**WEST WRATTING PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 13th**

**May 2019 in the Village Hall at 8.00pm**

Those present were: Chairman Holness, Cllrs. Nichols, Cllrs. Bonfield, ,Chandler, Lock, Roberts and Dist.Cllr. Harvey & County Cllr. Batchelor, two parishioners and the Parish Clerk.

1. **Apologies:** Cllr. Glennon-Lynch
2. **Declaration of interest:** None
3. **Minutes of the Parish Council meeting** held on Monday 11th March 2019 were signed as correct by the Chairman.

**4 *. Opportunity for public statement****:* Colin McCall said the amount of litter appeared to have decreased. He had had a positive talk with the Romanys and the area had certainly been kept cleaner. They have now left. If anyone sees rubbish tipping going on or finds a pile of tippings please inform County Council on the web site.

1. **Election of Chairman & Vice Chairman:** The Parish Clerk asked for nominations for the position of Chairman and Cllr. Holness was proposed by Cllr. Roberts, seconded by Cllr. Chandler and this was agreed. Cllr. Nichols was proposed for Vice Chairman by Cllr. Holness, seconded by Cllr. Lock and all agreed. They then signed the Declaration of Acceptance forms. It was agreed that Cllrs. Roberts and Holness would remain as representatives on the Sports Pavilion committee and that Cllrs. Bonfield and Nichols would remain as representatives of the Village Hall Management Committee.
2. **Correspondence:** A letter received from Hn. Lucy Fraser regarding the transport needs of this area was discussed and it was agreed that the Parish Clerk should write suggesting it would be better if buses, e.g. No. 19, would go from centre of population to centre of population. The No. 19 stops at Thurlow rather than going onto Newmarket, and there are other instances.

1. **Planning: PC SCDC**

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| **S/3047/18/TC** | J Pilmer | Yew Tree Cottage | Pruning 3 ash trees in rear garden | 9/8/18 |  | **support** |  |
| **S/4294/18/FL** | C.Harris | 35 Six Mile Bottom Road | Erection of a 2-storey side ext. | 28/11/18 |  | **support** |  |
| **S/0537/19/PO** | Hastoe | Six Mile Devpt. | Mod. Of plan.obligations in Section 106 agreement | 13/2/19 | 18/4/19 | **No support** |  |
| **S/0691/19/fl** | Thurlow.E | Weston Woods Farm | Replacement of farm ldgs... & drainage within existing farmstead | 5/3/19 | 19/3/19 |  |  |
| **S/1134/19/FL** | Mr Barker | 1 Hayter Close | Two storey side ext. & single storey front ext. | 18/4/19 | 9/5/19 |  |  |
| **S/1296/19/FL** | A.Wishart. | 20 High St.  A.Wishart | Two storey rear ext., new entrance canopy & duble car port | 30/4/19 | 13/5/199 |  |  |
| **S/1493/19/FL** | M.Shaw | 35 The Common | Demol. Existing single storey, Ext. of single storyey side ext. etc. | 4/5/19 | 13/5/19 |  |  |
| **S/1514/19/FL** | H.d’Abo | Mines Park, Weston Colville | Erection of a country house re-submission etc. | 8/5/19 | 13/5/19 |  |  |

**8. Finance: Final Account spread sheet for 2018/19 distributed to councillors.**

**a) The Exemption Form to be sent to External Auditors:** The Council were in agreement that the Exemption form should be signed and returned to the External Auditors. Council had also received copies of the 2018/19 accounts and these were agreed and signed by the Chairman and the Parish Clerk. The Statement of Accounts and Annual Return were also agreed upon and signed and these would be kept by the Parish Clerk for the Internal Auditor to make her report.

**b) Authorised payments**

£2110.31 (3rd of 3 yr contract with AON Ins. Now BHIB Council Insurance) (chq.1093)

£ 386.62 Mrs J Richards Apr/.May salary less PAYE (chq. 1094)

£ 234.11 CAPALC annual fee (chq. 1095)

£ 561.00 West Wratting Football Club for grass cutting of rec. (chq. 1096)

£ 250.00 Age UK re Village Warden Scheme (chq. 1097)

£ 94.80 RoSPA (Playsafety Ltd.) inspection fee (chq. 1098)

£ 36.00 CPRE annual subscription (chq. 1099)

£ 20.00 Running Total (J Dockerill for payroll services yr. 18/19 (chq. 1100)

£ 15.82 STP for printing ink (chq.1101)

**c) Monies received:** £5857.50 – First tranche of the Precept.

d) The contribution to Age UK was increased to £250.00 per year.

