 times a year which mean higher costs for the PC.

The Chairman set out four options for the council to consider:

1. 0% increase: this reflects the SCDC and CC 0% increase this year which has been capped by central government. This would not keep track with the rate of inflation in order to keep up with costs of maintenance etc.
2. A 2.5% increase which would still be below the rate of inflation.
3. 3.5% increase which would be in line with Consumer Price Index.
4. 4.7% increase in line with the Retail Price Index.

The Chairman then asked for each councillors opinion on these options.

Cllr. Hampton felt very strongly that a precept of 2.5% was the correct option. There is 1.5 years Precept in hand and if we did have to find extra money for responsibilities not normally ours, which were essential to support the community or part of the community this could be managed.

Cllr. Wallace said that opting for 3.5% increase would only mean an extra £2.04/yr per household and having spoken to a number of people in the village he felt they would accept an increase of a few pounds a year. He was in favour of 4.7% increase.

Cllr. McCall supported Cllr. Wallace on this but was prepared to ask for a 3.5% increase. She felt that if the Parish Council is going to be asked to support various things which SCDC put upon us we need to be prepared.

Cllr. Heath said that option 1 was out of the question. 2.5% increase would put £1.50 on the council tax; 3.5% would be £2.04 increase per householder. Costs are going up and he would opt for 4.7%.

Cllr. Russell had spoken to CPALC about what was considered to be an acceptable unallocated reserve and was told that there was not a fixed figure but that in the current climate a minimum of 6 months to 1 year unallocated reserve was acceptable. He opted for a 3.5% increase as he also felt that the Parish Council may well be asked to contribute more to grass cutting, youth clubs, housing, transport and help with the elderly as funding for the voluntary sector is being reduced by up to 80%.

A vote was taken on the 4 options. There were 3 votes for 4.7%. 2 votes for 3.5% and 1 vote for 2.5%. It was therefore agreed that a request should be made to SCDC for an increase in the Precept of 4.7%, from £9090.00 to £9517.00 per year. Cllr. McCall proposed acceptance, seconded by Cllr. Heath. The Parish Clerk will therefore write to SCDC asking for this amount.

Meeting closed at 8pm.

Minutes of the meeting held on Monday 14th March
WEST WRATTING PARISH COUNCIL
2011 in the Village Hall at 8pm.

Those present were: Chairman Job, Cllrs., Hampton, Heath, McCall, Russell & Wallace. County Cllr. Batchelor, Colin McCall (Footpath officer), one parishioner and the Parish Clerk.

1. **Apologies:** Cllr. Anderson & Dist.Cllr. Barrett
2. **Declaration of Interest:** None
3. **Minutes** of the meeting held on Monday 10th January and the Extraordinary meeting held on Wednesday 2nd February were signed as correct.
4. **Opportunity for Public Statement:**
 - a) Colin McCall reported on the S.Cambs. Community Speed Watch meeting. Attended by 50 Speed Watch members who were told there were 41 schemes in operation and 240 volunteers trained. There was a need for more sets of equipment as the 8 existing sets have to be shared with the 41 schemes in operation. Funding is in place to continue speed watch. There is a written report of the meeting, which will be placed on the noticeboard. The Chairman requested John Batchelor look into the speed the school bus comes through the village, certainly over 30mph. Colin McCall as Footpath Officer had nothing to report on the paths other than a major litter clearing had been carried out.
 - b) Mark Gilmore wished to complain about the 6 new lights put up outside The Chestnuts public house which were extremely bright and shining into the houses opposite and also a hazard to drivers. These should be downlights. Cllrs. McCall and Russell said they would speak to the publican about them.
5. **Matters arising:** None
6. **Planning:** See Appendix B.
 - a) It was agreed to make a decision on S0322/11/S/0079/11 – Demolition of old outside buildings and adding extension to existing property. After discussing the plans a vote was taken with 5 giving approval and 1 abstention. The parish clerk was asked to put comments on the blue sheet with regard to:
 1. Possible problem of access for the builders, skips etc. as the footpath runs alongside the property which must be kept clear and it would cause traffic problems if they were parked on the road.
 2. It was felt that it would be nice if the casement windows in the old property could be preserved.
 2. One Councillor felt that the garage design did not seem to fit in with the extension and was poorly positioned.
 - b) *Wind Farm:* The Chairman had attended the Community Funding Allocation Committee but there was very little to report. The Minutes will be circulated. Cllr. John Batchelor had been appointed Chairman of the Liaison Committee with a permanent Minute taker.
7. **Correspondence:**
 - a) Letter from Suzanne Langford requesting a contribution of £50.00 towards archiving. This was agreed.
 - b) A letter of resignation had been received from Cllr. Anderson due to excess of work. The Parish Clerk must inform SCDC Monitoring Office and place a Vacancy Notice on the Noticeboard.

c) *Highway Warden:* The Chairman asked the advice of Cllr. Batchelor about the need and he said that West Wrattling was already dealing with traffic problems, pot holes etc. and Cllr. Wallace had a good working relationship with Keith Faunch of Highways.

8. Maintenance: Cllr. Wallace gave a brief report on general maintenance in the village.

- a) *The Pound:* The turf and shale grit have been put down thus completing the first phase.
- b) *The Pump Shelter:* Upper part has been completed with roof painted and crown reset. The uprights need repainting, cost would be approx. £200. May would be a good time to do it. Cllr. Wallace said he would re-estimate the work before a decision is made.
- c) *Play area:* The entrance to this area has been returfed with an underlay of mesh. This has also been carried out at the entrance to the football ground.
- d) *Roads:* Cllr. Wallace and Keith Faunch have had a meeting re the state of the roads and the pot holes have been filled.
- e) *Drains:* The drains up and down the High Street have been cleaned out.
- f) *Causeway footpath:* This has been repaired.
- g) *Leak:* There is still a dispute between Highways and the Water Co. as to whose problem this is.

