**WEST WRATTING PARISH COUNCIL**

 **Minutes of the Parish Council meeting held on Monday 8th**

 **May 2017 in the Village Hall at 8.15pm**

Those present were: Chairman Ross Bain, Cllrs. Bonfield, Causton, Holness, Nichols, Okkenhaug.& Roberts, County Cllr. Batchelor, District Cllrs. Fraser & Turner and the Parish Clerk.

1. **Apologies: None**
2. **Election of Chairman & Vice Chairman for 2017/18:** Cllr. Holness proposed Cllr. Ross-Bain for Chairman, seconded by Cllr. Causton. Cllr. Ross-Bain was happy to continue as Chairman and accepted following agreement by the full council. Cllr. Roberts proposed Cllr. Nichols for Vice Chairman, seconded by Cllr. Holness and was accepted by Cllr. Nichols following agreement by the full council. They both then signed the necessary Declaration of Acceptance forms.

1. **Declaration of interest:** Cllrs.Ross-Bain and Holness declared an interest under item 7b (Finance).
2. **Minutes of the Parish Council meeting** held on Monday 13th March 2017 were signed as correct.
3. ***Opportunity for public statement:* None**
4. **Affordable Housing:** Ulricka Machiarello was unable to attend this meeting and will be present at the next to discuss developments regarding affordable housing.
5. **Planning: P.C.**

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| **S/0103/17/FL** | Dr L Kemp | 69 High St. | Single storey side ext. prior appl. S/1711/16/FL | 21/01/17 | 08/2/17 | 30/1/17 | **Approved** |  |
| **S/0228/17/FL** | C Parry | 7 Mill Road | Install 3 air source heat pumps | 6/2/17 |  | 13/2/17 | **Approved** |  |
| **S/0565/17/FL** | S Robinson | 42 High St. | Replacement garage | 24/2/17 | 13/3/17 | 9/3/17 | **Approved** |  |
| **S/3599/16/FL** | G Drake | 21 High St. | Amendment to elevation | 14/3/17 |  | 16/3/17 | **Refused** |  |
| **S/1231/17/FL** | Mrs J Greer | 1 Hayter Close | Two storey side ext. to two storey prop. | 11/4/17 | 25/4/17 | 25/4/17 | **Approved** |  |

Cllr. Causton raised the issue of 42 High St. regarding the boundary between 42 and 40. The owner of 42 would like to make his new garage wall as the boundary between his property and her listed property and she is against this idea. A letter written to Julie Baird of Housing on 13th March had received no acknowledgement and it was agreed to chase this up as there were various issues, one being that the hedge in the original plan has been replaced with a wall. Dist.Cllr. Fraser said he would look into this.

 **8. Finance: Account spread sheet for 2016/1 7 distributed to councillors.**

 **a)** Signing, following agreement of final Accounts for 2016/17 ready for audit and signing the Annual Statement for external auditors.These documents had been distributed to the councillors and were signed following agreement by council.

 **b) Authorised payments:**

£ 370.50 Mrs J Richards April/May salary (chq. 1021)

£ 200.00 Age UK Cambs. (Village Warden Scheme)(1022)

£ 202.68 CPALC Affiliation fee (chq. 1023)

£ 132.00 Pellys re Land Registration (chq. 1024)

£ 127.92 CGM Inv.204731 (chq. 1025)

£ 120.00 Mark Grimwood re Pocket Park tidy-up (chq. 1026

£ 40.51 STP for Printer inks & staplers (chq. 1027)

£ 36.00 CPRE annual subscription (chq. 1028)

£ 20.00 Running Total (Jackie Dockerill) for monitoring PAYE (chq. 1029)

£ 15.73 B&Q for security lock for Pocket Park (chq. 1030)

£ 92.40 RoSPA |(Playsafety Ltd) playground inspection fee (chq. 1031)

£2260.42 (3 yr contract) AON UK Insurance (CHQ. 1032)

£ 57.00 C. Ross-Bain (Weedkiller for Footpaths) (chq. 1033)

Before signing the cheque for insurance there was discussion regarding taking up their offer of a 3 year contract at a lower price but still paying annually. This was agreed.

 **c) Monies received:** £5575.00 being lst tranche of Precept.

d) **Revised pay scales for Parish Clerk:** It was agreed to discuss this at the next meeting.

