**WEST WRATTING PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 9th**

 **November 2015 in the Village Hall at 8pm**

Those present were: Chairman Ross-Bain, Cllrs. Causton, Holness,

 Nichols, Okkenhaug & Snow. Dist. Cllrs. Fraser and Turner,

 1 parishioner and the Parish Clerk.

1. **Apologies:** CountyCllr. Hickford, Cllr. Job who also had sent in his letter of resignation. The Chairman thanked Cllr. Job for his dedication and hard work whilst Chairman and prior to that as a member of the Parish Council over a period of 8 years.
2. **Declaration of interest:** None
3. **Minutes of the Parish Council meeting** held on Monday 14th September 2015 were signed as correct.
4. **Opportunity for public statement:**

Colin McCall, the Footpath Officer, again thanked all of those people who were helping with the litter picking and he is trying to get more volunteers. Otherwise all is quiet, the hedges will be cut back when the ploughing has been completed. The end of the footpath which runs from the High Street is very muddy but it has now been opened up through hedge cutting allowing grass to grow. At the High Street end of this path some of the trees need to be looked at as they may be loose. Garrod Family Tree will be asked to look at them by the Footpath Officer.

1. **Affordable Housing:** Following the email received from Toby Owen on behalf of Six Mile Bottom Estate confirming that they are still happy for affordable housing to be built on the piece of land offered by them, the Parish Clerk informed Hastoe of this confirmation and Ulrike Maccariello emailed back saying that they would be getting some input from South Cambs planners.
2. **Planning:**

S/2309/15/ -Single storey ext. at 1 Spicers Close**,** approval from both the Parish Council and SCDC.

1. **Finance:**  Updated spread sheet distributed to councillors.
2. ***Authorised payments:***

 £369.36 CGM Landscapes Inv.6745 (paid chq. 958)

 £138.80 H.M.Inland Revenue 2nd quarter of PAYE (paid chq. 959)

 £127.92 CGM Landscapes Inv. 6827 grass cutting (chq.960)

 £370.10 Parish Clerk’s salary for Oct/Nov. (chq.961)

 £120.00 PKF Accountants inv. for external audit (chq. 962)

 £ 75.00 WWPCC donation to Challenge (chq. 963)

 £ 54.00 Wicksteed Playgrounds call out fee re log traverse (chq.964)

 £ 25.00 Royal British Legion for two wreaths (chq.965)

 £ 37.50 West Wickham P. Council for LCPAS Planning Course fee for 3 cllrs. (chq.965)

 £ 24.99 STP Printing ink invoice SINV372467 (chq. 966)

1. **Monies received**

 £5359.00 2nd tranche of Precept.

1. **Maintenance:**
2. Deeds & Land Registration – The Parish Clerk handed over a file containing relevant documentation of Land Registrations, Deeds and information concerning land etc owned by the Parish to Cllr. Holness who will go through it, check details, make copies and then suggested they are placed with solicitors for safe keeping. He also suggested a welcome pack of information should be put together so that new councillors would have an idea of how the Parish Council worked. Both were agreed.
3. Village Hall refurbishment: Dr Michael Rowland had kept the Parish Council informed of the progress of the work on the toilets and all is well.
4. Bowls area update: Cllr. Holness said this was raised at the last Sports Pavilion meeting. The football club would like to use it for a five-a-side pitch but they would need to get some funding to put a high chain-link fence round the area and were asked to come up with a written project in order to get a grant request in place and Cllr Holness would be happy to help with this. Colin McCall said that they would need to have a Constitution before putting in a grant request.
5. Playground maintenance: Wicksteed Leisure had inspected the log traverse and given a quote for £655.00. It was decided to get a further quote from Fenland who have just sent a promotion letter to the Parish Council and who will come and inspect for free.
6. **Correspondence:**

Three items to go into a Correspondence folder for distribution. With regard to the landscaping at the new junction the Chairman had been confirmed with Highways that the planting would be undertaken during November..

1. **West Wratting Football Club:** Cllr. Snow reported
2. **Dug-Outs** –There were concerns that they could foster anti-social behaviour. They may need to be removed to storage after each match. They would like to put them where the benches are at present.
3. **Code for access to tennis court**: Colin Miller and Richard Cole will have this in order to retrieve footballs. If it doesn’t work it will be stopped. A three month trial was agreed.
4. **Hedges**: It was agreed that this was the responsibility of the Parish Council and CGM will be asked to quote for this work. Cllr. Holness will mark up on a plan of the ground, the position of the hedges that need cutting.
5. A quote has still not been obtained for the wall round the oil tank, however the showers and toilets have been repaired. An advert for a mower will be placed for March 2016.
6. The defibrillator has still not been fully commissioned as it is being made more secure. Once this has been done the code will be distributed to various responsible people.
7. **Traffic issues:** As Cllr. Nichols reported on:
8. **Speed monitoring** – Jayshree Ramsurun is now in charge. At one session 225 cars had come through between 7.50 and 9am but only two were monitored as speeding.
9. **Rondels**: Cllr. Holness proposed that the rondels go ahead, seconded by Cllr. Nichols. The Chairman has chased up on this and hopefully will get a response on Friday this week. The cost will be £691.00 with a possible additional uplift of 20%. However the Chairman has spoken with Highways and this extra charge might be waived. The question of moving the 30mph signs needs more discussion.
10. **Minor Highways Improvement Scheme**: The submission date has passed for this year but must think about a good project to submit next year.
11. Cllr. Nichols has been in dialogue with the Estate Manage of Thurlow Estate about the movement of lorries. Coopers, whom they use, have voluntarily agreed to only do 20mph through the villages. She is happy to discuss traffic issues with the d’Abo estate as well.
12. **Trees in Causeway:** Some of the recently planted trees have died but have been kindly replaced by Sherry O’Donovan.
13. **Electrical recycling:** The Parish Clerk will let the Parish Council know when Paul Duggan is able to come to explain how the system works at a West Wickham Parish Council meeting.
14. **Report of meetings:** Thanks were given to the Parish Clerk for organising the LCPAS course held at West Wickham Village Hall which Cllrs. Causton, Holness and Nichols had attended and found it most useful.
15. **Report by Cllr Fraser or Turner:**
16. Planning – two new developments have been approved, being a 55,000 sq m of research and development accommodation at Granta Park, Gt Abington and approval of an expansion into green belt by ARM at its Peterhouse Technology Park, providing an additional 1,300 jobs.
17. A consultation has been authorised to change the delegation rules relating to referral of applications to the Planning Committee. It is proposed to remove automatic referral of any application where the officer is recommending approval.
18. The boundary review is ongoing and the final recommendations will be published on 6th September 2016 with implementation in May 2018.
19. The Local Plan Examination will go out to public consultation between 2nd December and 25th January 2016.
20. Christmas Bin Collection dates – the blue and green bin collection will be as last year with these two being collected every other week between December and February. The black bin collection over Christmas will be as usual.
21. **Report by Cllr Hickford:** He was absent due to attending other meetings. He will send in his report.
22. **Any other business:**
23. Cllr Causton said the form was completed with regard to putting “The Chestnut Tree” public house on the County Council Village Assets list and had been sent to CCC.

**The next Parish Council meeting will be held on Monday 11th January at which the Budget and Precept will be discussed and set.**

 **Chairman………………………………..**