9. Finance:

a) a) Authorised payments:

- £413.57 Parish Clerk's salary 2 months @ 4hrs/week @ £11.93/hr. Feb./Mar. (Chq. 750).
- £218.15 Cambs.County Council – 2 salt bins. (Chq. 751)
- £390.50 N Clarkson Invoice for work on The Pound (chq. 752)
- £ 75.00 West Wickham Parish Council - Rental of computer (chq.753)
- £10.20 Mrs J Richards for Printer ink from STP (chq.754).
- £12.82 Mrs J Richards Postage expenses for year (chq.755).
- £407.24 J. Crothall (Pump Shelter roof & fixing Crown)(chq. 756)
- £122.97 J. Crothall (Turving for Children's Play area and rec.)(chq.756)
- £29.00 J. Crothall (Turf for the Pound)(chq.756).
- £220.00 WWFC (P.C. contribution towards grass cutting of the rec. (chq. 757).

b) Monies received:

- £125.00 WWFC – 2nd half of rent for 2010.

c) **Internal auditor:** The Parish Clerk had had a meeting with Jackie Dockerill of “Running Total Bookeeping”. Ms Dockerill had received a copy of the “Guidance for Audits” and she had sent us various documents e.g. draft contract, Complaints Procedure, Schedule of Services. It was agreed by the Council that she should be appointed as the internal auditor.

d) **PAYE:** The Parish Clerk had received a document from CPALC saying that all Parish Clerks now have to go on to the PAYE scheme. The parish clerk is currently self employed and it was thought that this did not need to change. The Chairman would check on the need for this change and report back.

e) **Reserve Funds Guidance document:** Cllr. Russell had written and distributed this document and went through the details and explained why we have a need for a Reserve policy. The Chairman asked if we could insure against the Pavilion risk and Cllr. Hampton was against having such a high reserve and felt it unnecessary that the village should have to pay for things in which they may not wish to be involved. The Chairman was partially in agreement with Cllr. Hampton. Cllr. Batchelor was asked for his opinion, who said it was not usual to have such reserves and most small parishes were unable to provide it, although it was prudent to have reserves in the current climate. It was agreed not to make any decision at present and if Councillors had different views let them be known so they can be discussed at the next meeting.

10. Report of Meetings:

- a) *Sports Pavilion:* Regarding the earlier start of play the Chairman had discussed with some of the residents about the earlier ‘kick-off’ times for the football club than is currently allowed in the lease and they were comfortable with the new starting time. The WWFC is featured in the Football Federation’s Annual Report.
- b) *Community Orchard (Pocket Park):* Cllr. Heath said that this idea was not feasible due to cost. It could however potentially be turned into a Nature Reserve with access from the bottom of the bank at field level. He had been offered some young saplings of Oak and Chestnut to be put round the village. The Chairman said the village did not have many large trees and possibly some could be planted on the recreation field boundary. Cllr. Heath will get more details.

11. Localism Bill: Cllr. Russell had produced a Community Consultation proposal with costings because he felt there were aspects of the Bill when it goes through parliament that could effect West Wrating and thus there is a need to consult the village about how they wish to see the village develop or not on a variety of issues. This should be carried out every 10 years. If the Parish Council has a clear understanding from the village as a result of a thorough consultation then this gives the Parish Council a clear mandate for making decisions. This needs to be carried out in a professional way and there will be a cost for this. The Parish Council agreed that Cllr. Russell should arrange an initial meeting with the chosen consultant, Jill Smyth of Wordsmyth Communications and at least one other Councillor, to discuss costings and the way forward. A budget for this of £200 initially was agreed.

12. Freedom of Information: This is at present being updated and will be distributed to Council when complete.

13. Report by County Cllr. Batchelor:

- a) £160M to be cut out of the CCC budget, over the next 5 years.
- b) CCC is doing a review of its services.
- c) Bus subsidies will possibly cease which means that most of the local services could be lost and would be left with A1307 bus service only.
- d) Other issues: the Highways Dept. funding is being cut again and work will only be done on A roads and busy B roads. The Linton library may possibly close. There is a meeting about this on 21st April at 7.30 at the Linton Library.
- e) Cllr. Russell asked Cllr. Batchelor to enquire about the lighting at Camgrain, it is far too bright and should only be downlighting.

14. Any other business:

- a) Community Support Officer Liane Fisher would like to come to one of the council meetings. Would the Parish Clerk give her the time of the 9th May meeting, being 7.30pm.
- b) Cllr. Hampton enquired whether the bowls site could be used as an electric solar panel site. No decision was made.

The meeting closed at 9.45pm. The next meeting will be on Monday 9th May.

Chairman.....

16. Land Registry of Pocket Park – Discuss options.

Item 16:

It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 15 namely a private council meeting to discuss issues it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw.

If the area marked blue on the plan is to be disputed as belonging to WWPC it would need to be measured by a Chartered Surveyor. We would then have to put in a Notice and then contest and present evidence in court. Cllr. Russell had looked further at the site and there are fence posts on the right hand side of the park which had obviously been there for a long time.

It was agreed that there was no benefit in disputing it, it was not vital for the Pocket Park's functioning as long as no further fencing is put up and therefore we should accept the boundary as defined on the Land Registration map.

WEST WRATTING PARISH COUNCIL
Minutes of the annual parish council meeting held on
Monday 9th May 2011 in the Village Hall at 7.30pm

Those present were: Chairman Job, Cllrs. Heath, Russell & Wallace
10 parishioners and the Parish Clerk.

