**WEST WRATTING PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 15th**

**July 2019 in the Village Hall at 8.00pm**

Those present were: Chairman Holness, Cllrs. Nichols, Cllrs. Bonfield, Glennon-Lynch, Lock, Roberts and Dist.Cllr. Harvey & County Cllr. Batchelor and the Parish Clerk.

1. **Apologies:** Cllr. Chandler
2. **Declaration of interest:** None
3. **Minutes of the Parish Council meeting** held on Monday 13th May 2019 were signed as correct by the Chairman.

**4 *. Opportunity for public statement****:* None

1. **Electoral Matters:**
2. The Chairman welcomed Mr Martin Davey who, due to the vacancy which will follow from Cllr. Holness resigning from the Council, was proposed by Cllr. Nichols to be co-opted onto the Council and seconded by Cllr. Roberts and Council agreed. He then signed the Declaration of Acceptance and Register of Interests. The Chairman then regretfully resigned from the Council due to their move from the village. He said how much he had enjoyed his period of Chairmanship and prior to that being a councillor. He would continue to keep in touch. Vice Chairman Nichols thanked him for all the work he had put in whilst a Councillor and Chairman and also his involvement in village activities and projects. He was a very good team leader and got things done. He and his wife will be very much missed. The position of Chair needed to be filled and Vice Chairman Nichols was proposed by Cllr. Roberts, seconded by Cllr. Glennon Lynch, agreed by Council and accepted by Cllr. Nichols. Cllr. Bonfield was proposaed to be Vice Chairman by Cllr. Nichols and seconded by Cllr. Lock, agreed by Council and accepted by Cllr. Bonfield.
3. *Standing Orders:* It was agreed that the wording “vulnerable adults” should change to “adults at risk”, being part of the Safe Guarding Policies, already distributed to the Council, and that these Policies would be added to the Standing Orders. The document was signed and dated and would be put into the internal audit records.
4. **Correspondence:**
5. Letter sent to Hn. Lucy Frazer by Parish Clerk already distributed and agreed by Councillors.
6. Request for a donation to MAGPAS air ambulance. This was discussed and it was agreed to make a ‘one off’ donation of £50.00.

1. **Planning: PC SCDC**

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| **S/2063/19/FL** | C Hodson | 4 Hayter Close | Conservatory to rear | 19/6/19 | 7/7/19 | support | **approved** |
| **S/2024/19/VC** | C Harris | 35 Six Mile Bottom Rd. | Variation of condition 2 re S/4294/19/VC | 18/6/19 | Info on line |  | **Refused see comments** |
| **S/1796/19/FL** | J Morrow | 21 The Common | Discharge of condition 4 | 29/5/19 | “ “ |  |  |
| **/1855/19/FL** | DCH Constr. | Site adj. to 27 Six Mile Bottom Rd. | Re S/3951 Discharge of conditions 4, 5, 6 and 7 re site adj. to 27 Six Mile Bottom Rd | 3/6/19 |  | support |  |
| **S/2216/19/FL** | A Brown | 59A High St. | Single && 2 storey rear ext. window to side elev. | 10/7/19 | 25/7/19 | refused |  |
| **S/1514/19/FL** | H. d’Abo | Mines Park, Weston Colville | Re-sub. of S/1311/6/FL for erection of country house etc. | 2/5/19 |  |  |  |

**8. Finance:**

**a) Authorised payments:**

**a)** Authorised payments:

£144.80 HMRC 1st qtr. of PAYE (chq. 1104) **paid**

£3000.00 Cambridgeshire County Council re 40mph signs etc.(chq. 1105) **paid**

£386.42 J Richards June/July salary (chq. 1106)

£ 40.00 ICO Date Protection fee (chq. 1107)

£ 40.50 J Dockerill (Running Total) audit fee (chq. 1108)

**b)** Monies received:

£200.00 WWFC contribution to maintenance of recreation ground.

60.00 d’Abo Tennis Club contribution to maintenance of recreation ground.

**c) External audit:** Letter of confirmation re Exemption of audit received from PK Littlejohn, the external auditors and the Internal audit had been successfully carried out by the internal auditor, “Running Total” (J. Dockerill). This information has been put on the website.

**9. Maintenance:**.

a) *Fox Road Barriers:* County Councillor Batchelor said that the Gating Order was still not in place and there was further consultation to find out the number of complaints over the next six months. The Parish Clerk was asked to contact Emma Knight to see what progress is being made.

**10. Village Hall:** The WWVHC are still looking into the cost of replacing the folding doors but have only received one quote so far and they were looking for more.

**11. Recreation Ground and Pavilion:** Following the resignation of Cllr. Holness there is a need for another councillor to join Cllr. Roberts as representatives of the Parish Council on the Sports Pavilion joint committee. Cllr. Davey was asked if he would take this on to which he agreed. Cllr. Holness said he would organise a meeting to introduce Cllr. Davey to the existing committee. He told Council that the gate is being made and it was stressed that easy access through the gate was necessary with an easy locking mechanism. As the land is owned by the Parish Council the Chairman would like to know details of the proposed gates they are looking at and he said he would find out.

**12. Traffic Issues & Speed Restriction Equipment:**

a) Cllr. Bonfield spoke about the SIDS equipment and Speed Watch, and said Martin Davey was now in charge. They wish to purchase a new SID which would belong to West Wratting and grant money would need to be found, possibly through the Wind Farm Fund. However the purchase of a new SID will be researched to find the best one available before looking for funding. Possible cost would be approx.. £2500.

**13. Play Area:** Cllrs. Glennon-Lynch, Chandler and the team were congratulated on the sub-committee’s success in obtaining a grant award from the Community Fund of £9995.00. He said an application could now be made to Amy Cespa and the Parish Council will be kept fully informed on progress.

**14. Report of meetings:** Cllr. Holness had attended the Combined Parishes meeting.

**15. Report by County Cllr. Batchelor:** A joint report for July is shown on the website. He added some extra information.

a) Improvements are being made to Whittlesford Station.

b) Proposals to alter the junction at Babraham.

c) A new consultation on transport plans for Cambridge.

d) Children’s centres are under threat with Linton being one of those possible to be closed. There is a request for feedback from anyone who will be affected by this possible closure. e) Combined Parish Meeting on 29th July.

Cllr. Lock asked Cllr. Batchelor about statutory responsibility for a bridleway and was told Peter Gaskin was the person to get into touch with.

**16: Report by District Councillor Harvey:**  He outlined the joint report which had been distributed to all councillors. The Chairman asked him about the gating order for Fox Road and was told that a check will be kept on incidents occurring up to next September before any decision is made. Cllr. Davey asked if there were any written policies on anti-social behaviour with regard to Fox Road and Cllr. Harvey said he would look to see if he could find any information about this.

**17. Any Other Business:** None

**The next Parish Council meeting will be held on Monday 9th September 2019 at 8.00pm. All are welcome to attend.**

**Chairman……………………………………….**