**9. Maintenance:**.

a) *Fox Road Barriers:* County Councillor Batchelor said that the Gating Order was still not in place and there was further consultation to find out the number of complaints. The Chairman said this had been going on for 3 years without anything happening and people have constantly reported problems over this period of time which seem to be ignored. Emma Knight, the new person now in charge, has only just visited the site. The Chairman said he would request Emma Knight to directly contact residents. It would be a good idea if the amount of litter picked up each week was logged and details given to CCC.

b) *Risk Assessment form:* The Chairman had been round the village and had completed the Risk Assessment form which was then signed.

**10. Additional policies as part of Standing Orders:** The Chairman suggested the Standing Orders need looking at and put some deadlines in. It was agreed that Cllrs. Lock would be in charge of this.

**11. Village Hall:** The Minutes of the AGM had been distributed to all Councillors and Cllrs. Nichols and Bonfield were thanked for acting as representatives. She reported the hall was in very good order and was well looked after.

**12. Recreation Ground and Pavilion:**

a) The Chairman had attended the last meeting of the Sports Pavilion Club which is in good condition and well maintained. They would like to put in a bore hole for watering the football pitches and have applied for some grants and have received three quotes to do the work. The Chairman reminded them that they would require permission from the Parish Council once they had made a decision. The chain across the entrance to the recreation ground is to be replaced with a gate. The annual accounts of the Sports Pavilion Club will be given to the Parish Clerk.

b*) RoSPA report*: This has been distributed and it shows that much of the equipment needs repair or replacing and the subcommittee looking at the play area equipment have to make a decision whether to repair or replace and are getting quotes.

**13. Traffic Issues & Speed Restriction Equipment:**

a) Cllr. Bonfield spoke about the SIDS equipment and Speed Watch, and said Martin Davey was now in charge. The 2nd SCID is in use at present and is slightly different from the 1st but the technical details are being looked into by Martin. If the decision is made to purchase our own SID grant money would need to be found, possibly through the Local Highways Improvement Scheme next September when new grants are awarded. Cllr. Roberts who is a volunteer for Speed Watch said that this equipment is rather out-dated and ought to be replaced and thought the Police should be approached about this. Cllr. Bonfield said he and Martin would see if the Police would up-date it.

b) *Access to High Street from Spicers Close*: It has been established that the land opposite Spicers Close belongs to Cambridge County Council and South Cambs District Council, both councils being opposed to mirrors on their land. Someone from Highways Dept., CCC will explain to the residents of Spicers Close why a mirror cannot be erected on Highways land.

c) *Footpath along Six Mile Bottom Road*: The Chairman will ask Cllr. Glennon-Lynch if he could look into this and apply for a grant from Greater Cambridge Partnership. The next meeting of this group will be held in Hills Road in June. Cllr. Batchelor will let us know the date.

d) Nicola Burdon has promised that the sign for Viking Close will shortly be replaced.

**14. Play Area:** Cllr. Chandler spoke about the RoSPA report and the group felt that everything should be renewed apart from one piece of equipment which was in good order. They have received two quotes so far and the cost is likely to be approx.. £77,600 plus VAT at 20%. A display showing what sort of equipment would be bought has been held in the Village Hall and there has been a good response from families. The Chairman said in principal this scheme should go ahead and the possible £20,000 to come out of Parish Council funds. The VAT of 20% will be reclaimed by the Parish Council. Grants would obviously have to be applied for.

**15. Report of meetings:** Cllr. Nichols had attended the Combined Parishes meeting.

**16: Report by District Councillor Harvey:** A joint report for April is shown on the website. Their report for May has been delayed due to election campaigning but will be received shortly and again will be on the website.

**17. Report by Dist.Cllr. Batchelor:** A joint Annual Report will be in Challenge & on the website.

**18. Any Other Business:** Cllr Lock enquired about the Les Moulton Cup which was to be for the best vegetable gardener in West Wratting, to be judged at the annual show. Unfortunately no show has been held since the cup was donated and she wondered what was going to happen about it. Cllr.Lock agreed to look at possible alternatives.

**The next Parish Council meeting will be held on Monday 8th July 2019 at 8.00pm. All are welcome to attend.**

**Chairman……………………………………….**