1. **Election of Chairman:** The parish clerk asked for proposals and Cllr. Russell proposed Cllr. Nigel Job to be Chairman, seconded by Cllr. Wallace. Accepted by Cllr. Job, who signed the Declaration of Acceptance.
2. **Appointment of Vice Chairman:** Chairman Job proposed Cllr. McCall, seconded by Cllr. Russell. Cllr. McCall was absent and will sign her Declaration on her return.
3. **Co-Option of new member:** Mr Campbell Ross-Bain had put himself forward as a possible candidate. No other candidates were proposed. He was proposed by Cllr. Russell and seconded by Cllr. Job. He received his Declaration of Acceptance and Register of Interest forms to be signed.
4. **Apologies for absence:** Cllrs. Hampton & McCall. Dist.Cllr. Barrett & County Cllr. Batchelor apologised and said they would hopefully be at the meeting later.
5. **Declaration of interest:** None.
6. **Minutes:** The Minutes of the meeting held on Monday 14th March were signed as correct.
7. **Opportunity for Public Statement:** None.
8. **Matters arising:** None
9. **Planning:** (Applications as listed in Appendix B). Since posting the Agenda one new planning application had been received, one appeal and one Approved application. It was decided to discuss the new application before the Parish Meeting.
 - a) *Wind Farm:* Cllr. Job explained to the parishioners that the Wadlow Funding Committee was formed to work out how to allocate the annual monies from RES. The amount per year is likely to be between £40,000 and £50,000 increasing with RPI over 25 years. Applications for funding will have to be made and will be decided on their merit and a set criteria. Cllr. Russell suggested, as an example, that the money could go towards a mini bus as this area is likely to lose its bus service due to cuts by SCDC & CCC. The management of the monies will be carried out by the independent Cambridge Community Foundation. The next meeting was tomorrow, 10th May to be held in the West Wrattling village hall and was a public meeting.

10. Correspondence: (see Appendix A).

- a) Parish Clerk had received a letter from Paul Santry requesting the use of the recreation ground to hold a musical event. Permission has already been given.
- b) A letter from Age UK regarding the funding of the Community Warden Service was read out by the parish clerk. This scheme which West Wrattling has donated to in the past few years is possibly coming to an end through lack of funds.

11. Finance:

- a) **Acceptance of Accounts** for year 2010/11 in preparation for internal audit to include a resolution to carry forward surplus monies as per item 3.5 in Financial Regulations. This was proposed by Cllr. Heath, seconded by Cllr. Russell.

Annual Governance Statement: This was read out by the Chairman and signed by him and the parish clerk. A note will be added to this Statement stating that the Council has a potential risk from the Sports Pavilion because despite repeated requests for detailed accounts of bar takings and monies from events organised in the Pavilion these have not been provided. The Parish Council has asked for the assistance of the Football Foundation in order to resolve these issues.

Statement of Accounts: This was signed by the Chairman and the parish clerk.

b) Authorised payments:

£ 413.57	Parish Clerk's salary 2 months @ 4hrs/week @ £11.93/hr. (Chq.758)
£ 152.05	CALC membership fee (chq. 760)
£ 400.00	MC Maintenance (1st & 2nd cut of verge grass)(chq. 761)
£ 50.00	S. Langford – Archivist for West Wrattling (donation S137) (chq. 762)
£ 60.00	D Bryce – Tree work by Pump Shelter (chq. 763)
£2,167.21	Allianz Ins. (chq. 764)

Monies received:

£4,758.50	1 st tranche of the Precept
£ 147.65	VAT reclaim payment.

- c) **PAYE:** It has been confirmed that it will be necessary to set this up and the parish clerk had asked Jackie Dockerill what costs would be involved. £20 to set up and £20 for the year. This was agreed by West Wrattling Parish Council
- d) **Reserve Funds Guidance:** This will be discussed at the next meeting because of absent councillors.

12. Maintenance: To be discussed at next meeting.

13. Youth Group Funding: Despite requesting further information this has not been forthcoming. Until we have more details of where the money is spent the council will not make a decision.

14. Reports of Meetings:

- a) *Sports Pavilion:* Cllr. Wallace reported that there are difficulties with the WWFC because the business side of it has collapsed and the council are hoping that the Football Foundation will be able to intervene with these problems at a meeting later in May.
- b) *Saplings:* Cllr. Heath had followed up on the availability of oak and chestnut saplings having told the grower that they could not be planted along the road but possibly on the recreation field or the Churchyard, however he has heard nothing further.

15. Land Registration: Update on the Pocket Park. The solicitors are in the process of registering it.

16. Reports of Dist. & County Cllrs.: Not possible as they had not yet arrived.

17. Any Other Business: None.

At this point, it was decided to discuss the new planning application as there was half hour before the Annual Parish Meeting was due to begin.

S/0668/9/11 – Mr J. Ferrars Green, The Old Hall, 61 High Street, West Wrating. Application for repaving terrace with new steps and replacing rain water goods.

This was considered and approved but was felt that it was more appropriate for the Conservation Dept. to decide.

Meeting closed at 8pm. The next parish council meeting will be Monday 12th July at 8pm.

Signed.....Chairman

Minutes of the meeting held on Monday 4th July 2011
WEST WRATTING PARISH COUNCIL
2011 in the Village Hall at 7.30pm.

Those present were: Chairman Job, Cllrs., Heath, Ross-Bain & Wallace. County Cllr. Batchelor, Dist.Cllr. Barrett and the Parish Clerk.

