**WEST WRATTING VILLAGE HALL MANAGEMENT COMMITTEE**

**ANNUAL GENERAL MEETING**

**Minutes of the AGM held on 13 December 2011 at 7.30pm in the Village Hall.**

Present: Beate McCall Chairman

 Diana Edwards Treasurer

 David Wallace Technical Adviser/Caretaker

 Lesley Woodward Secretary

 Linda Gorman WI

 Les Greig

 Mike Rowland

 Sherry O’Donovan

**Introduction:** The Chairman welcomed committee members and thanked them for attending.

**Apologies for absence** were received from Don Baker and Jenny Knowelden.

**The Minutes** of the AGM held on 7 December 2010 were agreed and were proposed by Mike Rowland and seconded by Les Greig and **agreed as correct**. They were signed by the Chairman.

**Matters Arising:** There were no matters arising from the last Minutes.

**Chairman’s Report follows:**

*We have held four meetings since the last AGM - the meetings in February & August were cancelled.*

*As ever, there has been much activity on the repairs and maintenance front. Fire extinguisher checks have been carried out, as has a fire risk assessment. Gutters have been cleared, tables and chairs repaired. We are facing damp in the committee room and the lino is cracking. Windows have been repainted, the oil tank has been topped up, and trees have been removed from the side and earthworks completed. The crack on the end wall has reappeared.*

*We have received grants from South Cambridgeshire District Council and the Parish Council for various of the works carried out this year.*

*Donna Gilmour has donated a radio system, and Maggie Williamson has given us a nice photo of the Pub which features Elsie Webb’s father.*

*Elsie Webb has again this year donated some of the proceeds from her Whist Drives.*

*We managed to sell the old wooden chairs, and have purchased champagne glasses.*

*The charges were revised in May.*

*A promotional postcard has been discussed to encourage use of the hall, and Lesley is very kindly organising this.*

*The hall continues to be well used. Keep fit, karate, bridge, WI all have regular slots, and we still get the one-off’s such as Harvest Supper, Over 60s lunch and various private parties. The Liaison Group with RES has met regularly in the hall as well and this will continue into next year.*

*As ever, a big thank you to David Wallace, not only for looking after the bookings and general running of the hall, but also for the enormous effort he puts into the maintenance and upkeep, ably assisted by Don.*

*Di is doing a great job as Treasurer - we are lucky to have her.*

*Lesley is an excellent secretary - I wouldn’t be able to do my job without her.*

*Finally, a big thank you to the rest of the Committee. Thank you for giving up your time and for making sure that we have such a well run and well maintained village hall.*

**Treasurer’s Report:**

Diana circulated a summary of the accounts for the period 1st October 2010 to 30 September 2011. These accounts showed that the hall income totalled **£5,764** (compared to £4,533 last year). This figure included grants, donations and interest of **£1,400**, but maintenance costs were much lower this year at **£2,808**, down from last year’s £4,435. Cleaning costs were up slightly but fortunately so were lettings (up £300) and furniture hire.

The accounts were proposed by Les Greig and seconded by Mike Rowland.

**Technical Adviser/Caretaker’s Report:**

David had nothing to report at the AGM but wanted to point out that the Parish Council must realise that the Village Hall is their asset and they should provide funds to maintain it while we look after the general running.

**Resignation of the Committee and election of new Committee**

The Committee resigned and was re-elected en block. Office bearers to be elected at the meeting following on from the AGM.