 **9. Maintenance:**

 a) *Trees in Hayter Close:* Mike Rowland is going to replace the two diseased trees which had been removed, the stumps taken out and soil replaced. He will choose trees which will not be effected by Honey Fungus. Scilla Harvey has also requested to plant two trees by the Pound, having written to the residents of Hayter Close for their comment and the Parish Council will wait to hear the result of this before approving or not and will also check with the Tree Officer whether it is suitable.

 b) **Grass cutting tenders:** Two tenders had been received, one from CGM at a cost of £135.68 + VAT for verge cutting and £23.00 + VAT for the occasional cutting of the Pocket Park. Mark Grimwood of Weston Colville had quoted £55.00 per cut and £25 for the Pocket Park, with no VAT. Cllr. Holness proposed that the quote from Mark Grinwood should be accepted and this was agreed. He does considerable grass work in the village so will cut the verges when necessary. Cllr. Holness said he would ask the owners of Pear Tree Cottage if they could cut the grass round the village sign, and if so Mark Grinwood would cut the playground on a regular basis. olne

 **10. Correspondence**: None

 **11. Football Club & Sports Pavilion:** Cllr. Holness reported that they are still trying to rent more land to increase their number of pitches. Security was again raised at the last joint meeting re a floodlight at the end of the car park and one on the end of the pavilion. They thought this a good idea provided the Parish Council paid for it. Cllr. Holness will look into the cost of floodlights or solar lighting. The fact that the Football Club had put up a notice one weekend when there was a lot going on in the village saying that the rec. car park was for Football Club members only is possible cause for concern. However it was felt that this was a one-off thing and unlikely to happen again.

 **12. Traffic Issues & speed restrictions:**

 a) Minor Highways Improvement Scheme: The Chairman was pleased that an award had been granted and they are working on the project.

 b) Speed indicator: Cllr. |Nichols said that comparative prices were discussed at the last meeting and the “smiley” one was likely to be the choice. The three parishes will share its use so each parish would have it for a month at a time, in total 4 months in the year. Discussions to be held to work out share of cost and maintenance. Insurance costs need to be shared to cover the 6 parishes involved in this project. It was agreed that the Parish Council should continue to be involved in this project.

 c) Parking issues: There have been complaints about parking outside the Village Hall hampering buses stopping at the bus stop. It was pointed out that Highways should mark it up as it is a bus stop. The Chairman said he would have a word with David Lines about a sign.

 **13. Transparency Compliancy:** This has now been put in place with information e.g. Agendas, Minutes, Accounts, list of Parish Councillors, dates of meetings being put on the website. The Parish Clerk will send this to Mike Rowland or a councillor could take on this job.

 **14. Land Registration:** This has now been completed having investigated the two small pieces of land as shown on the Parish Meeting Agenda, which are of no worth, one being a piece of verge and the other found to now be owned by Dungate Farm.

 **15. Report by Camb. County Cllr Henry Batchelor:** Recently elected.

 a) City Deal of 39M for improving the A1307.

 b) Devolution – A Mayor has now been elected.

 c) Police website is available for problems like car parking.

 e) Library catalogue available now on line giving titles of books available.

 **16. Report by Dist. Council Cllr. Fraser:**

a) Local Plan still not in place but meetings are being held to resolve this problem. Probably next year when it will be agreed.

b) Housing – 5500 houses are now owned by SCDC and income is being generated by purchasing houses and doing them up giving an extra income of £60,000 this year.

c) Community Chest available from 1st April of £1000 per bid and 3 bids can be made in one year.

d) The Forum meetings seem to be a success with officers from SCDC attending and explaining issues with parish councillors.

e) Cllr. Fraser was asked if he could look into the lack of poo bins being delivered as they were ordered six months ago and sites were given.

 **17. Any other business:**

 **a)** RoSPA report shows that there is some repair work needed on the play equipment, most of it minor. The Chairman said he would let Cllr. Causton have his copy of the Report as she is happy to look at it and draw up a list of requirements.

 b) Section 215 Town & Country Planning re derelict buildings – put it on the next Agenda.

**The next Parish Council meeting will be held on Monday 10th July 2017 at 8.00pm. All are welcome to attend.**

 **Chairman………………………………..**