1. **Apologies:** Cllr Sisse McCall.
2. **Declaration of Interest:** Cllr. Wallace declared an interest in item 10g.
3. **Minutes** of the annual general meeting held on Monday 25th May were signed as correct.
4. **Opportunity for Public Statement:** None
5. **Matters arising:** None
6. **Planning:** See Appendix B.
 - a) *Wind Farm:* At the last meeting it was decided that provision of funding would be carried out through the Community Funding Group. It had been agreed that someone who was not a parish councillor would liaise between the Community Funding Group and the parishes. Two requests for funding have been received in Balsham, one from the Church PCC and other from the Village Hall.
 - b) *Camgrain Planning Application S/0506/09:* Parish Council refused. The SCDC meeting due to be held on Wednesday 6th July has been postponed to the 18th July.
 - c) *S/1132 & 1133/11 – 40 High St.* Council approved this application.
7. **Correspondence:**
 - a) Letters of resignation had been received from Cllrs. Hampton, Russell and Anderson. The Chairman had replied to these letters but it was agreed that the Chairman would write letters of thanks on behalf of the Parish Council.
 - b) Letter from Lynn Davidson requesting sight of Minutes etc. of council's agreement to carry out the Questionnaire and method of contracting someone to set this up. This information has been forwarded to her. It was agreed that discussion of this should wait until Cllr. McCall is present at the next meeting.
 - c) Letter from Kevin Ager requesting permission to hold a Fun Day on the Recreation field on 6th August in order to raise funds for the WWFC. This date clashes with another event in the village. It was agreed that Cllr. Wallace would discuss this with Kevin to find out what exactly their event involved before making a decision.
8. **Co-option on to Parish Council:** Two people have expressed an interest and the Parish Clerk has received a brief Profile from one and it was agreed that Donna Gilmour be co-opted. The Chairman put forward several names and it is hoped they might offer their services.
9. **Finance:**
 - a) *Internal Audit report:* This had been emailed to all councillors and there no issues that needed addressing. The question of a Fidelity Guarantee was again raised by the auditor.
 - b) *Authorised Payments:*

£ 195.00	Cancelled cheque to Wordsmyth Ink (Chq.765)
£ 195.00	Jill Smyth re Survey (chq. 766)(Paid)
£ 413.57	Parish Clerk's salary 2 months @ 4hrs/week @ £11.93/hr. (Chq.767)

- £ 15.00 EEAPTC for CD/DVD pack “Your Community you decide” (chq.768)
- £ 400.00 MC Maintenance (3rd & 4th cut) (chq. 769)
- £ 90.00 Playsafety Ltd. (RoSPA) (chq. 770)
- £ 35.00 ICO renewal. (chq.771)
- £ 29.00 CPRE renewal of membership (chq. 772)
- £ 150.00 Age Concern (Warden Scheme) (chq. 773)
- £ 15.99 STP purchase of ink cartridge & stationery. (chq. 774)

c) *Monies received:*

- £ 50.00 Henry d’Abo Tennis club contribution to grass cutting.

c) **Reserve Funds Guidance:** It was agreed that further discussion was unnecessary.

10. Maintenance: Cllr. Wallace reported the following:-

- a) *The Pound:* This looks good but there is a need for some weeding of the gravel. He asked if the sign could be repainted. This was agreed and Cllr. Wallace will get a price, he thought about £100.
- b) *Pump Shelter:* The Crown had been set right having been blown askew by high winds. Cllr. Wallace had learned that the Pump is only one of two in GB. The cast-iron uprights, filials and filigree work have been repainted using the latest rust preventative paint. The total cost was £521. It was agreed to pay this.
- c) *Drains:* Cllr. Wallace has asked Boreham’s to dig out the ditch by the Bowls Club area to help the drain flow in this area. The other drains are working well.
- d) *Road Signs:* These have all been cleaned by Don Baker and the Parish Clerk was asked to write him a letter of thanks.
- e) *Trees:* Several of the newly planted trees in the Causeway have died despite constant watering by Mr Wally Potter throughout the year. Roz Richardson (SCDC Tree Officer) is going to look at these as they are the responsibility of SCDC. She will also inspect a very large Ash tree on the recreation ground which could need some work on it. Possible cost £800.
- f) *Playground:* The report has been received from RoSPA following their inspection but Cllr. Wallace has found some errors in the report and is in touch with RoSPA, he asked the Parish Clerk not to pay their fee until he has sorted this matter out. However, Cllr. Wallace has carried out an overhaul of the playground equipment spending £387.12. The goal posts for the youngsters have been moved as they were dangerously close to the children’s play area.
- g) *Village Hall:* Cllr. Wallace asked if the Parish Council would be prepared to share the cost of new work done on the structure of the Hall. The damp course has been dug out and cleaned and re-filled and paint-work carried out to the interior section of the hall affected by this, at a cost of £491.00. Tree work, which had to be carried out before digging out the damp course, was a further £350.00. The question of what percentage, if any, the Parish Council would be prepared to pay was discussed and a vote was taken and it was agreed that a sum of £582.00 being 2/3rds, should be given as this was structural work necessary to the fabric of the building.
- h) *Insurance Policy:* The Village Hall has always had a separate insurance policy to cover certain safety aspects but Cllr. Wallace has recently been told that this is now covered in the Parish Council Insurance Policy and the Village Hall will receive a small refund.
- i) *Village sign:* This is in need of fresh varnish and touching up.
- j) *Bus shelter:* The interior is being looked at and will probably need some work on it.

11. Youth Club Funding: Having looked at the figures of the costs that Balsham Parish Council are now paying in order to keep the Youth Club running it was agreed that as West Wrattling had four youngsters attending this club the Parish Council would donate £345.00 (15% of the cost of running it for two terms) this year.

