**WEST WRATTING PARISH COUNCIL**

 **Minutes of the Parish Council meeting held on Monday 13th**

 **November 2017 in the Village Hall at 8pm**

Those present were: Chairman Ross-Bain, Cllrs. Nichols, Cllrs. Bonfield, and the Parish Clerk..

1. **Apologies:** Cllrs. Holness & Roberts. Dist. Cllrs Fraser & Turner & County Cllr. Bachelor were at earlier meeting.
2. **Declaration of interest:** None
3. **Minutes of the Parish Council meeting** held on Monday 11th September 2017 were signed as correct by the Chairman.

**Co-option of new councillor to replace Cllr. Okkenhaug:** Although Sue Lock was unable to attend due to illness her name was proposed by Cllr. Nichols and seconded by Cllr. Bonfield knowing that she was happy to be nominated. The necessary documents for signature will be given to her before the next meeting by Cllr. Nichols.

The replacement for Cllr. Causton was discussed and there is a possibility of someone in the village, who has expressed an interest to be nominated at the next Parish Council meeting. Cllr. Causton was thanked for her time as a Councillor and particularly for the work she did concerning the Children’s play area.

1. ***Opportunity for public statement:* None**
2. **Planning: PC SCDC**

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| **S/1231/17/FL** | Mrs J Greer | 1 Hayter Close | Two storey side ext. to two storey prop. | 11/4/17 | 25/4/17 | 25/4/17 | **Approved** | **Appd.** |

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| **S/2484/17/FL** | Mr & Mrs Brereton | 6 High St. | New two storey & single storey exts. Altns to front façade. | 21/7/17 | 8/8/17 | 1/8/17 | **support** | **Appd.** |
| **S/2497/17/FL** | Tim Spicer | 12 The Common, CB21 5LR | Proposed replacement of stables with outbldgs. | 26/7/17 | 12/8/17 | 1/8/17 | **support** | **Appd.** |

b**) Update of affordable housing:** The Parish Clerk had received notification that the Planning Application for the affordable housing would be sent in the next few days. Also received notification of Planning Application for extension and alterations to 9 Honey Hill, Mr & Mrs Waygood.

 **6. Finance: Account spread sheet for 2017/18 distributed to councillors.**

**a) Authorised payments**

£138.80 HM Rev.& Customs 2nd qtr. PAYE (chq.1045) paid.

£1179.02 West Wickham P.C. (Speed indicator contribution) (chq. 1046)

 £394.34 Mrs J Richards (incl. £27.78 back pay) (chq.1047)

 £120.00 PKF Littlejohn audit fee for 2016/17 (chq.1048)

£ 25.00 Royal British Legion Poppy Wreaths (chq. 1049)

£ 80.00 M. Grimwood Gardening – Inv.(chq.1050)

**b) Monies received**:

£5575.46 2nd tranche of Precept.

£ 250.00 Sports Pav. rent for 2017

 7**. Maintenance:**

a) *Dog Poo sites*: Nothing further to report except Cllr. Fraser said the bins have been ordered.

*b) Dilapidated Building action Section 215 Town & Country Planning*: The Parish Clerk had spoken to the department dealing with the above who said they would send someone out to have a look, but have heard nothing back as yet.

*c) Road markings*: olneCllr. Nichols had spoken to Nicola Burdon of Highways and this job is in hand.

The pot holes along the Common Road have now been marked in yellow and will shortly be filled in.

 **8. Correspondence:** The question of Cllr. Causton’s resignation and the need to find a replacement has been dealt with above.

**9. Football Club & Sports Pavilion:**

**a)** *Football Club accounts:* Accounts have been received up to 2016 but note that nothing had been put into the Sinking Fund which needs to be discussed with Cllr. Holness when he returns.

b) *Update on security issues****:*** Again needs to be discussed with Cllr. Holness on his return but the system of giving out the code when necessary seems to be working. However it is hoped that this will not always be necessary.

 **10. Traffic Issues & speed restrictions:**

**a) Local Highways Improvement project**: A TRO has been advertised leading to an 8 week consultation period so hopefully work may start this December.

**b) Speed Indicator:** West Wratting has paid £1179.02 towards the cost of this piece of equipment as their share. No further news on where the four posts will be sited.

**c) Other traffic Issues**: Cllr. Nichols had attended a meeting at Little Wilbraham regarding a sign “not suitable for HGV” . They already have a speed check.

 **1. Jellycat lorries**:Cllr. Nichols had again spoken to the Manager following further complaints about the size of the vehicles coming through the village and has written twice about this but had heard nothing back.

**2. Drains**:These have been cleared following the Chairman’s request to Highways.

**11. WWPC Village Hall:**

**a)** At the village hall meeting new safety flooring was discussed for the kitchen and back areas and costings were being sought.

**b)** Cllr. Nichols requested the possibility of laminating the photos that Cllr. Roberts had taken and were displayed on the noticeboard in the village hall, due to the interest shown in them they were looked quite frayed. The Chairman said he had a laminator and would be happy to do them.

**c)** Cllr. Bonfield should have a key to the village hall as he lives nearest to it, in case there is an emergency. Mike Rowland would be able to give him one.

**d)** Cllr. Nichols had enquired about having a sign on the road at the bus stop and was told we could certainly do this but would have to pay for it ourselves. This was felt to be an unnecessary expense.

 **12. Report of meetings:**

**a)** Cllr. Nichols had been speaking to a man involved with Speed Watch who told her that the Police (Paul Jenkins) were hoping to trial a new piece of speeding equipment and they may well be wanting to use the Speed Indicator posts to carry this out. It was felt this would not be an issue.

**13. Reports by Dist. Cllr Turner, Fraser &** Batchelor could not be given as they had arrived after the meeting was concluded. They agreed to send them to the Parish Clerk.

**14. Any Other Business:** none

**The next Parish Council meeting will be held on Monday 8th January 2018 at 8.00pm. All are welcome to attend.**

 **Chairman……………………………………….**