12. Village Survey: Discuss at the next meeting.

13. Reports of Meetings:

Sports Pavilion: Cllr. Wallace has had two meetings with Jim Hill of the Football Foundation who agrees that the WWFC must set up a proper committee and adhere to the lease. This is now in progress with two representatives from the Youth section, namely Kevin Ager and Paul Santry plus Angela Coulson as a club member. Sara Boreham, who is secretary to the Senior section, is trying to get some senior committee members. It is hoped that a meeting will be held early in September. The Parish Clerk will photocopy the lease so each committee member can have a copy.

14. Land Registration: Nothing to report on progress re Pocket Park.

15. Report by District Cllr. Barrett :

- a) The SCDC Customer Service section has just been inspected with hopefully a satisfactory outcome.
- b) Planning changes have been made and are awaiting Cabinet to approve.
- c) Sheltered housing – funding is very difficult at present.

16. Report by County Cllr. Batchelor:

- a) *Buses:* A review is being carried out on the value of subsidised bus services to the community and therefore it is possible that these will be not be cut. A petition signed by over 200 people will go to CCC. If eventually there is a need for a Community Bus service monies from the Wind Farm Fund might be a possibility.

17. Any Other Business:

- a) Cllr. Wallace suggested we discuss at the next meeting time and dates of future Parish Council meetings.
- b) Cllr. Heath felt it was essential that someone should talk to Kevin Ager about the request for a Fun Day on 6th August to check what it is they are putting on and whether it would conflict with the other event being held in the village. It is possible that it would complement it and bring more people into the village.

Date of next meeting: Monday 12th September at 8pm.

WEST WRATTING PARISH COUNCIL
Minutes of the meeting held on Monday 12th September
2011 in the Village Hall at 8pm.

Those present were: Chairman Job, Cllrs. Heath, McCall and Wallace,
Dist.Cllr. Barrett, County Cllr. Batchelor, 5 parishioners and the Parish Clerk.

1. **Apologies:** Cllr. Ross-Bain, Cllr. Gilmour.
2. **Declaration of interest:** The Chairman declared an interest under item 5.
3. **Minutes** of the meeting held on Monday 4th July were signed as correct with a correction made to a misspelt name, Swan to Suan. Cllr. Wallace proposed they be signed, seconded by Cllr. Heath. At this point Cllr. McCall requested that item 14 be moved to come after item 6 in order that Mr Kevin Ager, who was present, did not have to sit through the whole meeting. This was agreed.
4. **Opportunity for Public Statement:**
 - a) Mr. Mel Cottage spoke concerning his observation of someone taking two sacks full of apples picked from the Pocket Park and placing them in the boot of his car. He knew who it was. These apples can be picked by anyone in the parish but in moderation as they are also food for Lapwings which are just arriving. It was agreed that a letter is written to Mr.Mick Taylor pointing out that he was observed at 3.15 on Sunday 11th September and was seen removing these apples.
 - b) Complaints were made about the damage to the grass verges by the very large tractors of Weston Farm Estate, causing considerable damage. Cllr. Wallace said he would check this and also have a word with Keith Fauch of Highways Dept. Mr. Cottage said it made cutting the grass with his machinery very difficult and also caused damage to his machinery.
 - c) Mr. Cottage complained that spraying had been carried out in 30mph winds, causing the spray to be blown into his and neighbours gardens. Mr. McCall said that Mr. Richard Cobbold took reasonable care when spraying near footpaths and he would be happy to talk to him about this. Also if anyone knows of a particular site where the grass has been killed by spray to let him know.
 - d) Mr. McCall has teams in place for picking litter up along the footpaths etc. He would like a note to go into Challenge to request parishioners not to put shredded paper or lightweight paper in the top of the blue bin as it just gets blown away. The paths are in good order and there will be one more cut this year as the Council can only do their statutory duty. One of the bridges needs some repair, which he hopes he can fix. The owners of Scarlets Farm are keeping the grass mown by the footpaths but are using "Roundup" in the ditch, leaving bare earth possibly causing erosion in years to come. Cllr. Wallace said he would go and look at it. One further issue is the use of traps, he would like to know what type of traps the estate are putting down and are they checked every 24 hours (a legal requirement)? It was agreed that it would be difficult to ask these questions as this is on private ground.
The Chairman thanked both Mr. McCall and Mr. Anderson for all their work.
5. **Co-Option:** Unfortunately Mr. Henry d'Abo was unable to attend the meeting but it was agreed that the selection should go ahead as there were two candidates

for one vacancy and to leave it another two months was too long. In the interest of fairness, it was decided that as one of the candidates was not in attendance and that both candidates were well known to the council, Mrs Suan Rowland would not make a statement or answer questions as Mr. Henry d'Abo would be unable to do likewise. The Chairman removed himself from the room for the duration of the discussions on the candidates and the subsequent vote as he had declared an interest. The Parish Clerk read out the letters from both candidates and then a secret ballot was taken. The result of the ballot was a conclusive total vote for Mrs. Suan Rowland, who joined the council, first signing the Declaration of Acceptance as a co-opted member. The Register of Interest was also given to her to read and sign at her leisure.

6. **Matters arising:** Cllr. Wallace asked a letter of thanks be sent to Mr Boreham who had dug out the drains at the Bowling Green without charge.
7. (Item 14) **Report on Sports Pavilion:** Cllr. McCall reported on a meeting with 7 members of the Committee, which now numbers 9. Mrs. Margaret Potter has replaced Richard Wilson as Treasurer and Mrs. Blanche Miller is Secretary to the Senior section of WWFC. There will be a full committee meeting on 3rd October when the lease will be discussed. All new committee members have been given a copy to read. Two matters were discussed:
 1. Mr. Ian Boreham would like to use the defunct Bowls green area as a training area and would like to install lights for use at night. It was agreed that a letter from the WWFC with the full proposal should be requested before a decision was made.
 2. The WWFC would like to be able to open the Sports Pavilion at 9-9.15am when the Youth teams are playing a match at 10.30, as there is equipment required from the store, to set up prior to the match, which would take approx. 30 mins. The opposing team arrives at 10am. Mr. Kevin Ager then elaborated on the reason for this request. The Under15 and 16 teams now have to have referees who do two games at 10.30 and 2pm. If the equipment cannot be set up before 10am then these early matches would have to be cancelled. It would be a question of unlocking, removing equipment and locking up again. Cllr. Heath thought it might work better if it was opened at 9am and remained so thus the early teams would have somewhere to go rather than messing about on the rec. making a noise. The Chairman responded saying that the lease was a legal document and could not be changed but the Council could issue a "side letter" to vary the terms, however if the "side letter" is infringed this could be removed. Cllr. McCall said that if this "side letter" was issued it should only be for the Youth teams. Kevin was asked to provide the Council with a list of the matches where they would need to set up early, also how many people would be needed to do this setting up. The minimum number of people required to set up would again have to be fixed. Consultation with people living close to the recreation field is also vital, they need to know what has been agreed. Cllr. McCall said she would be happy to call and explain, however it was also felt that a letter was necessary. The Chairman asked if everyone agreed that we get agreement from the members of the village involved. This was agreed and also agreed that the Football Club should be allowed to open the Pavilion at 9.15 when the Youth Club matches required it, for a trial period between now and the next Parish Council meeting on 14th November, with a maximum of 6 adults to set up. This was proposed by Cllr. Job and seconded by Cllr. McCall. Keith said he would organise Kes and Kevin to

meet Cllrs. Wallace and McCall. The consultation will be carried out in the village between now and 14th November. Mr. Simon Anderson and Cllr. Wallace should be included in this consultation.

7. Planning:

- a) Cllr. McCall spoke briefly about the cancellation of the Liaison meeting in July and had been in touch with RES who felt that these meetings were not necessary. She is pursuing the need. Danish turbines have been chosen.

8. Correspondence: as shown on the Agenda.

9. Finance:

- a) Authorised payments:

£124.00	PAYE for 1 st quarter re Parish Clerk's salary (chq.775)
£289.57	Parish Clerk's salary 2 months less £124.00 PAYE. (Chq.776)
£200.00	MC Maintenance Inv.68 (5th cut) (chq. 777)
£ 17.34	STP photocopies (5) of Sports Pavilion lease. (chq. 778)
£387.12	James Crothall – Repair work on Children's Play area (chq.779)
£521.00	James Crothall – Pump Shelter work on supports (chq. 780)
£561.00	WWVH - WWPC contribution to maintenance work (chq. 581)
£345.00	Balsham P.C. – WWPC donation towards Balsham Youth Club costs (chq. 582).

- b) Monies received: £125.00 for half-year rent from Sports Pav. Committee.

10. Maintenance: Cllr. Wallace reported on:-

- a) Borehams did drains at Village Hall free of charge. The Council expressed their thanks for this.
- b) The well at the Pump shelter needs to be made more secure. The Chairman asked for a quote on cost and Cllr. Wallace said it would be a difficult job to estimate.
- c) The Tree Officer had looked at the trees in the Causeway. Any trees which perish in next few months will be replaced by SCDC. The hedge round the tennis courts is being cut by Mr Bryce but the Bowls Club hedge needs to be brought into line with the Tennis Club hedge at a cost of approx. £150.
- d) WI seat has been refurbished and the Village Sign has also been revarnished but the Pheasant needs attention. He is looking into the cost of this work.
- e) The sign for The Pound which needs repair and refurbishment. He will get an estimate for this.
- f) An antique sign of direction to the recreational ground has been given to the West Wrating rec. but needs to be put on the poles, which already exist. The sign needs to be professionally restored and he will get an estimate.
- g) Noticeboard outside village hall has been cleaned and relined.
- h) Bus shelter: Major re-construction work was needed due to rot and has been carried out.
- i) Letter of thanks to Mr.Wally Potter who has been strimming round the Childrens Play area and also repaired the sagging fence and treated it with Cuprinol. The Parish Council were happy to pay the cost of the Cuprinol.
- j) Broken glass from crate of milk bottles was picket up by Mrs. Sheila Mayes and her husband. A bill for £15.00 for doing this unpleasant work.

The Chairman once again thanked Cllr. Wallace for his hard work.

11. Village Survey: Cll. McCall had the 1st draft of the survey which she passed to Mrs. Suan Rowland. Cllr. Gilmour also needs to see it before any discussion. The Chairman said that the outcome of the Localism Bill was still uncertain and that it would be sensible to have more clarity on the bill before giving the go-ahead to the survey. Cllr. McCall thought it might be unnecessary to have the Survey carried out by an independent person and should be simpler, however the Chairman felt that possibly an independent person running the survey gives it more validity. This will be discussed at the next meeting.

12. Question from Mr. Michael Hampton re Broadband: All councillors had received a copy of this question and the Chairman asked County Cllr. Batchelor what the situation was at present regarding delivery of a speedier broadband. He was pleased to report that high speed broadband is on the way. The government have allocated £70M towards increasing speeds in the rural areas within the next 2 or 3 years. Cllr. Rowland said that servers such as Telemed and Teleconference may be available once the speed of broadband is improved. The Chairman said he would email this question to Cllr. Batchelor so he could reply with the above news.

13. Training for new Parish Councillors: The Parish Clerk had forwarded the email from CPALC to all the councillors and once the new members had seen the details it was up to them to decide whether or not they wish to participate in a training course which could be done locally. The Parish Clerk is trying to get new councillors from various parishes to participate.

14. (see item 7).

15. Report by District Cllr. Barrett

- a) SCDC is trying to promote community transport whereby volunteers transport the elderly to Drs., Dentists, Hairdressers, Hospitals. The driver receives 45p/mile part paid by the person being transported and part by SCDC. Balsham has "Helping Hands" with about 15 helpers and two co-ordinators. It was agreed that if there was a need in West Wrating it would be better to join in with Balsham where the system is up and successfully running.
- b) The debt is to be determined on council housing stock, it has to be below £20000. Sheltered housing is also being looked at. There are 40 schemes in Cambridgeshire.

16. Report by County Cllr. Batchelor:

- a) Police matters: telecommunication cable was taken again between Linton and Balsham and last week (4/5th Sept.) an attempt was made to take cable on the Common.
- b) A Police Surgery will be held on 22nd September in the High Street, West Wrating.

17. Any other business: None

Date of next meeting: 14th November 2011.

Chairman.....

WEST WRATTING PARISH COUNCIL
Minutes of the meeting held on Monday 14th November
2011 in the Village Hall at 8pm.

Those present were: Chairman Job, Cllrs. Gilmour, Heath, McCall, Ross-Bain, Rowland and Wallace,
Dist.Cllr. Barrett, County Cllr. Batchelor, 3 parishioners and the Parish Clerk.

- 1. Apologies:** None
- 2. Declaration of interest:** None
- 3. Minutes** of the meeting held on Monday 12th September were signed as correct with corrections made under item 7a) should be headed "*Wind Farm*"; Item 10a) 'cut *lawn*' free of charge and Item 7g) 'cleaned and *oiled*'. The Chairman welcomed Cllrs. Gilmour & Rowland to their first meeting.
- 4. Opportunity for Public Statement:**
 - a) Mr McCall told Council that an anti-litter campaign is being carried out co-ordinating with Balsham and Weston Colville, clearing rubbish out along the roads.
 - b) The footpaths have had three cuts this year but next year it may well be less, the CCC are at present looking at their budgets. Waymarkers are in a poor condition and he is trying to find out where he can get new ones and someone to put them up. Cllr. Ross-Bain said he would look into this as he has contacts through his work.
 - c) Mr McCall has spoken with Mr Cobbold who agreed that the footpath should be 'cut' rather than using 'Roundup'.
 - d) Footpaths at Scarlet Farm – Mr McCall will be speaking with Mr Holmes.
The Chairman thanked both Mr. McCall and helpers for all their work.
- 5. Matters arising:** None
- 6. Planning:**
 - a) *Wind Farm:* Cllr. McCall told Council that RES have agreed that there should be further meetings held with the Liaison Group and have asked the group to visit the site on Thursday 24th November at 10.30 where they will be taken round the site. She will report on this at the next meeting. She was asked to speak to RES about giving better route directions to the companies delivering materials to the site.
 - b) **S/1522/11** Erection of photo-voltaic panels at 92 High St. SCDC refused.
S/1878/11 Enclosure of porch. WWPC & SCDC approved.
S/1901/11 Single storey porch to front 14 Haytor Close.WWPC&SCDC approved.
- 6. Correspondence:**
 - a) Letter from Suzanne Langford informing Council that she intended putting her archive collection into the Cambridgeshire Collection in the Grand Arcade Library. The Council was in agreement that this was the right place for it to go but the parish clerk was asked to write to her, to ask if she and Elsie Webb would be able to put on an exhibition in the village, say in January, before it is moved to Cambridge.

- b) Letter to Ian Boreham – to be discussed under item 14.
- c) Letter from West Wrating WI requesting a donation from the Community Fund. This will go into the file until such time the fund is available.
- d) Mrs Jeanette Job has requested permission to have the use of the recreation field on Monday 4th June for a Diamond Jubilee celebration. This was agreed.

8. Finances:

- a) Spread sheet for the financial year distributed to Councillors. As the budget is discussed at the January meeting any comments on requirements would be useful.
- b) Authorised payments:
 - £105.50 J.Dockerill for audit and PAYE annual fee (chq. 783 paid).
 - £124.00 PAYE for 2nd quarter to Inland Revenue (chq. 784 paid).
 - £ 400.00 M.C. Maintenance Inv. 69 & 70. (chq. 785 paid)
 - £ 25.00 British Legion Poppy Appeal (chq. 786).
 - £ 330.97 J.Richards Oct.&Nov. (£82.60 PAYE for 2 months) (chq. 787).
 - £ 176.40 Moore Stephens fee for external audit (chq. 788).
 - £ 20.40 STP Stationery (2 Epson printing ink) (chq. 789)
 - £1498.28 James Crothall for repair of bus shelter (chq. 790)
 - £ 170.00 James Crothall – work on Pump well (chq. 791).
 - £ 211.00 James Crothall – work on Village sign (chq. 792)
 - £ 185.00 David Bryce – cutting & strimming bowling green hedges (chq.793).
 - £ 45.00 R Daniels Pest Control – removing wasp nest by Bowling green.(chq.794)
 - £ 8.92 D.Wallace (Marine Industrial – mastic for Rec. noticeboard) (chq.795).
 - £ 15.00 D.Wallace (payment to Mrs. Sheila Mayes re picking up glass (chq.796)
- c) Monies received:
 - £125.00 WWFC send half year's rent for Sports Pavilion.
 - £4758.00 2nd tranche of Precept from SCDC.

It was agreed that Cllrs. Wallace, Rowland, and Job with the Parish clerk, should have a pre-budget meeting to discuss costings for next year. Also ask Mr Hampton if he would like to attend.

9. Maintenance: Cllr. Wallace reported:

- a) The well lid at the pump shelter has now been safely secured.
- b) Cllr. Wallace has spoken with the CCC road surveyor regarding work that needs to be done to the surrounding roads.

The Chairman thanked Cllr. Wallace and Mr Don Baker for all their hard work.

10. Village Survey: Cllr. Rowland.

- a) Cllrs. Rowland, Gilmour and McCall had met to discuss the way forward and it was agreed that it would not be useful to do the survey just with the Localism Bill in mind but it was important to find out what the village wants and perhaps a 'workshop' could be held sometime in January, maybe in conjunction with the possible Archive Exhibition. It would also be good to get an overview of what people would be prepared to do for the Parish Council, when necessary, to limit the council spending money (e.g. maintenance) as a way to try and get people involved. Cllr. Wallace pointed out that the reason for doing the survey was as a preventative measure, the January meeting would be the first move but once the Bill has gone through we need to be aware of this. It is most important that the Parish Council finds out the views regarding planning from the village, why they

live in West Wrattling and what they would like to see developed. These key questions will be asked. The Chairman suggested that a professional survey would probably get a higher response, however Cllr. Rowland thought a more open response would be obtained by getting people to talk about their needs. Cllrs. Rowland and Gilmour will go ahead with organising a date and a notice will be placed in Challenge and on the website.

11. Broadband: This has been dealt with (see County Cllr. Batchellor's report).

12. Pocket Park Registration: The registration is in progress.

13. Training Sessions for new Parish Councillors: Cllrs. Gilmour, Ross-Bain and Rowland would like to participate in sessions 2 and 3 in the evening (not Tuesday) and the Parish Clerk will go ahead with getting this organised.

14. Report on Sports Pavilion meeting:

- a) Result of consultation regarding the Youth Football club playing earlier. Having contacted all those residents who would be affected by an earlier start the result was a strong support for the Youth team so this has been agreed.
- b) Sports Pavilion Committee meeting: This was held in order to go through the lease, all committee members having been given a copy to read. However it was apparent that they still did not believe they could not change things if they did not suit. The solicitor who was present at the invitation of Cllr. Wallace pointed out to them that the lease was law and could not be changed. Another meeting will be held to continue going through the lease.
- c) Use of Bowls Club area: Cllr Wallace had spoken to Mr Ian Boreham, following a letter sent to him by the Parish Council requesting details of their plan, explaining that a rental would have to be paid for the use of this piece of land. Mr Boreham's reply was that he would think about it, but there was a shortage of money and the parish council were going to be asked for an increase in the grass cutting money paid to the Football Club. The Parish Council suggested that a way to increase funds would be for all the players to pay subs. which is quite normal in any club. The Chairman asked if Jim Hill from the Football Federation had been helpful but Cllr. Wallace said he had heard very little from him. They requested the Football Club put in a proposal with regard to increasing the grass cutting money.

The Chairman thanked Cllrs. McCall and Wallace for their continued input.

15. The Chestnuts public house: This has been put on the market by Greene King. The Chairman expressed his wish that this does not get "change of use" but we should try to keep it as a pub. He suggested writing to RES to ask for their support and see whether they would do this with additional funding to help anyone who wishes to purchase the pub as a village asset. Cllr. Heath, who once was landlord of the Chestnuts, told the meeting that the rules applying to "change of use" had recently been relaxed to make the process easier. Also if the village bought it no landlord would wish to work under those circumstances. It has to be viable as a pub, not dependent on a restaurant trade, as it is too small to carry sufficient "covers" to be profitable. The Council approved of the Chairman's suggestion and he would write to RES.

16. Report by District Councillor Barret:

- a) The SCDC Planning Dept. has been scrutinised and various matters were reviewed. One of the changes made following complaints from Parish Councils about only having 21 days to process a planning application, is that an email is sent to the Parish Council giving notice of a forthcoming planning application so one can organise a planning meeting in advance.
- b) Sheltered and affordable housing: 30M of rental monies is paid to the government which leaves very little for refurbishment of existing rental properties or building sheltered housing which takes priority.
- c) Cllr. Wallace asked whether SCDC had agreed to provide a blue bin to the Sports Pavilion for their glass bottles. Cllr. Barrett said he would look into this.
- d) A question was asked about the dog fouling and why the dog wardens were unable to do anything about this. As Cllrs. Barrett explained you have to catch the people and dog in the act before prosecuting.

17. Report by County Councillor Batchelor:

- a) Cuts of the rural services have been suspended as the first decision to make these cuts was illegal as no consultation had been carried out. They are now carrying a consultation out and can be found on the CCC website.
- b) No libraries will be closed down.
- c) Clls. Allowances were being raised by 25% but could not come into force until the start of the new financial year. However as the panel who made the decision was not independent this is invalid and will probably be reviewed at the next Council.
- d) Broadband availability: 70m is being raised between BT, EU, Government and County Council to provide fibre optics to the rural areas in Cambridge. He had sent the details about this by email to Mr Mike Hampton.

18. Any Other Business:

- a) Cllr. McCall wondered if the council meetings could be from 7.30pm not 8pm. Cllr. Heath said he would be unable to make 7.30. It was agreed to stay at 8pm.
- b) Cllr. Heath asked about direction signs to the War Memorial on the Common which he had asked about sometime ago. There was money available for such signage from CCC. Cllr. Ross-Bain said he would look into providing these signs at a probable cost of £250.00.

Date of next meeting: 9th January 2012.

Chairman.....